February 21, 2019

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on February 21st, 2019 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Davis Martin, Marion Schlomer and Scott Schilling via phone. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

There was no old or new business to report. Holgard moved and Martin seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

There was no old or new business to report. Holgard moved Martin seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**PUBLIC FORUM:**

Catherine and Lynn Spiry Met with the board with concerns regarding inmates not having proper attire for the weather conditions. Sheriff Boll stated the issue has been addressed and corrected.

**MINUTES:**

Holgard moved and Houck seconded to approve the minutes of February 5th, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Holgard moved and Martin seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**AUDITOR**: Connecting Point – Install PC & Printer, $1145.00; Marco – Copier Usage, $44.89; SDACO – Registration: Krein, $100.00; Venture Comm – Phone Service, $66.87

**COMMISSIONERS:** Marco – Copier usage, $15.71; Venture Comm – Phone Service, $45.64

**CORONER**: Ripley Funeral – Transport Services, 1,000.00; Reginal Health – Services & Fees, $461.00

**COURT APPT ATTY**: Haar Law Firm – Services & Fees, $3,387.34; Robert Konrad - Services & Fees, $1,449.50; Kroontje Law Office – Services & Fees, $427.19; Jerald McNeary Jr – Services & Fees, $1,438.70

**COURTHOUSE**: Cam Wal – Install Outlets, $1,030.97; Hase Plumbing – Filters, $119.88; Kens Western Lumber – Supplies, $57.86; Servall – Rentals, $45.30

**COURTS**: West Payment Center – Information Charges, $2,593.64

**DEV DISABLED:** SD Dept of Revenue – SDC Fees, $60.00

**DEWY CO TREASURER:** LEOP Funds, $975.70

**DOE**: Marco – Copier Usage, $31.78; Vanguard Appraisals – Annual Fees – Annual Fees $3,350.00; Venture Comm – Phone Service, $52.37

**EMERGENCY & DISASTER**: Runnings Supply – Sand Bags, $3.77; Venture Comm – Phone Service, 22.94

**EXTENSION:** Merkel’s Foods – Supplies, $10.46; Venture Comm – Phone Service, $28.14

**JAIL**: Avera Medical Group – Inmate Medical Care, $31.36; Bob Barker Co – Supplies, $693.17; Cam Wal – Balance Forward from Inv 47098, $370.09, Convert Fixtures, $556.31; Cash-Wa Dist – Groceries, $1,464.02; Connecting Point – PC Repairs, $50.00; Dave’s Lock N Key – Services & Fees, $30.00; Hase Plumbing – Supplies, $5.99; Merkel’s Foods, Groceries, $933.73; Quill – Supplies, $360.02; Servall – Rentals, $61.02

**MENTAL ILLNESS:** Fox & Younger – Services & Fees, $195.32, SD Dept of Revenue – HSC Fees, $276.22; Yankton Co Treasurer – Services & Fees, $764.84

**POOR:** Venture Comm – Phone Service, $28.77

**ROD**: Marco – Copier Usage, $14.52; SDACO – Registration: Thomason, $100.00; Venture Comm – Phone Service, $51.73

**SHERIFF**: Axon Enterprises – Taser Equipment, $850.00; Galls – Supplies, $32.50; John Stephanich DBA – Tow, $486.00, Repairs & Maintenance, $37.50; Ken’s Western Lumber – Supplies, $38.34; Marco – Copier Usage, $14.77; Quill – Supplies, $360.02; Ramkota Hotel – Lodging: Boll, $96.00; Slater Oil & LP Gas – 1000 Gals Eth @1.92, $1,920.00; Western Comm – Radio Maintenance, $21.60

**RD & BR:** Butler Machinery – Supplies, $220.73; Central Diesel – Parts, $373.88; Dave’s Lock N Key – Keys, $6.00; Hase Plumbing – Supplies, $2.10; Hoven Co-op Service – Gasoline, $121.54, Fuel, $1,021.14, 344.1 Gals LP @ $1.40, $481.74; Ken’s western Lumber – Supplies, $7.20, Marco – Copier Usage, $14.87, MDU – Electricity @ Java Sop, $34.88; Pheasantland Ind – Reflective Clothing, $1,023.40; Runnings – Supplies, $333.87; Selby Auto Sales – Parts & Supplies, $390.45; Share Corp – Glass Repair, $123.60; Stoick’s Food – Supplies, $19.98; Venture Comm – Phone Service @ Java Shop, $45.64, Internet Service, $63.95, Phone & Fax Service,$160.63; Walk N Roll – Freight Charge, $50.93; Western Comm – Radio Maintenance, $135.90

**SCHOOL DIST FUND:** Cortrust Bank **-** Jan 2019 Apportionment, $17,604.28; Hoven School Dist - Jan 2019 Apportionment, $7,621.21; Bankwest – Jan 2019 Apportionment, $94,265.01; Dacotah Bank – Jan 2019 Apportionment, $85,615.24

**SOLID WASTE:** Agtegra Co-op, - Fuel, $1,052.00; Butler Machinery – Supplies, $777.83; Cam Wal – Electricity, $315.53; Hase Plumbing – Repairs, $212.76; Lucky’s Gas N More – Gasoline, $69.12; Marco – Copier Usage, $14.70; Mobridge Gas Co – Propane, $5.00; Quill – Supplies, $89.75; Slater Oil – 434 Gals LP @ $1.08, $468.72, Heating Fuel, $459.20 Valley Telecomm – Internet Service, $59.98, Phone Service, $49.01; Web Water Dev – Water Service, $40.70; Web Water Bottling o – Bottled Water, $14.25; Western Comm – Radio Maintenance, $9.30

**STATE ACCOUNT FUND:** SD Dept of Revenue – ROD Fees, $400.00, MV Fees, $105,959.49

**STATES ATTORNEY**: Kristi Brandt – Transcripts, $72.80; Dept of Health – B/A Testing, $360.00; Venture Comm – Phone & Fax Service, $117.44

**TREASURER**: Marco – Copier Usage, $14.63; Venture Comm – Phone Service, $69.79, Fax Service, $4.29

**VET SERVICE OFFICER:** WRT – Phone Service, $40.75

**WEED CONTROL:** Assn of SD Co Weed & Pest – Registration: Rabenberg $100.00, Registration: Ritter $145.00; Marco – Copier Usage, $17.34; Western Comm – Radio Maintenance, $8.80

**CITIES & TOWNS FUND:** Bankwest – Jan 2019 Apportionment, $24,617.08; Dacotah Bank – Jan 2019 Apportionment, $928.93; Bank of Hoven – Jan 2019 Apportionment, $259.76

**CITY OF MOBRIDGE:** Jan 2019 Apportionment, $46,268.33

**BOWDLE RURAL FIRE DIST:** Jan 2019 Apportion, $282.52

**JAVA FIRE DIST FUND:** Jan 2019 Apportionment, $405.73

**PARTIAL PMTS FUND:** Walworth County Treasurer – #5818, $1,063.33, #5632, $563.71

**5 CO TV DIST FUND:** Sid Haux – Cell Phone Service, $32.15, Mileage Expense, $177.24; McPherson Co Herald – Public Notice, $28.00; Potter County News – Public Notice, $6.82

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

**WALWORTH COUNTY**

**January-19**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $1,613.21**

**CHECKS TOTAL $37,440.09**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $39,053.30**

**SAVINGS ACCOUNT BALANCES**

**BANKWEST MONEY MARKET SAVINGS $2,791,244.94**

**BANKWEST LANDFILL MONEY MARKET $1,006,249.67**

**CERTIFICATES OF DEPOSIT**

**INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00**

**GRAND TOTAL CASH AND BALANCES $6,086,547.91**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $2,605,334.39**

**SPECIAL REVENUE FUNDS:**

**ROAD AND BRIDGE FUND $1,321,008.98**

**911 SERVICE FUND $22,774.25**

**FIRE PROTECTION FUND $15,329.38**

**EMERGENCY AND DISASTER FUND $4,215.49**

**DOMESTIC ABUSE FUND $70.00**

**MODERNIZATION & PRESERVATION RELIEF FUND $45,495.17**

**DARE PROGRAM FUND $219.45**

**ENTERPRISE FUNDS:**

**SOLID WASTE (LANDFILL) FUND $1,370,744.18**

**TRUST AND AGENCY FUNDS $757,514.76**

**GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,142,706.05**

**HSA Contribution -$58,000.00**

**Total $6,084,706.05**

**SDGF&P WILDLIFE REPORT:**

Brenden Peterson and Ross Scott met with the board to update them on the wildlife statistics for 2018.

**TREASURER’S OFFICE:**

Holgard moved and Schilling seconded to approve the Treasurer’s Monthly report. Voting Aye: 5; Nay: 0. The motion was adopted.

**HOLDING FUND:**

Houck moved and Holgard seconded to transfer $7,743.60 from the Holding Fund to the General Fund. Voting Aye: 5; Nay: 0. The motion was adopted.

**HIGHWAY DEPARTMENT:**

Walworth County Highway Superintendent Blake Friend met with the board and stated there has been large amounts of snow to move. The Highway department worked on Sunday and Monday. Sheriff Boll thanked Blake and James Ackerman for keeping the courthouse parking lot clean.

Discussion was held on the payment request and change orders for the County Road 319 project. The board agreed adjustments to the amounts need to be done before approval. The matter was tabled until the next meeting.

Jeree Meyers from RDO Equipment met with the board to inform them of options available for equipment purchases.

**LEGISLATIVE AUDIT:**

Dave Schlosser met with the board and informed them that he has started the audit for 2016-2017.

**4-H:**

Holgard moved and Martin seconded to approve signing the memorandum of understanding with SDSU for 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

**JAIL & SHERIFF:**

Josh submitted his Monthly report.

Houck moved and Martin seconded to approve a wage increase for Leandra Smith of $.50 for completion of certification. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Schilling seconded to enter into executive session at 10:31 A.M. per sdcl 1-25-2(3) regarding a legal matter. Voting Aye: 5; Nay: 0. The motion was adopted.

Vice Chairperson Schlomer declared the executive session ended at 10:46 A.M. No action was taken,

Faulk County Jail administrator Brent Kohns, Sheriff Curt Hall and Commissioner Bill Schilder met with the board to clarify what was on the letter that was presented to the board at the last meeting regarding the inmates that they would accept. They stated that they will take them when cleared by a physician which Boll stated we already have done with the inmates that we house. Faulk stated they might do the transporting if it would work out for court days with the 4 counties that are interested. They would provide monthly reports to the county stating the activity for the month. They stated the contract would be 2 years with 6 month notice to cancel.

Boll suggested bringing back Marshalls and BIA prisoners to bring in revenue. The jail committee will meet to discuss this.

No action was taken on the EAPC agreement.

Boll stated he met with 6 Sheriffs regarding a Regional Jail concept but needs more information on what the county plans to do in the future.

No new information was brought to the board regarding the 72 hour holding option.

**ADJOURNMENT:**

Holgard moved and Martin seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. March 5th, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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