September 24, 2019

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on September 24, 2019 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Jim Houck, Kevin Holgard, Davis Martin, and Marion Schlomer. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

 Schlomer moved and Martin seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 4; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

 There was no old or new business to report. Martin moved Houck seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 4; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**AGENDA:**

Schlomer moved and Martin seconded to add a motion to open bids for the storm water improvements and slope failure at the landfill. Voting Aye: 4; Nay: 0. The motion was adopted.

Schlomer moved and Holgard seconded to approve the meeting agenda adding a bid opening for the stormwater and slope failure project at the landfill. Voting Aye: 4; Nay: 0. The motion was adopted.

**MINUTES:**

Martin moved and Houck seconded to approve the minutes of September 3rd, 2019. Voting Aye: 4; Nay: 0. The motion was adopted.

Schlomer moved and Martin seconded to approve the minutes of September 13th, 2019. Voting Aye: 4; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded to approve the following claims be paid. Voting Aye: 4; Nay: 0. The motion was adopted.

**AUDITOR: Eva Cagnones – Conference Travel, $135.24 Cardmember Services – Postage Rental, 6.25; Rebecca Krein – Convention Travel, $75.18; Marco, Inc. – Copier usage Contract, $32.78; Ramkota Hotel – Convention Travel, $207.98; Safety Benefits – Registration/R. Krein, $65.00; The Open Canvas – Safety Clothing, $129.79; Venture Communications – Telephone/Fax Services, $64.37**

**ELECTIONS: Marco, Inc. – Copier Usage Contract, $4.31**

**COMMISSIONERS: City of Mobridge – Utilities, $10.50; Kevin Holgard – Travel, $74.02; Jim Houck – Travel, $66.28; Marco, Inc. – Copier Usage Contract, $22.84; Davis Martin – Travel, $90.72; Miner Mound Services – Services, $100.00; Ramkota Hotel – Travel, $519.95; Scott Shilling – Travel, $75.18; Marion Schlomer – Travel, $169.68; Venture Communications – Telephone/fax Service**

**COURTS: RELX Inc dba LexisNexis – Law Library/Fees, $653.91**

**TREASURERS: Cardmember Services – Postage Rental/postage, $169-68; Connecting Point – Services, $137.50; Marco, Inc – Copier Usage Contract, $14.56; Nyla Moak – Travel, $88.92; Mobridge Tribune – Publishing, $60.40; Quill Corporation – Supplies, $176.40; Ramkota Hotel – Travel; $103.99; Venture Communications – Telephone/Fax Services, $68.29**

**COURT APPT ATTY: Brevik Law Office – Services, $247.65; Cogley Law office – Services, $1740.40; Dakota Plains Legal Service – Services, $3228.00; Christopher A Harr – Services, $3288.08; Mark K Kroontje – Services, $1579.98; SDACC – Services, $1638.00**

**COURTHOUSE: CamWal Electric – Supplies, $160.43; Heartland Waste Management – Garbage Service, $135.00; Menards – Supplies, $251.64; MDU – Electricity Service, $896.40; Selby Auto Sales – Supplies, $6.60; Servall Uniform & Linen – Rentals, $23.08; Web Water Bottling Co. – Water Rental, $18.75**

**DOE: Cardmember Service – Postage rental/postage, $41.84; Marco Inc. – Copier Contract/copies, $17.01; Greg Pudwill – Travel, $229.00; Ramkota Hotel – Travel, $950.00; Quill Corporation – Supplies, $127.96; The Lodge at Deadwood – Travel, $558.00; Venture Communications – Telephone Services**

**EMERGENCY & DISASTER: Cardmember Service – Postage/Supplies, $252.02; Ramkota Hotel – Travel; $96.00; Amanda Silbernagel – Reimbursement/Travel, $92.00; Stoick’s Food Center – Supplies, $23.75; The Open Canvas – Safety Clothing, $322.51; Venture Communications – Telephone Services, $46.18**

**EXTENSION: Cardmember Services – Postage/Rental Services - $14.40; Connecting Point – Equipment, $420.54; Brenda DeToy – Reimbursement/Travel, $152.29; Shari Rossow – Reimbursement/Travel, $638.56; Venture Communications – Telephone Services, $27.14**

**SHERIFF: Avera Occupational Medicine – Medical Services, $282.40; Axon Enterprises – Supplies, $936.00; Cardmember Services – Postage/Supplies/Maintenance - $518.17; Connecting Point – Services, $118.15**

**Dakota Glass – Repairs, $450.01; Galls – Supplies, $79.98; Graham Tire – Tires, $620.16; Marco, Inc – Copier Usage Contract $14.56; Mobridge Tribune – Publishing, $230.72; Pennington County Jail – Inmate Transport, $277.90; Rees Communications – Supplies, $837.40; SD Dept of Public Safety – Teletype Service, $2340.00; Slater Oil – Gasoline, $2310.00; The Lodge at Deadwood – Travel, $373.00; The Radar shop – Radar Certification, $215.00; Venture Communications – Telephone Services, $392.87; Western Communications – Monthly Maintenance, $21.60**

**JAIL: Avera Medical Group Selby – Medical Services, $31.83; Cardmember Services – Supplies, $506.03; Cash-Wa Distributing – Groceries, $1862.71; Connecting Point – Services, $27.50; Dady Drug – Medical Supplies, $63.93; Dakota Radio Group – Job Line Advertising, $150.00; DETCO – Supplies, $1722.34; Family Pharmacy – Medical Supplies, $380.26; Merkel’s Foods – Groceries, $402.27; Mobridge Regional Hospital – Medical Services, $300.60; Mobridge Tribune – Publishing, $281.6; Servall Uniform & Linen – Rentals, $60.71; The Support Circle – Services, $225.00; Uniform Center - $915.00; Venture Communications – Telephone Services, $255.55**

**ROD: Cardmember Service -Postage Rental/postage, $26.80; Marco Inc – Copier Usage Contract, $14.52; Quill Corporation – Supplies, $176.97; Casi Thomason – Travel, $95.56; Venture Communications – Telephone/Fax Service, $54.27**

**STATES ATTORNEY: A & B Business – Copier Contract, $658.29; Cardmember Services – Postage Contract/postage, $61.30; Connecting Point – Services/Printer, $580.53; Mobridge Regional Hospital – Medical Services, $414.00; SD Public Health Laboratory – Medical Services, $445.00; Venture Communications – Telephone/Fax Services, $122.57; West Payment Center – Supplemental Material, $19.96**

**ABUSED CHILD DEFENSE: Von Wald Law Offices – Professional Services, $1364.72**

**VET SERVICE OFFICER: Ramkota Hotel – Travel, $216.00**

**PREDATORY ANIMAL: SD Dept of Game Fish & Parks – Nov, 2019 Transmittal, $1155.00**

**SUPPORT OF POOR: Avera St. Luke’s – Medical Services, $30,472.11; Cardmember Services – Postage, .65; Connecting Point – Services/Equipment, $420.53; Lincoln County Treasurer – Services, $47.50; Ramkota Hotel – Travel, $103.99; The Support Circle – Services, $225.00; Venture Communications – Telephone Services, $32.04**

**MENTALLY ILL: Lincoln County Treasurer – Services, $30.00; SD Dept of Revenue – MI Services, $600.00; Yankton County Treasurer – Services, $91.50**

**DEV DISABLED: SD Dept of Revenue – Services & Fees, $60.00**

**MENTAL ILLNESS BOARD: Kerri Cook-Huber – Services, $50.00; Mark Katterhagen – Services, $43.50; Lewis & Clark Behavioral – Services, $178.00; Lucy Lewno – Services, $323.00; Darcy Lockwood – Services, $43.50; Gary Mikelson – Services, $75.00**

**WEED CONTROL: Dakota Glass – Maintenance - $1351.27; Marco Inc. – Copier Usage Contract, $14.77; Valley Telecommunications – Cell Service, $35.00; Van Diest Supply Co. – Supplies, $952.00; Western Communications – Maintenance, $8.80**

**HIGHWAY DEPT: Agtegra Coop – Supplies, $8415.50; Butler Machinery – Repairs/Supplies, $2918.59; Cam Wal Electric – Electricity Service, $53.18; City of Mobridge – Services, $50.87; City of Selby – Services, $81.95; Dakota Fluid Power – Repairs, $2198.61; Diamond Mowers – Supplies, $416.36; Fastenal Company – Parts, $61.31; Heartland Waste Mgmt – Garbage Removal, $50.00; Hoven Coop Service – Supplies, $1593.78; Jensen Rock & Sand – Supplies, $30,216.90; John Deere Financial – Maintenance - $187.40; Kens Western Lumber – Supplies, $33.99; Marco Inc. – Copier Usage Contract, $20.61; MDU – Electricity Services, $187.40; Newman Traffic Signs – Supplies, $95.10; Runnings Supply – Supplies, $224.42; Selby Auto Sales – Supplies, $343.64; Selby Oil Co – Supplies, $1167.53; Servall Uniform & Linen – Rentals, $49.06; Share Corporation – Supplies, $848.24; TNT Gas – Repairs, $398.80; Valley Telecommunications – Cell Service, $35.00; Venture Communications – Telephone Service, $287.26; West River Telecommunications – Mob. Telephone Service, $37.57; Western Communications – Maintenance, $135.90**

**SOLID WASTE: CamWal Electric – Electricity Services, $185.16; Cardmember Services – Postage/supplies, $712.65; Heartland Waste Mgmt – Re-cycle Ctr Garbage Services, $60.00; Jensen Rock & Sand – Supplies, $1131.36; Kens Western Lumber – Supplies, $12.94; R Krein – Travel, $98.28; Mobridge Hardware – Supplies, $5.18; MDU – Re-cycle Center Electricity, $62.78; Runnings Supply – Supplies, $160.33; SD Dept of Environment – Surcharge, $1408.00; The Open Canvas – Safety Clothing, $220.05; Transource – Supplies, $951.95; Valley Telecommunications – Telephone Services, $114.76; Web Water Bottling Coo – Rentals/Water, $6.25; Wenck Associates – Services, $6457.93; Western Communications – Maintenance, $9.30**

**STATE ACCOUNT FUND: SD Department of Revenue – Vital Record & Motor Vehicle Fees, $125,820.66**

**PARTIAL PYMTS FUND: Walworth County Treasurer – Taxes, $756.00**

**SALES EXCISE TAX FUND: SD State Treasurer – City/State Tax, $196.05**

**SCHOOL DIST FUND: Cortrust Bank – August 2019 Apportionment, $16.51; Hoven School District – August 2019 Apportionment, $8.26; Dacotah Bank – August 2019 Apportionment, $28,692.00; Bank West – August 2019 Apportionment $26,963.54**

**CITIES & TOWNS FUND: City of Mobridge – August 2019 Apportionment, $17,922.02; Bank West – August 2019 Apportionment, $2452.13; Dacotah Bank Acct – August 2019 Apportionment, $442.86; Bank of Hoven – August 2019 Apportionment, $192.58; Bank West – August 2019 Apportionment - $1050.32**

**JAVA FIRE DIST FUND: Bank West – August 2109 Apportionment, $45.23**

**5 CO TV DIST FUND: CamWal Electric - TV Translator Electricity Service, $714.85**

**SDACO – M & P Remittance, $132.00**

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

 **WALWORTH COUNTY**

 **AUG-19**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $2,045.00**

**CHECKS TOTAL $29,214.41**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $31,259.41**

**SAVINGS ACCOUNT BALANCES**

 **BANKWEST MONEY MARKET SAVINGS $2,811,058.80**

**BANKWEST LANDFILL MONEY MARKET $1,012,108.76**

**CERTIFICATES OF DEPOSIT**

 **INVESTMENTS--CERTIFICATES OF DEPOSIT , $2,250,000.00**

 **GRAND TOTAL CASH AND BALANCES $6,104,506.77**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $2,347,350.98**

**SPECIAL REVENUE FUNDS:**

 **ROAD AND BRIDGE FUND $1,511,355.87**

 **911 SERVICE FUND $15,023.96**

 **FIRE PROTECTION FUND $18,513.45**

 **EMERGENCY AND DISASTER FUND $4,215.49**

 **DOMESTIC ABUSE FUND $500.00**

 **MODERNIZATION & PRESERVATION RELIEF FUND $51,442.87**

 **DARE PROGRAM FUND $307.25**

**ENTERPRISE FUNDS: 738,146.19**

 **SOLID WASTE (LANDFILL) FUND $1,412,396.39**

 **GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,099,252.45**

**LANDFILL BID OPENING:**

Schilling opened the only bid received for the landfill stormwater and slope failure project. The bid was from FRS Inc. DBA Solbros Construction of Pierre, SD in the amount of $158,575.77. Krein requested to table the bid until the end of the meeting to allow Wenck Engineering to review it for accuracy.

**TREASURER’S OFFICE:**

Houck moved and Martin seconded to approve partial payments for record 5818 beginning January 5th, of $200 per month which will be revisited in 1 year. Voting Aye: 4; Nay: 0. The motion was adopted.

Houck moved and Martin seconded to approve the Monthly Treasurer’s report. Voting Aye: 4; Nay: 0. The motion was adopted.

**4-H:**

Houck moved and Martin seconded to table the discussion on 4-H for a period of 2 Months. Voting Aye: 4; Nay: 0. The motion was adopted.

**EMERGENCY MANAGEMENT:**

Schlomer moved and Martin seconded to approve the Emergency Management Office moving to the City of Mobridge Fire Hall effective January 1st. Voting Aye: 4; Nay: 0. The motion was adopted.

Kevin arrived at 10:26 a.m.

**ANNUAL BUDGET:**

Schlomer moved and Martin seconded to approve the 2020 Annual Budget with the following changes from the published provisional budget. Voting Aye: 5; Nay: 0. The motion was adopted.

Expenditures: 101-111 (7,000); 101-141 (24,450); 101-142 (7,200); 101-151 (10,200); 101-162 7,550; 101-163 8,125; 101-211 (104,250); 101-212 98,100; 101-213 500; 101-222 500; 201-311 (53,600); 101-411 (120); 101-611 3,000; Total (89,045.00)

Revenue: 201-311 39,000

**LANDFILL:**

Houck moved and Martin seconded to approve paying half of Krein’s insurance benefits out of the Landfill Fund since the day the appointment was permanent. Voting Aye: 5; Nay: 0. The motion was adopted.

**SHERIFF & JAIL**:

Houck moved and Martin seconded to surplus a safe the Sheriffs office no longer needs. Voting Aye: 5; Nay: 0. The motion was adopted.

Schlomer moved and Houck seconded to surplus a cash box to the landfill. Voting Aye: 5; Nay: 0. The motion was adopted.

**HIGHWAY DEPARTMENT:**

Byre requested the board reconsider the foreman position at the Highway Department it was decided to talk with legal counsel before proceeding.

Houck moved and Martin seconded to hire KLJ Consulting for the signing project next year. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Schlomer seconded to amend resolution 2019-10 to change 600 feet to 2640 feet. Voting Aye: 4; Nay: 0. The motion was adopted. Houck abstained.

Schlomer moved and Holgard seconded to approve resolution 2019-10. Voting Aye: 4; Nay: 0. The motion was adopted. Houck abstained.

Resolution vacation a portion of section line road. Resolution 2019-10:

**WHEREAS;** a petition having been received by the Walworth County zoning and planning board on August 12, 2019 requesting a vacation of a portion of the section line on the SW quarter of 31-122-77 Walworth County, South Dakota. Specifically a portion of the section line road commencing at the SE corner of the SW quarter of section 31-122-77 extending 600 feet to the west. Said section line road is 66 feet in width.

**WHEREAS;** the Walworth County planning and zoning board approved the vacation of the section line road on August 20th, 2019.

NOW, THEREFORE BE IT RESOLVED, by the Walworth County Commission, the portion of the section line on the SW quarter of 31-122-77 Walworth County, South Dakota be vacated. Specifically a portion of the section line road commencing at the SE corner of the SW quarter of section 31-122-77vextending 2640 to the west be vacated. Said section line road is 66 feet in width.

Dated this 24th Day of September, 2019, at Selby, South Dakota

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 Scott Schilling, Chairman, Walworth County Commission

ATTEST:

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Rebecca Krein, Walworth County Auditor

OLD BUSINESS:

Discussion was held on the Sitka culvert replacement project. Clark Engineering will be contacted to discuss an easement request.

POOR RELIEF:

Holgard moved and Martin seconded to approve agreement of $13,021.09 for case 15A1 & 15A2. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Martin seconded to approve the payment today of the above amount. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Houck seconded to approve payment of $17,451.02 for case 16B10 & 16B11. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Schlomer seconded to approve payment today of above amount. Voting Aye: 5; Nay: 0. The motion was adopted.

OLD BUSINESS:

Byre stated he received 1 quote for the Swan Creek structure removal from Schilling Excavating. He will discuss the project with the contractor.

Holgard moved and Martin seconded to approve the bid from FRS Inc DBA Solbros Construction for the Landfill stormwater improvements and slope failure. Voting Aye: 5; Nay: 0. The motion was adopted.

The next meeting dates were scheduled for October 3rd and 17th.

**ADJOURNMENT:**

Holgard moved and Schlomer seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. October 3rd, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_