November 20, 2018

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on November 20th, 2018 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Davis Martin, Marion Schlomer and Scott Schilling. Also present were Deputy Auditor Eva Cagnones and States Attorney Jamie Hare. Auditor Rebecca Krein was on intercom via telephone

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

 There was no old or new business to report. Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

 There was no old or new business to report. Schlomer moved Holgard seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

**MINUTES:**

Krein requested to table the October 31st minutes until the next meeting scheduled for December 11th 2018.

Holgard moved and Schlomer seconded to approve the minutes of November 6th, 2018. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Schlomer seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS** – Cardmember – Envelopes, $59.90, Supplies, $43.94; Kevin Holgard – Mileage Expense, $122.22; Jim Houck – Mileage Expense, $94.08; Davis Martin – Mileage expense, $70.56; Scott Schilling – Mileage Expense, $18.48; Marion Schlomer – Mileage Expense, $154.56

**ELECTIONS**: Cardmember – Postage, $239.56, Supplies, $85.94; Election Systems – Ballots, $2,633.26; Rebecca Krein – Mileage Expense, $88.83; McLeaods Printing – Supplies, $51.94

**COURTS**: Stamps, $300.00; West Payment Center – Transaction, $13.00; Database Charge, $2,241.82; Software, $333.17

**AUDITOR**: Cardmember – Postage & Rental, $6.25; Rebecca Krein – Mileage Expense, $83.19; Ramkota Hotel – Lodging: Krein, $315.98

**TREASURER**: Cardmember – Postal Rental & Postage, $67.26; Quill – Supplies, $674.66; Venture Comm – Phone Service, $81.67

**STATES ATTORNEY**: Kristi Brandt – Transcripts, $119.00; Cardmember – Postage rental, $6.25; Mobridge Medical Clinic – BA Draws, $138; Venture Comm – Phone & fax, $283.11; West Payment Service – Updates, $18.65

**COURT APPT ATTY**: Haar Law Firm – Services & Fees, $9,200.36; Jerald Mc Neary – Services & Fees, $394.50; Kroontje Law Office – Services & Fees, $578.86

**ABUSED CHILD DEFENSE**: Von Wald Law – Services & Fees, $1,751.19

**COURTHOUSE**: Hase Plumbing – Maintenance, $595.83; Heartland Waste Management – Garbage Service, $105.00; Selby Auto Sales – Supplies, $10.49

**DOE**: Cardmember – Agridata Mapping Annual Fee, $400.00; Postal rental & Postage, $72.32; Holiday Inn Hotel – Lodging: Pudwill, $459.95; Lodging: Kahl, $459.95; Venture Comm – Phone Service, $55.78

**ROD**: Postage & Rental, $44.97

**SHERIFF**: Cardmember – Postal Rental & Postage, $88.64; Gasoline, $272.68; Lodging: Boll, $135.00; Pennington County Jail – Transport Fees, $277.90; Slater Oil & LP gas – 1000 Gals Eth Gasoline, $2,450.00; Venture Comm – Phone Service, $306.17; Yankton Co Sheriff’s Office – Services & Fees, $50.00

**JAIL**: Cardmember – 2 laptops, $1238.00; Supplies, $52.59; Meds, $12.00; Groceries, $327.94; Cleaning Supplies, $149.65; Dave’s Lock & Key – Keys, $12.50; Hase Plumbing – Repairs & Maintenance, $1,061.83; Servall – Rentals, $58.12; Venture Comm – Phone Service, $306.17

**EMERGENCY & DISASTER**: Cardmember – POD Supplies, $126.38; Hase Plumbing – Generator Maintenance, $882.83; Ramkota Hotel – Lodging: Silbernagel, $112.00; Venture Comm – Radio Service, $30.10

**EXTENSION:** Cardmember – Postal Rental, $6.25; Venture Comm – Phone Service, $25.34

**POOR:** Cardmember – Postal Rental, $6.25; Venture Comm – Phone Service, $26.06

**PLANNING & ZONING:** Cardmember- Lodging: Pudwill, $96.82

**MENTAL ILL:** Lewis & Clark behavioral – Services & Fees, $495.00; Minnehaha County – Services & Fees, $137.00; Mobridge Medical Clinic – Medical Services, $1,363.07

**RD & BR:** Avera Queen of Peace- Services & Fees, $67.00; Cardmember – Gasoline, $94.50; Heartland Waste Management – Garbage Service, $50.00; MDU – Electricity @Java Shop, $22.67; Venture Comm – phone & Fax Service, $271.46

**SOLID WASTE:** Agtegra Co op – Fuel, $1,980.48; Lucky’s gas N More – Tire Repairs, $155.95; Ramkota Hotel – Lodging: badten, $112.00; Wenck Associates – 2018 Annual Survey, $2550.00

**SCHOOL DIST FUND:** Cortrust Bank **-**  Oct 2018 Apportionment, $191,367.08; Hoven School Dist - Oct Apportionment, $57,931.95; Bankwest - Oct Apportionment, $632,727.86; Dacotah Bank - Oct Apportionment, $470,186.01

**CITIES & TOWNS FUND:** Bankwest – Oct Apportionment, $128,244.10; Dacotah Bank – Oct Apportionment, $5,594.48; Bank of Hoven – Oct Apportionment, $117.88

**CITY OF MOBRIDGE:** Oct Apportion, $259,180.89

**BOWDLE RURAL FIRE DIST:** Oct Apportion, $2,651.31

**JAVA FIRE DIST FUND:** Oct Apportionment, $3,243.06

**S RIVEVIEW RD DIST:** Oct Apportionment, $472.74

As required by SDCL 6-1-10, the complete October payroll paid by department was as follows: Commissioners - $8,059.77; Auditor - $9,717.30; Treasurer - $9,416.85; States Attorney - $14,287.30; Court House - $2,867.26; Director of Equalization – $12,294.31; Register of Deeds - $5,204.74; Veterans Service Officer - $1,206.31; Sheriff - $17,958.24; Jail - $52,764.98; Emg & Disaster - $4,547.65; Poor - $636.54; Extension - $6,497.38; Zoning - $150.55; Road & Bridge - $48,362.62; Solid Waste - $21,580.02; 5 County TV Translator District - $953.95

**EXECUTIVE SESSION:**

Holgard moved and Martin seconded to enter into executive session at 9:07 a.m. per SDCL 1-25-2(1) regarding a personnel matter. Voting Aye: 5; Nay; 0. The motion was adopted.

Schilling declared the executive session ended at 9:26 a.m.

**ALCHOLIC BEVERAGE LICENSE:**

Holgard moved and Schlomer seconded to approve the alcoholic beverage license renewal for Mobridge Country Club. Voting Aye: 5; Nay: 0. The motion was adopted.

**BUDGET SUPPLEMENT:**

Houck moved and Holgard seconded to approve an automatic supplement to 101-151-422 for the Juvenile Diversion Program grant reimbursement. Voting Aye: 5; Nay: 0. The motion was adopted.

**HIGHWAY DEPARTMENT:**

Goetz stated there was no new information available for the Community Access Grant Project, the payment will be addressed at the next meeting.

The bridge project is ongoing there is currently no completion date available.

The Sitka road culvert project is as complete as it’s going to be through the winter. It will be completed next spring.

Gravel crushing has been completed at the Hettich pit.

Goetz submitted her resignation effective November 30, 2018.

**JAIL & SHERIFF:**

Josh submitted his Monthly report.

**OLD BUSINESS:**Holgard stated he is doing research on options for housing prisoners and would like to discuss at the next meeting.

Schilling asked the board if they would like to donate money to the WCCC. Houck commented that he has had numerous calls from citizens who do not want their taxes going towards the WCCC. Schlomer also commented that he doesn’t feel that the County should get involved in supporting the business of running a Nursing Home. Holgard added that he would rather put on a pancake feed as a fundraiser.

**ADJOURNMENT:**

Holgard moved and Houck seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. December 11th, 2018. Voting Aye: 5; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_