December 3, 2019

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on December 3, 2019 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Kevin Holgard, Jim Houck, Davis Martin and Marion Schlomer. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

There was no old or new business to report. Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

 There was no old or new business to report. Holgard moved Schlomer seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**AGENDA:**

Holgard moved and Martin seconded to approve the agenda with the addition of the Java Properties and the Wellmark bill. Voting Aye: 5; Nay: 0. The motion was adopted.

**MINUTES:**

Houck moved and Martin seconded to approve the minutes of November 19th, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS: Mobridge Tribune – Publications, $352.00; SDACC – 2020 Dues, $1766.00; Selby Record – Publications, $112.51**

**AUDITOR: Midcontinent Communications – Internet Services, $14.37**

**Rebecca Krein – Travel Reimbursement, $213.15; Mobridge Hardware – Supplies, $13.77; SDACO – 2020 Membership Dues, $301.89**

**TREASURERS: Midcontinent Communications – Internet Services, $14.37; Quill Corporation – Tax Supplies, $181.34; SDACO -2020 Membership Dues, $301.89**

**STATES ATTORNEY: Kristi A Brandt – Transcript Services, $111.00; Karyl Knudson – Subpoena/mileage, $52.76; Midcontinent Communications – Internet Services, $14.37; Mobridge Regional Hospital – Professional Services, $69.00; Andrew Running Hawk – Subpoena, $20.00**

**COURT APPT ATTY: Dakota Plains Legal Service – Professional Services, $687.00; Mark K Kroontje – Professional Services, $815.83; SDACC – 4th Qtr. Catastrophic Legal Exp., $1342.00**

**ABUSED CHILD DEFENSE: Kristi A Brandt – Transcripts, $4.00; VonWald Law Office – Professional Services, $1200.60**

**COURTHOUSE: City of Selby – Utilities, $73.85; Cole Papers – Supplies, $72.47; MDU – Utilities, $1156.25**

**DOE: Midcontinent Communications – Internet Services, $14.37; Quill Corporation - $1801.76; Selby Record – Publications, $12.00**

**REGISTER OF DEEDS: Midcontinent Communications – Internet Services, $14.38; SDACO – 2020 Membership Dues, $301.88; Selby Record – Publications, $12.00**

**VET SERVICE OFFICER: Dataspec, Inc. – Yrly Software Fee, $449.00; Steve Volk – Reimbursement/Supplies, $85.00**

**SHERIFF: AT&T Mobility – Cell Service, $248.35; Blue 360 Media – Law/E Book, $82.75; CNA Surety – Bond Premium, $32.50; Galls – Supplies, $262.17; Midcontinent Communications – Internet Service, $14.38; Selby Oil Company – Tire Repair, $15.00; Walworth County Clerk of Court- Reimbursement, $201.87; Western Communications – Repairs & Maintenance, $21.60;**

**JAIL: AT&T Mobility – Cell Service, $47.74, Avera Medical Group Selby – Medical Services, $304.08; Bob Barker Co. – Supplies, $661.73; City of Selby -Utilities, $243.20; Hase Plumbing Heating & Air – Supplies, $132.13; Idemia Identity & Security – Maintenance & Support Agreement, $6424.00; Merkel’s Foods – Groceries, $278.40; MDU – Utilities, $830.52**

**EMERGENCY & DISASTER: AT&T Mobility – Cell Service, $47.48; Midcontinent Communications – Internet Services, $14.38; Shorty’s One Stop – Supplies, $37.17**

**MENTALLY ILL: Fox & Youngberg, PC – Services & Fees, $187.82; SD Dept of Revenue – Services, $342.00**

**DEV DISABLE: SD Dept of Revenue – Services, $60.00**

**MENTAL ILLNESS BOARD: Yankton County Treasurer – Professional Services, $254.25; Yankton Co Sheriff’s Office – Professional Services, $50.00**

**EXTENSION: Midcontinent Communications – Internet Services, $14.38**

**WEED CONTROL: SD Assn of Weed & Pest – Membership Fees, $100.00; Western Communications, Inc, Repairs & Maintenance, $8.80**

**RD & BR: Avera Occupational Medicine – Services, $35.00; Butler Machinery – Supplies, $632.54; City of Java – Utilities, $18.00; City of Selby – Utilities, $67.87; Dakota Glass & Alignment – Equipment Glass, $79.90; Dakota Oil – Supplies, $511.32; Diesel Machinery, Inc - $4375.00; Great Western Tire, Inc – Supplies, $5520.00; Hase Plumbing Heating & Air, Supplies, $504.91; Kadrmas, Lee & Jackson, Inc – Timber Bridge Inspection, $1616.02; Allen Lawrence – Supplies, $75.60; Matheson Tri-Gas/Evergreen – Rentals, $90.39; MDU – Utilities, $325.21; Newman Traffic Signs – Object Markers - $229.62; Quill Corporation – Supplies, $356.18; Schlachter Lumber – Bulbs, $16.77; Selby Auto Sales – Supplies, $252.64; Selby Oil Co. – Repairs & Maintenance, $63.00; Selby Record – Publications, $16.00; Shorty’s One Stop – Supplies, $667.73; True North Steele – Culverts & Bands, $8043.84; Western Communications, Inc – Repairs & Maintenance, $135.90**

**AMBULANCE: Mobridge Regional Hospital – Ambulance Services, $15,250.00**

**SOLID WASTE: Agtegra – Supplies, $1949.62; Central Diesel Sales – Supplies, $30.94; FRS Inc/DBA Solbros – Professional Services, $86,990.90; Rebecca Krein – Reimbursement/Travel, $90.72; MDU – Utilities, $161.30; Runnings Supply – Supplies, $96.08; Shorty’s One Stop – Supplies, $58.10; Stern Oil Co. – Supplies, $1340.30; TranSource Truck & Equipment – Repairs/Supplies, $3099.17; Western Communications – Repairs & Maintenance, $9.30**

**STATE ACCOUNT FUND: SD Dept of Revenue – Vital Records/MV Fees, $94,361.85**

**BANKWEST: Bank West - Services & Fees, $50.00**

**SALES/EXCISE TAX FUND: SD State Treasurer – Sales & Excise Tax, $244.41**

**SDACO: SDACO – M & P Nov 2019 Remittance, $166.00**

**As required by SDCL 6-1-10, the complete November payroll paid by department was as follows: Commissioners - $13,656.90; Auditor - $17,519.32; Treasurer - $14,695.91; States Attorney - $19,081.11; Court House - $4,455.59; Director of Equalization – $12,022.82; Register of Deeds - $8,191.56; Veterans Service Officer - $1,809.46; Sheriff - $22,159.77; Jail – 93,182.16; Emg & Disaster - $6,054.57; Poor - $333.82; Extension - $9,406.70;Weed & Pest - $183.01; Zoning - $1,164.73; Road & Bridge - $78,659.74; Solid Waste - $64,009.80; Coroner - $484.43**

**NECOG:**

Holgard moved and Houck seconded to approve the agreement with NECOG for 2020 at the amount of $9,054.84. Voting Aye: 5; Nay: 0. The motion was adopted.

**COUNTY OWNED LEASE LAND:**

Discussion was held on the county owned lease land. The leases are up on February 4th, 2020. The board decided to keep with the 3 year leases and publish for 2 weeks.

**ALCOHOLIC BEVERAGE RENEWAL:**

Schlomer moved and Houck seconded to approve the alcoholic beverage renewal for Campground Lounge. Voting Aye: 4; Nay: 0. Holgard abstained. The motion was adopted.

**JAIL:**

Houck moved and Martin seconded to approve a wage increase of $.50 for Isaiah Shadduck for completion of probation. Voting Aye: 5; Nay: 0. The motion was adopted.

**ABATEMENTS:**

Holgard moved and Martin seconded to approve an abatement in the amount of $4,298.22 for record 6316. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Martin seconded to approve an abatement in the amount of $28.76 in for record 4258. Voting Aye: 5; Nay: 0. The motion was adopted.

**FINAL MEETING DATE:**

The final meeting date for 2019 is set for December 27th at 9:00 A.M.

**WELLMARK BILL:**Discussion was held on the Wellmark bill and the probation period for benefits. Due to the payroll dates and turnover the health insurance bill is not correct. Holgard moved and Houck seconded to approve the claim of $15,637.60 to bring the account current. Voting Aye: 5; Nay: 0. The motion was adopted. The Auditors office is going to change the way the bill is paid to avoid issues in the future.

**OLD BUISINESS:**

Holgard informed the board that the Jail Building Advisory Committee will be meeting on the 2nd Tuesdays of the month at 10:00 A.M.

At the request of the Commissioners Association Holgard was assigned as the legislative point of contact.

**HIGHWAY DEPARTMENT:**

Byre met with the board regarding the Java properties. He stated that insurance will cover the county and suggested paying Schilling as an employee at an hourly rate to run the excavator. The work the highway department will perform will be paid out of Commissioner Contingency at the end of the year.

**ADJOURNMENT:**

Holgard moved and Schlomer seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. December 17th, 2019. Voting Aye: 5; Nay: 0. The motion was adopted

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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