June 18, 2019

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on June 18, 2019 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Jim Houck, Kevin Holgard, Davis Martin, and Marion Schlomer. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

There was no old or new business to report. Schlomer moved and Holgard seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

There was no old or new business to report. Holgard moved Schlomer seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**AGENDA:**

Holgard moved and Schlomer seconded to add the Alcoholic Beverage application for Mudline Adventures dba, New Evarts Resort to the agenda. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Martin seconded to approve the meeting agenda. Voting Aye: 5; Nay: 0. The motion was adopted.

**MINUTES:**

Holgard moved and Schlomer seconded to approve the minutes of June 4th, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Holgard moved and Schlomer seconded to remove the claim from Clark Engineering and that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**AUDITOR: Cardmember – postage, $70.95; Venture Comm – Phone Service, $110.11**

**COURT APPT ATTY: DPLS – Services & Fees, $977.00; Mark K Kroontje - Services & Fees, $186.50**

**COURTHOUSE: Heartland Waste- Garbage removal, $74.75; MDU- shortage on last check, .69; Servall – Rug Rentals, $45.30**

**COURTS: Thomson Reuters Payment Ctr – Library books, Database charges, Software - $2593.64**

**DOE: Venture Comm – Phone Service, $56.50; Cardmember Service – Postage, $20.25**

**EMERGENCY & DISASTER: Venture Comm – Phone Service, $46.49**

**EXTENSION: Cardmember Service – Postage, 6.25; Venture Comm – Phone Service, $25.03**

**JAIL: Building Sprinkler – Semi Annual Inspection, $562.70; Cardmember Services – Supplies, $625.40; Johnson Controls – Maintenance, $324.97; Mobridge Regional Hospital- Inmate medical, $1006.98; Mobridge Tribune – advertising, $59.79; Rees Communications – Radio installation, $86.50; Servall – Rug Rentals, $122.04**

**CORONER: Ripley Funeral Home – Transport, $1500.00; Oster Funeral Home – Transport, $892.25; Regional Health – Services & Fees, $461.00**

**MENTAL ILLNESS: The Support Circle – Services, $225.00**

**ROD: Bankwest – Supplies, $100.25; Cardmember Service Postage & Supplies, $58.55; Microfilm Imaging Systems, Inc – Supplies, $96.32; Quill Corporation – Supplies, $142.97; Casi Thomason – Spring Workshop, $91.10; Venture Communications Coop – Telephone Services, $56.56**

**SHERIFF: Axon Enterprise – Taser packs, $130.00; Cardmember Services – Postage & Supplies, $395.03; Dakota Glass & Alignment – Repairs, $301.53; Graham Tire Aberdeen – Tires, $1168.00; Lakota Contracting, Inc – Safety Gear, $229.60; Pennington County Jail – Transport, $145.25; Quill Corporation – Supplies, $1070.80; SD Public Health Lab – BA Testing, $80.00; Selby Auto Sales & Service – Oil Change, $88.75; The Lodge @ Deadwood – Conference Lodging, $324.00; Western Communications Inc – Radio Maintenance, $21.60**

**RD & BR: Agtegra – Gas & Fuel, $5809.56; Cam-Wal Electric, Repairs & Maintenance, $1935.10; Cardmember Services – Postage & Travel Expenses, $69.72; Dakota Oil – Oil & Grease, $4538.38; DOT FHWA – Construction Contract, $1438.00; Eddie’s Truck Center – Air Cylinder, $14.17; GTC Auto Parts – Spark Plugs, $5.38; Heartland Waste Management – Garbage Services, $50.00; Hoven Repair Body Shop – Supplies & Towing Fees, $705.56; John Deere Financial – Equipment Maintenance, $218.30; Kens Western Lumber – Shop Supplies, $33.30; MDU – Electricity Services, $498.65; Schlachter Lumber – Supplies, $5.95; Servall – Rug Rentals, $49.06; Traffic Solutions – Barricade Rentals, $1980.00; Valley Telecommunications – Telephone Services, $70.84; Valley Communications – Telephone Services, $310.78; West River Telecommunication – Telephone Services, $37.04; Western Communications – Radio Maintenance, $135.90**

**SOLID WASTE: CamWal Electric – Electricity Services, $195.13; Cardmember Services – Postage & Supplies, $242.41; Heartland Waste Management – Garbage Service, $60.00; Jensen Rock & Sand – Oversized, 1833.98; Lucky’s Gas-n-More – Gas, $217.83; Mobridge Tribune – Advertising, $216.00; SD Dept of Environment – Solid Waste, $2035.00; Servall – Rug Rentals, $65.04; Valley Telecommunications – Telephone Services, $120.31; Web Water Development – Water Service, $36.93; Web Water Bottling Co. $19.25; Western Communications – Radio Maintenance, $9.30**

**SCHOOL DIST FUND: Cortrust Bank – April 2019 Apportionment, $177,434.75; Hoven School District – April 2019 Apportionment, $59,857.52; Dakotah Bank – April 2019 Apportionment, $672,889.15; Bank West – April 2019 Apportionment, $855,567.20**

**STATES ATTORNEY: Cardmember Services – Postage & Supplies, $97.40; Venture Communications – Telephone Services, $103.63**

**TREASURER: Cardmember Services – Postage & Supplies - $176.75; Mobridge Tribune – Advertising, $281.60; Quill Corporation – Office Supplies, $176.51; Venture Communications – Telephone Services, $73.20**

**VET SERVICE OFFICER: Cardmember Services – Services & Fees, $31.90; West River Telecommunications - $49.82**

**SUPPORT OF POOR: Venture Communications – Phone Service, $24.77**

**WEED CONTROL: Western Communications – radio maintenance, $8.80**

**BOWDLE RURAL FIRE DIST: April 2019 Apportionment, $2797.51**

**JAVA FIRE DIST FUND: April 2019 Apportionment, $3821.38**

**S RIVERVIEW RD DIST: Bankwest – April 2019 Apportionment, $595.26**

**PARTIAL PMTS FUND: Walworth County Treasurer – #5632, 5072, $1419.01**

**STATE ACCOUNT FUND; SD Dept of Revenue – ROD fees, $400.00; MV Fees, $102,604.41**

**5 CO TV DIST FUND: CamWal Electric – Electricity Service, $613.44**

**SALE/EXCISE TAX FUND: SD State Treasurer – City, $2.88; State, $10.89**

**DEV DISABLED: SD Dept of Revenue – Fees, $60.00**

**ELECTIONS: Devonne Schuh – re-issue 2018 check, $221.00**

**As required by SDCL 6-1-10, the complete May payroll paid by department was as follows: Commissioners - $10,942.59; Auditor - $17,275.39; Treasurer - $14,584.24; States Attorney - $19,870.08; Court House - $4,274.80; Director of Equalization – $12,658.54; Register of Deeds - $8,415.18; Veterans Service Officer - $1,809.47; Sheriff - $27,631.95; Jail - $98,003.16; Emg & Disaster - $6,779.91; Poor - $681.66; Extension - $8,054.86;Weed & Pest - $27.46; Zoning - $314.57; Road & Bridge - $60,927.19; Solid Waste - $22,279.36**

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

**WALWORTH COUNTY**

**May-19**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $2,220.89**

**CHECKS TOTAL $16,715.54**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $18,936.43**

**SAVINGS ACCOUNT BALANCES**

**BANKWEST MONEY MARKET SAVINGS $3,613,534.19**

**BANKWEST LANDFILL MONEY MARKET $1,009,561.97**

**CERTIFICATES OF DEPOSIT**

**INVESTMENTS--CERTIFICATES OF DEPOSIT , $2,250,000.00**

**GRAND TOTAL CASH AND BALANCES $6,892,032.59**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $2,911,406.02**

**SPECIAL REVENUE FUNDS:**

**ROAD AND BRIDGE FUND $1,471,421.70**

**911 SERVICE FUND $37,847.89**

**FIRE PROTECTION FUND $18,427.38**

**EMERGENCY AND DISASTER FUND $4,215.49**

**DOMESTIC ABUSE FUND $245.00**

**MODERNIZATION & PRESERVATION RELIEF FUND $46,317.17**

**DARE PROGRAM FUND $307.25**

**ENTERPRISE FUNDS:**

**SOLID WASTE (LANDFILL) FUND $1,371,233.80**

**TRUST AND AGENCY FUNDS $1,024,943.24**

**GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,886,364.94**

**COMMUNITY HEALTH NURSE & MOBRIDGE AMBULANCE:**

Mobridge Regional Hospital Chief Finance Officer Renae Tisdall presented the board with information regarding the services provided by the health nurse and the ambulance service. The hospital is requesting $37,742.00 for the health nurse and $15,750.00 for the ambulance service for 2020. This will be discussed at the budget meetings.

**ALCOHOLIC BEVERAGE RENEWAL:**

Houck moved and Martin seconded to approve the alcoholic beverage renewal application for Bridge City Marina. Voting Aye: 5; Nay: 0. The motion was adopted.

Schlomer moved and Houck seconded to approve the alcoholic beverage renewal application for Mudline Adventures dba New Evarts Resort. Voting Aye: 5; Nay: 0. The motion was adopted.

**MONTHLY TREASURER’S REPORT:**

Houck moved and Martin seconded to approve the monthly treasurer’s report. Voting Aye: 5; Nay: 0. The motion was adopted.

**POLICE POSITIVE PROJECT:**

The Mobridge Police Department submitted a request to the board for a reduction of tipping fees at the landfill. They are starting a project providing residents assistance with cleaning up their yards. The board had some questions and requested a representative attend the next meeting.

**SHERIFF & JAIL:**

Sheriff Boll presented the board with a list of repairs he feels are the most important at the jail. The list included roof replacement for $12,450.00, fire escape with emergency door for $19,250.00, window replacement in the old part of the jail and reinsulate the addition for $23,751.00 and remodeling of the evidence room for $5,100.00. The board wants to make a decision on what to do with the jail on the July 2nd meeting and will discuss this then.

Holgard moved and Martin seconded to accept the resignation of Aaron Vogel effective June 10th as Deputy Sheriff. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Martin seconded to approve the wage for Chelsea Prasek as Sheriffs department secretary, Deputy Register of Deeds and Deputy Director of Equalization of $15.42 per hour. Voting Aye: 5; Nay: 0. The motion was adopted.

Schlomer moved and Holgard seconded to remove Regina Kopriva from the Sheriffs trust account at Bankwest. Voting Aye: 5; Nay 0. The motion was adopted.

Schlomer moved and Martin seconded to remove Regina Kopriva from the online banking account. Voting Aye: 5; Nay: 0. The motion was adopted.

Martin moved and Holgard seconded to add Chelsea Prasek to the Sheriffs trust account at Bankwest. Voting Aye: 5; Nay: 0. The motion was adopted.

Schlomer moved and Martin seconded to add Chelsea Prasek to the online banking account. Voting Aye: 5; Nay: 0. The motion was adopted.

**COUNTY ROAD 319:**

Discussion was held on County Road 319. The contractor is requesting payment of the remaining balance. Schilling said repairs need to be made to the road. Schilling and Hare will visit with Clark Engineering regarding the issues.

**OLD BUSINESS:**

The culvert on Sitka Road was discussed. The problems should be addressed before harvest. This will be discussed with Clark Engineering as well.

**NEW BUSINESS:**

Holgard moved and Schlomer seconded to approve paying the flood repair portion of the Clark Engineering claim that was submitted. Voting Aye: 5; Nay: 0. The motion was adopted.

**ADJOURNMENT:**

Holgard moved and Schlomer seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. July 2nd, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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