May 7, 2019

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on May 7, 2019 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Jim Houck, Kevin Holgard, Davis Martin, and Marion Schlomer. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

There was no old or new business to report. Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

There was no old or new business to report. Schlomer moved Martin seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**HIGHWAY WORK WEEK:**

Discussion was held on the hours worked at the highway department. The employees were in attendance and felt they get more done with 4 ten hour days than 5 eight hour days. It was decided to stay at the 4 ten hour days.

**MINUTES:**

Houck moved and Martin seconded to approve the minutes of April 16th, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

Schlomer moved and Holgard seconded to approve the equalization minutes of April 16th, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Holgard moved and Martin seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**AUDITOR: Marco – Copier Usage, $114.46; SDACO – Registration: Krein, $175.00; Venture Comm – Phone Service, $61.00**

**COMMISSIONERS: Marco – Copier usage, $3.59; Venture Comm – Phone Service, $45.49; Mobridge City-water service**

**@306 2nd Ave. W. $10.50**

**ABUSED CHILD DEFENSE: Kristi A Brandt – Transcripts, $63.20; Von Wald Law Offices – Services & Fees, $2157.06**

**COURT APPT ATTY: Haar Law Firm – Services & Fees, $1950.30; Cogley Law office - Services & Fees, $825.50;**

**Kroontje Law Office – Services & Fees, $5397.25; Dakota Plains Legal Services – Services & Fees, $3744.50**

**COURTHOUSE: City of Selby- water & sewer – $74.75; Heartland waste management – garbage service - $105.00; Kens Western Lumber – Supplies, $55.14; MDU-CH utilities- $1089.00; Quill Corporation- Supplies-$200.94;**

**Web Water Bottling Co. -Water rental-$31.75**

**COURTS: Thomson Reuters Payment Ctr – Library books, Database charges, Software - $2593.64**

**DOE: Marco – Copier Usage, $4.74; Midcontinent Comm. – Internet service - $15.00; Venture Comm – Phone Service, $58.58;**

**Shorty’s One Stop – Gas, 34.54; SDAAO – registration for Kahl & Pudwill, $700.00**

**EMERGENCY & DISASTER: AT&T Mobility – EM phone, $41.99; Venture Comm – Phone Service, $46.49; Midcontinent Communications – Internet Services, $15.00; Rees Communication - Radio Installation, $482.50; Shorty’s One Stop – Gas, $275.26;**

**The Open Canvas – Clothing Supplies, $218.99**

**EXTENSION: Midcontinent Communications – Internet Services, $15.00; Venture Comm – Phone Service, $25.20**

**JAIL: Avera Medical Group – Inmate Prescriptions, $251.99; Bob Barker Co – Supplies, $246.18; AT&T – Jail cell phone, $143.55;Berg Tracy – Paper paycheck, 1202.35; Cash-Wa Dist. – Groceries, $1629.40; City of Selby – Water/Sewer, $203.65; Family Pharmacy – Inmate medication, $831.47; Galls LLC – Supplies, $99.90; Merkel’s Foods, Groceries, $90.00; Mobridge Regional Hospital – Inmate Medical - $1014.85; MDU – Electricity, $870.16; Servall – Rentals, $122.04; Stoick’s Food Center – Groceries, $120.00; Venture Communications – Phone Service, $312.48**

**MENTAL ILLNESS: Dean Schaefer Court Reporting – Services & Fees, $72.00; Fox & Youngberg – Services & Fees, $197.32; Mark Katterhagen – Services & Fees, $6.00; Kennedy Pier Knoff & Loftus – Services & Fees, $464.10; Lewis & Clark Behavioral – Services & Fees, $165.00; Lucy Lewno – Services & Fees - $113.25; Lincoln County Treasurer- Mental Board, $1811.71; Marv Ekeren – Services & Fees, $6.00; Yankton Country Treasurer – Services & Fees, $427.50**

**ROD: Hal Systems Corporations – Qtly Software Maintenance, $292.00; Marco – Copier Usage, $13.64; Midcontinent Communications – Internet Services, $15.00; Ramkota Hotel & Conference – C. Thomason, $101.00; SDACO – Registration: Thomason, $175.00; Thomason Casi – Meal and mileage expense, $88.10; Venture Comm – Phone Service, $63.20**

**SHERIFF: AT&T Mobility – Sheriff’s phone, $143.55; Bentz Travis – Travel & Meals, $363.00; Boll Joshua – Travel & Meals, $139.00; Creative Product Sourcing Inc – DARE supplies, $290.70; Dakota Glass – Window Repair, $39.95; High Point Networks – Computer Support, $175.00; JPATS/USMS – Inmate Transport, $2390.00; Midcontinent Communications – Internet Services, $15.00; National Pen Company- Office Supplies, $104.31; NCEA – Conference Registration Bentz, $350.00; Quill Corporation – Office Supplies, $1107.94; Venture Communications Coop – Phone Service, $312.48; Western Rancher – Repairs Deputy Coat, $19.00**

**RD & BR: Carlson Randy – Sewer Repairs @ Shop, $225.00; Central Diesel Sales – Parts T-7, $692.38; City of Java – Water & Sewer Service, $18.00; City of Mobridge – Hwy Utilities, $51.10; City of Selby – Water & Sewer Service, $64.94; Clark Engineering – Engineering Flood Repair/Sitka Road, $1951.40; County Wide Directory – Wall Map, $133.00; Hase Plumbing Heating &Air - $87.81; Heartland Waste Management – Garbage Service, $50.00; Hoven Coop Service – Gas, $2632.28; Marco – Copier Usage, $15.68; MDU – Electricity State/Selby/Mobridge shops, $341.30; Quill Corporation – Supplies, $6.91; RPH Inc.- Flood Repair/final pymt, $21826.20; Runnings – Supplies, $184.92; Schachter Lumber – Lightbulb, $5.95; SD Dept of Transportation – Bridge inspection, $2261.87; Selby Auto Sales & Service – Supplies, $203.94; Selby Oil Company – Repairs/T-130 & 143, $358.00; Servall – Rug Rental, $49.06; Shorty’s One Stop – Gas/Hwy Supplies & Materials, $1900.94; Traffic Solutions – Barricades, $108.00; Venture Communications – Internet/Phone Services/Selby Shop & Java Phone, $272.32**

**SOLID WASTE: Agtegra – Fuel, $3438.90; Farnams Genuine Parts – Supplies, $21.48; GTC Auto Parts – Supplies, $5.38; Heartland Waste Management – Garbage Service, $60.00; Lucky’s Gas n More – Gas, $60.01; Runnings Supply Inc – Supplies, $99.20; Selby Record – Job Ad, $24.00; Servall Uniform & Linen – Rug Rental, $44.01; Shorty’s One Stop – Gas, $141.35**

**SCHOOL DIST FUND: Cortrust Bank – April 2019 Apportionment, $177,434.75; Hoven School District – April 2019 Apportionment, $59,857.52; Dacotah Bank – April 2019 Apportionment, $672,889.15; Bankwest – April 2019 Apportionment, $855,267.20**

**STATES ATTORNEY: Kristi Brandt – Transcripts, $112.20; Connecting Point – Remote repair 12/14/18, $50.75; Midcontinent Communications – Internet Services, $15.00; Mobridge Regional Hospital – Medical Services, $431.00; Venture Communications – Phone Service, $113.43**

**TREASURER: Marco – Copier Usage, $15.68; Midcontinent Communications – Internet Services, $30.00; Moak Nyla – Meal & Mileage, $88.92; Quill Corporation – Office Supplies, $169.43; Ramkota Hotel & Conference – Lodging/Moak, $101.00; SDACO – Registration/Moak, $175.00; Selby Record -Advertising Tax Notice, $64.00; Venture Communication – Phone Service, $76.18**

**VET SERVICE OFFICER: Data Spec, Inc. – Computer Software, $449.00; Leo Rookey, Jr. – Postage, $24.75; West River Telecommunications – Phone Service, $8.38**

**SUPPORT OF POOR: Dakotabilities – Medical Care, $180.00; Venture Communications – Phone Service, $26.89**

**WEED CONTROL: Marco – Copier Usage, $14.59**

**CITIES & TOWNS FUND: Bankwest – April 2019 Apportionment, $172,547.44; Dacotah Bank – April 2019 Apportionment, $5898.30; Bank of Hoven – April 2019 Apportionment, $121.12**

**CITY OF MOBRIDGE: April 2019 Apportionment, $367,576.89**

**BOWDLE RURAL FIRE DIST: Jan 2019 Apportion, $2797.51**

**JAVA FIRE DIST FUND: Jan 2019 Apportionment, $3821.38**

**S RIVERVIEW RD DIST: Bankwest – April 2019 Apportionment, $595.26**

**PARTIAL PMTS FUND: Walworth County Treasurer – Stephanie Rowe, $1053.66**

**PREDATORY ANIMAL: SD Dep of Game, Fish & Parks – June 2019 Transmittal, $1155.80**

**5 CO TV DIST FUND: Sid Haux – Cell Phone Service/Feb & March 2019, $32.20**

**SDACO M & P FUND: M & P - Remittance, $242.00**

**GROW SOUTH DAKOTA:**

Maureen Nelson with GROW South Dakota met with the board to update them on services provided to Walworth County residents. They are requesting $5,000 for 2020. This will be discussed at budget time.

**ABATEMENTS:**

Houck moved and Martin seconded to approve an abatement for record 7112 in the amount of $3,189.48 due to an exemption not applied. Voting Aye: 5; Nay: 0. The motion was adopted.

Martin moved and Houck seconded to approve an abatement for record 7433 in the amount of $1,032.60 due to a double assessment. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Martin seconded to approve an abatement for record 4117 in the amount of $1,007.04 for unapplied equalization value. Voting Aye: 5; Nay: 0. The motion was adopted.

Kahl requested her office to be allowed compensatory time to be accrued over the 40 hour limit. This will be addressed at a future meeting.

**AUDITOR’S OFFICE:**

Holgard moved and Schlomer seconded to approve the wage of Marcie Keller at $15.42 per hour as Full-Time Deputy Auditor. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Martin seconded to approve changing the bank signature card to add Marcie Keller and remove Amanda Silbernagel. Voting Aye: 5; Nay: 0. The motion was adopted.

**HIGHWAY DEPARTMENT:**

Schlomer moved and Holgard seconded to approve creating the position of Full-Time Highway Secretary. Voting Aye: 5; Nay; 0. The motion was adopted.

Holgard moved and Schlomer seconded to approve the advertising and hiring of a Full-Time Highway Secretary. Voting Aye: 5; Nay: 0. The motion was adopted.

Schlomer moved and Holgard seconded to approve the wage of $15.42 for Corinne Olson as Full-Time Highway Secretary. Voting Aye: 5; Nay: 0. The motion was adopted.

Discussion was held on hours for the secretary. She will work the same as the other highway department employees.

Holgard moved and Martin seconded to approve installing an electric garage door opener for the Selby shop at a cost of $1,377.55. Voting Aye: 5; Nay: 0. The motion was adopted.

Discussion was held on culverts and gravel roads and possibly contracting out some of the work.

**LANDFILL:**

Schlomer moved and Holgard seconded to approve an annual salary increase of $12,000 for Krein as Landfill Supervisor/Auditor for a 3 month trial period effective April 16th, 2019. After the 3 months the position will be made permanent or reevaluated. Roll Call vote requested as follows: Holgard – Aye; Schlomer – Aye; Houck – Nay; Martin – Nay; Schilling – Aye. The motion was adopted.

**WEED & PEST:**

Holgard moved and Houck seconded to approve the chairperson to sign the grant agreement for $6,300 approved by the South Dakota Department of Agriculture. Voting Aye: 5; Nay: 0. The motion was adopted.

**OLD BUSINESS:**

Holgard stated he will have more information available at the next meeting regarding a county manager. Hare informed him that elected officials employees are exempt from a county manager.

Schilling stated the culvert on Sitka road has numerous issues. He stated the sides are caving in and there is water running underneath it. He said the contractor needs to come back out and work on the issues.

A letter will be sent to Clark Engineering regarding the county road 319 project issues.

**NEW BUSINESS:**

Emergency Manager Silbernagel reported to the board that all the information has been turned in to FEMA for the road damage. She said material estimates came in at approximately 1.3 million and the total with labor and expenses is approximately 2.2 million.

**ADJOURNMENT:**

Schlomer moved and Holgard seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. May 21st, 2019.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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