November 5, 2019

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on November 5, 2019 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Kevin Holgard, Davis Martin and Marion Schlomer. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

There was no old or new business to report. Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 4; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

There was no old or new business to report. Holgard moved Schlomer seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 4; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

Discussion was held on the Beaman phone call. No action was taken.

**AGENDA:**

Holgard moved and Martin seconded to approve the agenda with the addition of the Recycling Center Lease. Voting Aye: 4; Nay: 0. The motion was adopted.

**MINUTES:**

Holgard moved and Martin seconded to approve the minutes of October 17th, 2019. Voting Aye: 4; Nay: 0. The motion was adopted.

Martin moved and Holgard seconded to approve the minutes of October 24th, 2019. Voting Aye: 4; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Martin moved and Holgard seconded that the following claims be paid. Voting Aye: 4; Nay: 0. The motion was adopted.

**AUDITOR: Marco Inc – Copier Usage Contract, $24.63; Midcontinent Communications – Internet Services, , $14.38; Quill Corporation – Supplies, $196.94; Selby Record – Publications - $56.26; Venture Communications – Telephone Service, $52.34**

**COURT APPT ATTY: Cogley Law Office – Professional Services, $407.00; Christopher A Harr – Professional Services, $3216.80; Mark K Kroontje – Professional Services, $2732.50; Jerald McNeary Jr. – Professional Services, $350.00; SDACC – 4th Qtr Assessment Fee, $1867.00**

**COURTHOUSE: Allied Climate Professionals – Boiler Repairs, $2094.39; City of Selby – CH Utilities, $77.75; MDU – Electricity Services, $1126.28; Pfitzer Pest Control – Fall/Winter Lawn Care, $475.00; Web Water Bottling Company – Water Rental, $18.75**

**DOE: Marco Inc – Copier Usage Contract, $17.27; Midcontinent Communications – Internet Services, $14.38; Quill Corporation – Supplies, $22.98; SDAAO – Annual Membership - $150.00; Venture Communications – Telephone Services, $54.87**

**ROD: Hal Systems Corporation – Quarterly Maintenance, $292.00; Marco Inc – Copier Usage Contract, $17.57; Midcontinent Communications – Internet Services, $14.37; Quill Corporation – Supplies, $24.00; Venture Communications – Telephone Services, $53.56**

**VET SERVICE OFFICER: West River Telecommunications – Telephone Service, $108.92**

**EMERGENCY & DISASTER: AT&T Mobility – Cell Service, $47.48; Dollar General – Supplies, $11.75; Gas-n-Goodies – Supplies, $137.89; Midcontinent Communications – Internet Services, $14.37; Shorty’s One Stop – Supplies, $57.95; Venture Communications – Telephone Services, $47.25**

**EXTENSION: Dept of Animal Services – Professional Services, $62.50; Midcontinent Communications – Internet Services, $14.37; Quill Corporation – Supplies, $288.82; Venture Communications – Telephone Services, $26.34**

**SHERIFF: AT&T Mobility – Cell Services, $248.35; Clinical Laboratory of RC – Professional Services, $1646.00; Galls Inc, - Supplies, $745.94; Hayley Leibel – Professional Services, $195.00; Marco, Inc – Copier Usage Contract, $19.49; Midcontinent Communications – Internet Services, $14.37; Pheasantland Industries – Supplies, $17.18; Selby Auto Sales - $251.05; Venture Communications – Telephone Services, $415.75; Vilas Drug – Supplies, $7.46; Western Communications – Maintenance, $21.60**

**JAIL: AT&T Mobility – Cell Service, $47.74; Avera Medical Group Selby – Jail Medical, $54.74; Bob Barker – Supplies, $285.03; Building Sprinkler, Inc – Fire Sprinkler Inspection, $562.70; City of Selby – Utilities, $354.64; Connecting Point – Remote Services - $125.00; Dady Drug – Supplies, $106.80; Family Pharmacy – Supplies, $185.53; Galls, Inc – Supplies, $118.08; Merkels – Groceries, $764.80; Mobridge Hardware – Supplies, $15.99; MDU – Utilities, $970.52; Venture Communications – Telephone Services, $201.55**

**COMMISSIONERS: City of Mobridge – Utilities, $10.50; Marco Inc. – Copier Usage Contract, $59.58; Quill Corporation – Supplies, $20.06; Selby Record – Publications, $324.36; Venture Communications – Fax Services, $46.25**

**TREASURER: Connecting Point – Computers/Monitors, $3199.20; Lar-Jo’s – Tax Supplies, $872.41; Marco Inc – Copier Usage Contract, $18.90; Midcontinent Communications – Internet Services, $14.38; Mobridge Tribune – Publications, $281.60; Selby Record – Publications, $64.00; Venture Communications – Fax/Telephone Service, $75.14**

**ABUSED CHILD DEFENSE: Kristi Brandt – Services, $97.20**

**WEED CONTROL: Assn of SD County Weed & Pest – Registration, $80.55; Marco Inc – Copier Usage Contract, $17.82; Valley Telecommunications – Cell Service, $35.00; Western Communications – Maintenance, $8.80**

**SUPPORT OF POOR: Quill Corporation – Supplies, $4.68; Venture Communications – Telephone Services, $25.29**

**MENTALLY ILL: Lincoln County Sheriff’s Office – Professional Services, $146.50; The Support Circle – Professional Services, $625.00; Yankton County Sheriff’s Office – Professional Services, $100.00**

**MENTAL ILLNESS BOARD: Audra Hill Consulting, Inc – Professional Services, $32.21; Mark Katterhagen – Professional Services, $22.50; Lucy Lewno – Professional Services, $191.50; Darcy Lockwood – Professional Services, $22.50**

**COURTS: Crystal Rueb – Mileage & Juror Fees, $50.00; Christopher Bachmann – Mileage & Juror Fees, Stacy Bauer – Mileage & Juror Fees, $66.80; Rhonda Frederick – Mileage & Juror Fees, $66.80; Darrell Gill – Mileage & Juror Fees, $66.80; Val Godkin - Mileage & Juror Fees, $26.80; Christine Hammer - Mileage & Juror Fees, $66.80; Tonya Hertel - Mileage & Juror Fees, $26.80; Joseph Paquet Tolly - Mileage & Juror Fees, $66.80; Tracy Plush - Mileage & Juror Fees, $66.80; Marlene Schlomer - Mileage & Juror Fees, $60.92; Adam Schmidt - Mileage & Juror Fees, $26.80; Keith Stotz - Mileage & Juror Fees, $66.80; Brett Van Vugt - Mileage & Juror Fees, $26.80; Gerrit Van Vugt - Mileage & Juror Fees, $66.80**

**CORONER: Ripley Funeral Home – Professional Services, $1487.50**

**STATES ATTORNEY: Dean Schaefer Court Reporting – Professional Services, $72.00; Midcontinent Communications – Internet Services, $14.38; Mobridge Regional Hospital – Services, $69.00; Quill Corporation – Supplies, $874.64; Sunny Red Bear – Subpoena, $225.20; Venture Communications – Telephone Services, $125.65; West Payment Center – Library Supplementals, $19.96**

**PLANNING & ZONING: Greg Pudwill – Reimbursement/Conference, $450.80;**

**ROAD & BRIDGE FUND: SD Dept of Game, Fish & Parks – Swan Creek Reimbursement, $301,968.30**

**SOLID WASTE: Agtegra Cooperative – Supplies, $2972.82; Butler Machinery Co. – Repairs & Maintenance, $988.69; Central Diesel Sales – Supplies, $53.24; Geotek Engineering – Field Activities, $6190.00; Jensen Rock & Sand – Supplies, $1,217.56; Lucky’s Gas & More – Supplies, $105.17; Mobridge Gas Co. – Supplies, $22.50; Mobridge Tribune – Publications - $70.40; Quill Corporation – Supplies, $1516.77; Radisson of Bismarck – Travel/Krein, $186.12; SD Dept of Environment – Solid Waste Surcharge, $989.00; Slater Oil & LP – Supplies, $432.54; Wenck Associates – Services, $2717.48; Western Communications – Monthly Maintenance, $9.30**

**5 CO TV DIST FUND: Lawrence Goehring – Mileage, $26.88; Dennis Hoyle – Mileage, $70.56; Nathan Huffman – Jan-Oct lease, $7200.00; Delmar Metzger - $13.44**

**HIGHWAY: B&B Contracting, Inc – Supplies, $22,248.04; Butler Machinery Co. – Supplies/Parts, $1671.03; Cam Wal Electric – Electricity Services, $51.88; Central Diesel Sales – Supplies, $576.17; City of Java – Water Services, $18.00; City of Mobridge – Utilities, $101.76; City of Selby – Utilities, $66.72; Clark Engineering - $5888.57; Dady Drug – Supplies, $69.80; Farnams Genuine Parts – Supplies, $133.71; Floyd’s Truck Center – Supplies, $199.84; GTC Auto Parts – Supplies, $599.92; Marco, Inc – Copier Usage Contract, $17.49; MDU – Utilities, 294.15; N&W Auto – Equipment Maintenance, $458.00; Selby Auto Sales – Supplies, $354.73; Selby Oil Co. – Repairs, $30.00; Selby Record – Publications, $11.72; Shorty’s One Stop – Supplies, $900.89; Slater Oil & LP – Supplies, $633.60; Stoicks Food Center – Supplies, $43.70; Thorstenson Trucking – Services, $35.00; Valley Telecommunications – Cell Service, $35.00; Venture Communications – Telephone Services, $300.74; Western Communications – Monthly Maintenance, $135.90**

**As required by SDCL 6-1-10, the complete September payroll paid by department was as follows: Commissioners - $8,861.20; Auditor - $12,632.44; Treasurer - $9,603.59; States Attorney - $13,540.59; Court House - $2,878.04; Director of Equalization - $8,902.19; Register of Deeds - $6,041.55; Veteran Services - $1,206.29; Sheriff’s - $13,633.59; Jail – $71,505.26; Emg & Disaster - $4,490.16; Poor - $1,037.17; Weed & Pest – $73.20; Extension – $6,042.55; Zoning – $408.89; Highway – $55,793.13; Landfill – $18,169.17**

**EMERGENCY MANAGEMENT:**

Holgard moved and Martin seconded to approve Resolution 2019-13. Voting Aye: 4; Nay: 0. The motion was adopted.

RESOLUTION TO ADOPT THE WALWORTH COUNTY PDM PLAN

WHEREAS Walworth County has experienced severe damage from strong winds, flooding, hail, heavy snow, heavy rain, and tornadoes on many occasions in the past century, resulting in property loss, loss of life, economic hardship, and threats to public health and safety;

WHEREAS a Natural Hazard Mitigation Plan has been developed after more than one year of research and work by Walworth County Emergency Management, NECOG, and the Pre-Disaster Mitigation Committee;

WHEREAS the Plan recommends hazard mitigation actions that will protect the people and property affected by the natural hazards that face the County;

WHEREAS a public meeting was held to review the Plan as required by law;

NOW THEREFORE BE IT RESLOVED by the Chairman and the Walworth County Commission that:

1. The Warhawk District Natural Hazard Mitigation Plan is hereby adopted as an official plan of Walworth County,

2. The respective County official identified in the strategy of the Plan is herby directed to implement the recommended action assigned to them. This official will report annually on the activities, accomplishments, and progress to Walworth County Commission, and

3. The Walworth County Emergency Manager will provide an annual update on the status of implementation of the plan to the County Commission. This update shall be reported to the Commission by November 15th of each year.

PASSED by the Walworth County Commission this \_\_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_, 2019.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair

ATTESTED and FILED this \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_ 2019

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Auditor

**ALCOHOLIC BEVERAGE RENEWAL:**

Schlomer moved and Martin seconded to approve the alcoholic beverage renewal for Mobridge Country Club. Voting Aye: 3; Nay: 0. Holgard abstained. The motion was adopted.

**HIGHWAY DEPARTMENT:**

Byre informed the board that the total refund to SDGF&P for over payments is $301,968.30. Which will be paid to close out the project.

The Sitka box culvert project is complete and will be closed out with the final payments approved in the claims above.

County road 319 project is complete and closed out.

Holgard moved and Martin seconded to approve the contract with KLJ Engineering to perform an inspection on the Timber Bridge structure not to exceed a cost of $2500.00. Voting Aye: 4; Nay: 0. The motion was adopted.

Byre informed the board he would like to check rental rates for an excavator. He stated they found approximately 11,000 ton of gravel in the Lawrence pit, which is not enough to hire a contractor. No action was needed today.

The highway department will return to eight hour days the week of November 25th.

The bid opening for the scrap iron from the Swan Creek Bridge removal was held at 10:00 a.m. One bid was received from N&W Auto in Glenham for $180.00. Holgard moved and Martin seconded to accept the bid. Voting Aye: 4; Nay: 0. The motion was adopted.

**LANDFILL:**

Discussion was held on the recycling center. The lease needs to be approved for 2020, however the building is getting full and costing the county Landfill quite a bit of money. There is no way to get rid of the plastics and the cardboard is not being purchased at this time either. No action was taken as Krein asked the board members to stop in at the center and look at the situation as they are able and will bring it up at a future meeting.

**OLD BUSINESS:**

There will be a Jail Discussion with members of 6 Counties at the next meeting which will be held at approximately 10:00 a.m. in the courtroom.

Schilling stated that Judge Myren said a Public Defender might work for the county but might not due to cases that involve multiple attorneys. No action was taken.

**ADJOURNMENT:**

Holgard moved and Martin seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. November 19th, 2019. Voting Aye: 4; Nay: 0. The motion was adopted

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_