October 18, 2018

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on October 18th, 2018 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Davis Martin, Marion Schlomer and Scott Schilling. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**COMMISSION DISTRICT 5:**

Deputy Clerk of Courts Gwenn Ackerman swore in newly appointed Commissioner Davis Martin.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

There was no old or new business to report. Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

There was no old or new business to report. Schlomer moved Holgard seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**MINUTES:**

Holgard moved and Schlomer seconded the minutes of the meeting of October 2nd, 2018 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Schlomer seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS** – Cardmember – PA System, $823.49 - Postage, $145.27 - Marco – Copier Usage, $115.66; Mobridge Tribune – Publishing, $440.93 – Quill – Supplies, $30.49 – City of Mobridge – Utilities, $10.50 – Venture Comm – Phone, $61.59

**ELECTIONS**: Cardmember – Postage, $152.64; Marco – Copier Usage, $ 1.55 – Election Systems – Ballots, $1,446.81

**COURTS**: Pfitzer Pest – Pest Control, $268.28

**AUDITOR**: Connecting Point – PC Install, $623.65 - Cardmember – Postage & Rental, $6.25; Marco – Copier Usage, $3.09 – Venture Comm – Phone & Fax, $50.33

**TREASURER**: McCloud’s – Supplies, $705.45; Postmaster – Stamps, $1,876.00; Quill – Supplies, $167.15; Cardmember Services – Postage Rental, $244.31; Marco – Copier Usage, $13.92; Venture Comm – Phone & Fax, $78.43

**STATES ATTORNEY**: Postmaster – Box Fee, $92.00 - Kristi Brandt – Transcripts, 234.00; Cardmember – Postage & Rental, $145.45; Quill – Office Supplies, $300.66; SD Dept of Rev – BA/Draws, $69.00; Venture Comm – Phone, $2.81; Thomson Reuters – Database Charges & Software, $2,593.64

**COURT APPT ATTY**: Chad Locken – Services & fees, $3,515.80; SDACC – Services & fees, $2,447.00; Thomas Cogley – Services & Fees, $3,437.40; Hoffman Law – Services & Fees, $229.00; Jerald McNeary – Services & Fees, $4,360.00; Mark Kroontje – Services & Fees, $846.15

**ABUSED CHILD DEFENSE**: Kristi Brandt – Transcripts, Services & Fees $106.00; Von Wald Law – Services & Fees, $822.70

**COURTHOUSE**: Cole Papers – Cleaning Supplies, $120.54; Hase Plumbing – Supplies, $822.62; Heartland Waste – Sep Garbage Services, $135.00; Ken’s Lumber – Supplies, $185.61; Servall – Rug Rentals, $43.76; Web Water Bottling Co – Water Rental, $54.75; Cam Wal – Repairs, $170.13; City of Selby – Water Service Sept, $334.99; Oahe Landscapes – Maintenance, $120.00

**DOE**: Marco – Copier Usage, $3.09; Cardmember – Postage & Rental, $29.48; Venture Comm – Phone, $49.15; Deb Kahl – Lodging, $87.02; Greg Pudwill – Lodging, $80.22

**ROD**: Marco – Copier Usage, $9.28; Cardmember *–* Postage & Rental, $51.93; Venture Comm – Phone, $67.47

**SHERIFF**: AT&T – Cell Phones, $260.14; Jankton Co Sheriff’s Office – Services & Fees, $100.00; Marco – Copier Usage, $.93; Cardmember – Transports, $79.00 – Vehicle Maintenance, $30.00; Supplies, $140.12; Travis Bentz – Travel, $79.00

**JAIL**: Avera Medical Group Selby – Inmate Medical, $142.25; Bob Barker Co – Inmate Supplies, $311.51; Cash-Wa Dist – Groceries, $787.72; City of Selby – Water Service Sept, $291.47; Dakota Electronics – Radio Maintenance, $1,075.00; Family Pharmacy – Prescriptions, $426.98; High Plains Tree & Sewer – Services & Fees, $200.00; KOLY – Publishing, $150.00; Mobridge Tribune – Publishing, $140.80; Merkel’s Foods – Groceries, $329.65; Mobridge Hardware – Supplies, $7.99; Marco – Copier Usage, $3.56; Quill – Supplies, $117.98; Cardmember – Supplies, $318.25 – Prescirption, $41.75 – Groceries, $231.03

**EMERGENCY & DISASTER**: AT&T – Cell Phone, $47.66; Venture Comm – Phone, $44.47; Cardmember – Supplies, $187.96; Shorty’s – Sept Gasoline, $40.03

**LANDFILL:** Cam Wal – Utilies Sept, $184.73; Gene’s Auto – Repairs & Maintenance, $2,405.67; Homestead Bldg Supplies – Supplies, $27.79; Jensen Rock & Sand – Supplies, $1,822.38; Lucky’s Gas & More – Gasoline, $379.42; Mobridge Gas Co – Supplies, $30.00; Mobridge Hardware- Supplies, $105.92; Slater Oil & Gas – Utilities Sept, $330.27; SD Dept of Enviroment – Services & Fees Sept, $1,368.00; Valley TelComm – Phone & Internet, $45.95; WEB Water Bottling Co – Water Rental, $32.25; WEB Water Dev – Water Service Sept, $34.48; Agtegra – Diesel, $2,298.96; Blue Tarp Financial – Supplies, $279.99; Marco – Copier Usage, $.93; MDU – Elec & Gas Service Sept, $57.57; Quill – Supplies, $119.35; Cardmember – Supplies, $151.24 – Postage, $14.01

**Highway Dept:** Cam Wal – Utilities Hoven Sept, $48.76; Cass County Heating – Supplies, $31.71; City of Mobridge – Water Service Sept, $48.34; City of Selby – Water Service Sept, $63.98; Heartland Waste - Garbage Service, $50.00; Hoven Coop Srvice – Propane, $480.13 – Sept Fuel $766.25 – Tire Repair, $20.00; Jensen Rock & Sand – Supplies, $341.90; Deer John – Supplies, $41.79; Ken’s Western – Supplies, $39.65; Mobridge Tribune – Publishing, $422.40; MDU – Sep Elec Mob, $19.94 – Sept Elec Java, $21.68; Shorty’s One Stop – Gasoline, $805.84; Valley Comm – Cell Phone, $46.62; WRT – Phone Service, $37.16; Marco – Copier Usage, $.77; Venture Comm – Phone, Fax & Internet, $228.15 – Java Phone, $45.65; Cardmember – Postage, $7.56; Agtegra – Supplies, $1,023.20

**EXTENSION:** Quill – Supplies, $41.43; Valley Comm – Marco – Copier Usage, $.16; Venture Comm – Phone Service, $25.02; Cardmember – Postage Rental, $6.25 – Cork Replacement, $394.94

**POOR:** Ripley Funeral – Services & Fees, $2500.00; Quill – Supplies, $16.85; Venture Comm – Phone Service, $26.86; Cardmember- Postage & Rental, $6.25

**WEED CONTROL:** Shorty’s One Stop – Sept Gasoline, $104.22; Valley Comm – Phone Service, $46.61; Marco – Copier Usage, $.06; Venture Comm – Phone Service, $44.47

**PLANNING & ZONING:** marco – Copier Usage, $.11

**MENTAL ILL:** Darcy Lockwood – Service & Fees, $15.00; Dean Schaefer, Services & Fees, $45.00; Lucy Lewno – Services & Fees, $166.47; Mark Katterhagen – Services & Fees, $15.00; Taliaferro Law Firm – Services & Fees, $418.30; Yankton County Treasurer – Services & Fees, $95.25; Lincoln County Treasurer – Services & Fees, $19.17

**CORONER:** Galls LLC – Supplies, $193.70

**VETERANS SERVICES:** WRT – Phone Service, $41.64

**BOWDLE FIRE:** SDACO M&P Fund – Remittance, $174.00

**SALES /EXCISE TAX FUND:**  SD State Treasurer – State Tax, $159.83 – City Sales Tax, $6.06

**5 CO TV FUND:** Cam Wal –Sept Elec Java, $957.04; Marco – Copier Usage, $1.55

**SCHOOL DISTFUND:** Cortrust Bank **-**  Sept 2018 Apportionment, $7883.35; Hoven School Dist - Sept Apportionment, $5.99; Bankwest - Sept Apportionment, $23,312.36; Dacotah Bank - Sept Apportionment, $29,747.40;

**CITIES & TOWNS FUND:** Bankwest – Sept Apportinment, $5,912.95; Dacotah Bank – Sept Apportionment, $440.70;Bank of Hoven – Sept Apportionment, $235.93; City of Mobridge – Sept Apportionment, $20,733.56

**CITY OF MOBRIDGE:** Sept Apportion, $20,733.56

**BOWDLE RURAL FIRE DIST:** Sept Apportion, $90.00

**STATE ACCOUNT FUND:** SD Dept of Revenue - Motor Vehicle, $106331.08 – ROD Vital Record, $360.00

As required by SDCL 6-1-10, the complete September payroll paid by department was as follows: Commissioners - $8,118.86; Auditor - $13,903.50; Treasurer - $10,014.45; States Attorney - $14,472.85; Court House - $2,870.00; Director of Equalization – $12,314.37; Register of Deeds - $5,204.72; Veterans Service Officer - $1,206.30; Sheriff - $18,444.57; Jail - $49,776.77; Emg & Disaster - $3,206.90; Poor - $908.58; Other Health - $109.80; Extension - $5,571.57; Weed & Pest - $466.66; Zoning - $130.50; Road & Bridge - $48,059.25; Solid Waste - $21,710.04; 5 County TV Translator District - $953.95

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

**WALWORTH COUNTY**

**SEPTEMBER-18**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $1,169.43**

**CHECKS TOTAL $29,926.21**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $31,095.64**

**SAVINGS ACCOUNT BALANCES**

**BANKWEST MONEY MARKET SAVINGS $2,716,090.97**

**BANKWEST LANDFILL MONEY MARKET $958,808.24**

**CERTIFICATES OF DEPOSIT**

**INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00**

**GRAND TOTAL CASH AND BALANCES $5,995,994.85**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $2,495,912.55**

**SPECIAL REVENUE FUNDS:**

**ROAD AND BRIDGE FUND $1,206,200.74**

**911 SERVICE FUND $20,446.79**

**FIRE PROTECTION FUND $15,378.32**

**EMERGENCY AND DISASTER FUND $4,215.49**

**DOMESTIC ABUSE FUND $425.00**

**MODERNIZATION & PRESERVATION RELIEF FUND $44,532.17**

**DARE PROGRAM FUND $219.45**

**ENTERPRISE FUNDS:**

**SOLID WASTE (LANDFILL) FUND $1,430,559.78**

**TRUST AND AGENCY FUNDS $736,364.49**

**GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $5,954,254.78**

**MEETING DATE:**

Due to the General Election and the Safety Conference the first meeting in November will be the 9th.

**BUDGET SUPPLEMENTS:**

Houck moved and Holgard seconded to approve advertising the Notice of Hearing for supplements to the Jail and Courthouse budgets for unanticipated expenses to be paid out of the Building Fund. Voting Aye: 5; Nay: 0. The motion was adopted.

**TREASURERS REPORT:** Holgard moved and Houck seconded to approve the monthly Treasurers report. Voting Aye: 5; Nay: 0. The motion was adopted.

**HIGHWAY DEPARTMENT:**

Houck moved and Martin seconded to hire Chad Perman as full time Equipment Operator at $18.13 hr with a $.50 hr raise after successful completion of his 3 month probation period. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Schlomer seconded to declare HP Officejet Pro surplus to be destroyed. Voting Aye: 5; Nay: 0. The motion was adopted.

**JAIL & SHERIFF:**

Houck moved and Martin seconded to approve a probationary increase of $.50 for Tracy Berg. Voting Aye: 5; Nay: 0. The motion was adopted.

Schlomer moved and Martin seconded to approve a probationary increase of $.50 for Aaron Hammer. Voting Aye: 5; Nay: 0. The motion was adopted.

**INDIGENT BURIAL:**

Holgard moved and Houck seconded to approve the burial of case number F2018-A2. Voting Aye: 5; Nay: 0. The motion was adopted.

**OLD BUSINESS:** Hare stated that the culvert issue is moving along. He also stated that he will have the memorandum of understandings with the parties paying for part of the County Road 319 project to the Auditor to get sent out.

**NEW BUSINESS:**

Holgard stated there have been some issues with parties blocking section lines in the county and to be aware of that issue.

Discussion was held on issues with the Weed Board and meeting attendance. This will be addressed at a future meeting.

**ADJOURNMENT:**

Schlomer moved and Holgard seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. November 9th, 2018. Voting Aye: 5; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REBECCA KREIN, AUDITOR**

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