December 17, 2019

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on December 17, 2019 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Kevin Holgard, Davis Martin, Marion Schlomer, and Jim Houck. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

Scott Amundson and Kyle Peters met with the board to answer questions regarding Confined Animal Feeding Operations. They stated that the county is eligible for a one-time payment of sales and use tax from the construction of the facility if the materials are delivered to South Dakota.

Holgard moved and Martin seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

Houck moved and Martin seconded to approve publishing a notice of hearing for a proposed Conditional Use Permit to be held on December 30th 2019. Voting Aye: 5; Nay: 0. The motion was adopted

Holgard moved Schlomer seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**AGENDA:**

Holgard moved and Martin seconded to approve the meeting agenda with the additions of the Transource communication and the recycling center and removal of the executive session. Voting Aye: 5; Nay: 0. The motion was adopted.

**MINUTES:**

Houck moved and Martin seconded to approve the minutes of December 3rd, 2019 and to change the check for Stephan Volk to Veterans Service Office instead of Weed and Pest. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Holgard moved and Schlomer seconded to approve the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS: Cardmember Service – Postage, $29.19; City of Mobridge – Utilities @ 306 2nd Ave, $10.50; Marco, Inc – Copier Usage Contract, $24.56; Mobridge Tribune – Publishing, $140.37; Ramkota Hotel – Travel/R Krein, $77.00; Venture Communications – Fax Service, $46.25**

**ELECTIONS: McLeod’s Printing – Supplies, $808.96**

**COURTS: Stacy Bauer – Juror Fees/Mileage, $66.80; Cardmember Service – Postage, $330.00; Darrel Gill – Juror Fees/Mileage, $66.80; Christine Hammer - Juror Fees/Mileage, $66.80; LexisNexis – Law Supplements, $653.91; Joseph Paquet-Tolly - Juror Fees/Mileage, $66.80; Tracy Plush - Juror Fees/Mileage, $66.80; Keith Stotz - Juror Fees/Mileage, $66.80; Gerrit Van Vugt - Juror Fees/Mileage, $66.80**

**AUDITORS: Cardmember Service – Postage/Supplies, $123.19; Kens Western Lumber – Shelving Supplies, $292.56; Marco, Inc – Copier Usage Contract, $26.21; Quill Corp – Supplies, $439.97; Ramkota Hotel – Travel/Krein, $77.00; Venture Communications - $66.18**

**TREASURES: Cardmember Service – Postage/Postage Rental, $2122.55; Marco Inc. – Copier Usage Contract, $15.89; Venture Communications – Telephone/Fax Services, $74.92**

**STATES ATTORNEY: Paul E Bachand – Membership Dues, $753.00; Cardmember Service – Postage/Postage Rental, $80.51; Mobridge Regional Hospital – Professional Services, $69.00; Mobridge Tribune – Publishing, $176.00; Quill Corporation – Supplies, $630.64; SD Public Health Laboratory – Professional Services, $405.00; Venture Communications – Telephone Services, $119.20; West Payment Center – Law Library Supplements, $89.58**

**COURT APPT ATTY: Dakota Plains Legal Service – Professional Services, $5904.50; Mark K Kroontje – Professional Services, $2873.29; SD State Treasurer – Overpayment Refund, $301.91**

**ABUSED CHILD DEFENSE: Von Wald Law Offices – Professional Services, $645.45**

**COURTHOUSE: Hase Plumbing Heating & Air – Supplies, $35.19; Heartland Waste Management – Garbage Service, $105.00; Selby Auto Sales – Supplies, $10.80; Servall Uniform & Linen – Rentals, $56.82; Web Water Bottling Co. – Rentals, $70.75**

**DOE: Cardmember Services – Postage Rental/Postage/Agridata Renewal, $441.55; Marco Inc – Copier Usage Contract, $18.82; Mobridge Tribune – Publishing, $70.40**

**ROD: Cardmember Services – Postage Rental/Postage, $41.20; Marco Inc – Copier Usage Contract – $20.84; Mobridge Tribune – Publishing, $70.40**

**VET SERVICE OFFICER: West River Telecommunications – Telephone Service, $82.71**

**SHERIFF: Cardmember Service – Postage/Supplies/Travel, $954.07; Dave’s Lock ‘N Key – Supplies, $25.99; Graham Tire – Supplies, $1071.44; Marco, Inc – Copier Usage Contract, $14.65; SDPAA – Vehicle Coverage, $47.78; Selby Auto Sales – Repairs, $187.40; Slater Oil Co – Supplies, $570.57; Walworth County Treasurer – Vehicle Title/Registration, $21.10**

**JAIL: Avera Medical Group-Selby – Professional Services, $135.51; Cardmember Services – Supplies, $919.42; Cash-Wa Dist. – Groceries, $1729.97; Connecting Point – Professional Services, $430.00; Dady Drug – Supplies, $127.08; Family Pharmacy – RX Supplies, $119.18; Hayley Leibel – Professional Services, $65.00; Mobridge Regional Hospital – Medical Services, $244.25; Mobridge Tribune – Publishing, $280.16; Paylessfoods – Groceries, $76.32; Redwood Toxicology Lab – Supplies, $390.00; Selby Auto Sales – Supplies, $6.40; Servall Uniform & Linen – Rentals, $64.10; Stoick’s Food Center – Supplies, $6.47; Techno Ply Ltd – Supplies, $585.54**

**CORONER: Regional Health – Professional Services, $461.00**

**EM: Cardmember Services – Supplies, $24.74; Lucky’s Gas n More – Supplies, $34.96; Venture Communications – Telephone Services, $47.25**

**SUPPORT OF POOR: Avera St Luke’s – Professional Services, $703.00; Quill Corporation, Supplies, $165.67; Venture Communications – Telephone Services, $35.10**

**MENTALLY ILL: Kerri Cook-Huber – Professional Services, $147.97**

**MENTALL ILLNESS BOARD: Mark Katterhagen – Professional Services, $15.00; Lewis & Clark Behavioral – Professional Services, $178.00; Lucy Lewno – Professional Services, $166.50; Darcy Lockwood – Professional Services, $15.00**

**EXTENSION: Cardmember Service – Postage Rental/Postage, $19.95; Quill Corporation – Supplies, $305.53; Venture Communications – Telephone Services, $38.27**

**WEED CONTROL: Marco Inc – Copier Usage Contract, $14.56; Valley Telecommunications – Cell Service, $35.00**

**HIGHWAY: Agtegra Cooperative – Supplies, $8345.52; Avera Occupational Medicine – Professional Services, $137.10; Butler Machinery – Supplies, $63.82; Gary Byre – Travel Reimbursement/Aberdeen, $32.12; Cam Wal Electric – Utilities, $54.35; Central Diesel Supplies – Supplies, $2296.35; City of Mobridge – Water Usage/Mob. Shop, $48.28; Dakota Glass – Vehicle Windshields, $79.90; Diesel Machinery Inc – Excavator Lease/Supplies, $2113.52; Floyd’s Truck Center – Supplies, $77.38; GTC Auto Parts, Supplies, $69.57; Heartland Waste – Garbage Service, $569.20; Hoven Coop Service – Supplies, $1419.09; Hoven Repair & Body Shop – Supplies, $908.69; Jensen Rock & Sand – Supplies, $845.00; John Deere Financial – Services, $293.26; Kens Western Lumber – Supplies, $135.07; Lucky’s Gas n More – Supplies, $52.12; Mobridge Gas Company – Supplies, $8.75; Mobridge Tribune – Publishing, $8.98; MDU – Utilities, $33.16; Runnings Supply – Supplies, $7.56; Servall Uniform & Linen – Rentals, $51.50; Valley Communications – Cell Service, $35.00; Venture Communications - $287.69; West River Telecommunications – Telephone/Mobridge Shop, $37.63; Marco, Inc – Copier Usage Contract, $14.56**

**SOLID WASTE: CamWal Electric – Utilities, $382.70; Cardmember Service – Postage Rental/Postage, $55.59; Farnams Genuine Parts – Supplies, $21.00; Heartland Waste Management – Garbage Service - $60.00; R Krein – Reimbursement/Bismarck Conference, $169.20; Lucky’s Gas n More – Supplies, $60.00; Marco, Inc – Copier Usage Contract, $16.19; Runnings Supply – Supplies, $431.07; SD Dept of Environment – Solid Waste Surcharge, $1177.00; Servall Uniform & Linen, Rentals, $51.94; Slater Oil Co – Supplies, $571.25; Traffic Solutions – Internet Services, $480.00; Trans Source Truck & Equipment – Supplies, $164.73; Valley Telecommunications – Telephone Services, $111.36; Web Water – Water Service, $45.62; Web Water Bottling Co – Rentals, $19.25; Webster Scale, Inc – Services, $2632.00; Wenck Associates – Repairs, $8857.74**

**CASH BOND FUND: West River Telecommunications – Easement Ref. - $500.00**

**PARTIAL PAYMENTS FUND: Walworth County Treasurer – Partial payments, $1194.97**

**SDACO: M & P Remittance, $116.00**

**SCHOOL DIST FUND: Cortrust Bank – November 2019 Apportionment; $27,638.62; Hoven School District - November 2019 Apportionment, $11,568.85; Dakota Bank – November 2019 Apportionment, $106,613.03; Bank West - November 2019 Apportionment, $58,834.01**

**CITIES & TOWNS FUND: City of Mobridge – November 2019 Apportionment, $48,571.98; Bank West – November 2019 Apportionment, $10,301.36; Dacotah Bank Acct – November 2019 Apportionment, $1,085.68; Bank of Hoven – November 2019 Apportionment, $175.21**

**SALES/EXCISE TAX FUND: South Dakota State Treasurer – State & City Sales Tax, $88.86**

**JAVA FIRE DIST FUND: Bank West – November 2019 Apportionment, $288.16**

**BOWDLE FIRE FUND: Bowdle Rural Fire District - November 2019 Apportionment, $429.69**

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

**WALWORTH COUNTY**

**NOV-19**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $1,429.50**

**CHECKS TOTAL $48,608.77**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $50,038.27**

**SAVINGS ACCOUNT BALANCES**

**BANKWEST MONEY MARKET SAVINGS $3,340,841.73**

**BANKWEST LANDFILL MONEY MARKET $1,014,661.98**

**CERTIFICATES OF DEPOSIT**

**INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00**

**GRAND TOTAL CASH AND BALANCES $6,655,621.78**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $2,644,416.72**

**SPECIAL REVENUE FUNDS:**

**ROAD AND BRIDGE FUND $1,244,619.72**

**911 SERVICE FUND $29,900.98**

**FIRE PROTECTION FUND $20,840.21**

**EMERGENCY AND DISASTER FUND $4,215.49**

**DOMESTIC ABUSE FUND $845.00**

**MODERNIZATION & PRESERVATION RELIEF FUND $51,886.87**

**DARE PROGRAM FUND $307.25**

**ENTERPRISE FUNDS: 1169096.22**

**SOLID WASTE (LANDFILL) FUND $1,486,034.90**

**GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,652,163.36**

**TREASURER’S OFFICE:**

Holgard moved and Houck seconded to approve the Monthly Treasurer’s report. Voting Aye: 5; Nay: 0. The motion was adopted.

**HIGHWAY DEPARTMENT:**

Houck moved and Martin seconded to allow Superintendent Byre to sign an agreement with Western Communications for radio service. Voting Aye: 5; Nay: 0. The motion was adopted.

Byre requested that the highway department to pay out the accrued compensatory time. The department heads will discuss and address it at a future meeting.

Houck moved and Martin seconded to approve signing the D-Ware contract for $3,020. Voting Aye: 5; Nay: 0. The motion was adopted.

The following bids were opened for a used low ground pressure dozer:

Butler Machinery, Aberdeen SD

2007 Cat D6NLGPW $126,000

2014 Cat D6NLGP $113,140

2014 Cat D6NLGP $112,300

2011 Cat D6NLGPIII $95,800

RDO Equipment, Aberdeen SD

2015 John Deere 850KLGP $125,000

2014 John Deere 750KLGP $115,000

Houck moved and Martin seconded to table a decision to allow Byre to review the machines. Voting Aye: 5; Nay: 0. The motion was adopted.

Byre informed the board that the Java buildings are gone and were disposed of at the Landfill. He stated he will contact the South Dakota Department of Environment and Natural Resources to terminate the Java Rubble Site permit.

**JAIL & SHERIFF:**

Houck moved and Martin seconded to approve a wage increase of $.50 for Christian Bear Ribs for completion of probation. Voting Aye: 5; Nay: 0. The motion was adopted.

Martin moved and Houck seconded to approve a wage increase of $.50 for Darrean Borah for completion of probation. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard informed the board the first advisory meeting will be January 14th.

**LANDFILL:**

Toby Royer with Transource informed the board that they will be filing a lien on the final payment to the contractor working at the landfill. They have unpaid invoices for the equipment rental they are using on the project.

Holgard moved and Schlomer seconded to sign a 6 month lease for the recycling center. Voting Aye: 5; Nay: 0. The motion was adopted.

**SDPAA:**

Houck moved and Martin seconded to sign the agreement with South Dakota Public Assurance Alliance. Voting Aye: 5; Nay: 0. The motion was adopted.

**PERSONNEL POLICY:**Holgard moved and Houck seconded to table discussion on the personnel policy until a later date. Voting Aye: 5; Nay: 0. The motion was adopted.

**OLD BUSINESS:**

Houck moved and Martin seconded to leave the date on the resolution to adopt the annual budget the date of adoption which was September 24th and move on. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard will discuss the evaluation of the 4-H Advisor with members of the 4-H club.

**ADJOURNMENT:**

Holgard moved and Houck seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. December 30th, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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