September 17, 2018

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on September 17th, 2018 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Marion Schlomer and Scott Schilling. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

 There was no old or new business to report. Schlomer moved and Holgard seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 4; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

 There was no old or new business to report. Holgard moved Schlomer seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 4; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**MINUTES:**

Holgard moved and Schlomer seconded the minutes of the meeting of September 6th, 2018 be approved. Voting Aye: 4; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Schlomer moved and Holgard seconded that the following claims be paid. Voting Aye: 4; Nay: 0. The motion was adopted.

COMMISSIONERS: Cardmember Services – Lodging: M.Schlomer, $531.52; Kevin Holgard – Mileage, $216.08; Jim Houck – Mileage, $219.85; Marco – Copier Usage, $95.88; Marion Schlomer – Mileage, $198.58

ELECTIONS: Cardmember – Postage, $3.75; Marco – Copier Usage, $ .18

COURTS: Thomson Reuters – Law Library Plan, $18.65

AUDITOR: Cardmember – Postage & Rental, $91.32; R. Krein – Mileage & lodging, $604.09; Marco – Copier Usage, $7.60; Secretary of State – Notary Renewal Fee, $30.00

TREASURER: Cardmember Services – Postage Rental, $6.25; Marco – Copier Usage, $16.73; N.Moak – Mileage, $73.92; SDACO – Tax Deed Manual, $50.00

STATES ATTORNEY: Kristi Brandt – Transcripts, 325.20; Cardmember – Postage & Rental, $210.83; Quill – Office Supplies, $68.95; SD Dept of Rev – BA/Draws, $265.00; Thomson Reuters – Database Charges & Software, $2574.99

COURT APPT ATTY: Haar Law firm – Services & fees, $3052.70

ABUSED CHILD DEFENSE: Kristi Brandt – Transcripts, $38.40

COURTHOUSE: Cole Papers – Cleaning Supplies, $141.56; Hase Plumbing – Supplies, $179.02; Heartland Waste – Aug Garbage Services, $105.00; Ken’s Lumber – Supplies, $269.12; Servall – Rug Rentals, $84.04; Web Water Bottling Co – Water Rental, $51.25

DOE: Marco – Copier Usage, $4.56; Cardmember – Postage & Rental, $6.49

ROD: Marco – Copier Usage, $18.23; Cardmember – Postage & Rental, $62.12; Casi Thomason – Mileage, $158.58

SHERIFF: Axon Enterprise – supplies, $936.00; Cardmember – Supplies, $121.23; Graham Tires – Maintenance to 631, $98.56; Light & Siren – Repairs, $316.38; SD Sheriff’s Assoc – Reg: J.Boll & T.Bentz, $170.00; Slater Oil – Gas Refill, $2570.00; Valley Motors – Window Repair to 631, $39.95

JAIL: Avera Medical Group Selby – Inmate Medical, $118.42; Cardmember – Supplies, $1508.89; Credit Collections – Garnishment, $130.83; Dave’s Lock & Key – Equipment Install, $40.00; Galls – Uniform Supplies, $39.00; Hase Plumbing – Sink Repair, $831.32; Ken’s Lumber – Supplies, $21.93; KOLY – CO Job Ad, $150.00; Marco – Copier Usage, $2.28; Mobridge Tribune – CO Job Ads, $281.00; Pfitzer Pest Control – Pest Control, $64.31; SD Urban Indian Health – CO Training, $245.00; Servall – Carpet Rentals, $58.12; Tami Hogie-Lorenzen – CO Training, $1329.00; Uniform Center – Uniforms, $74.99

SUPPORT OF POOR: Cardmember – Postage Rental, $6.24; Quill – Office Supplies, $68.94

MENTALLY ILL: Avera Medical Group Selby – Mi Services, $59.12; SD Human Services Center – MI Services, $611.63

DEV DISABLED: SD Dept of Revenue – Services, $60.00

TV TRANSLATOR: Greg Pudwill – Mowing @ Java Tower, $25.00

EXTENSION: Cardmember – Postage & Rental, $12.97; Marco – Copier Usage, $.15; MDU – Electricity @ 4H Barn, $8.05; Quill – Office Supplies, $272.98

WEED CONTROL:

Akaska Bait & Tavern – 5.7gals@$3.25/gal, $18.53; Ken’s Lumber – Supplies, $14.99; Marco – Copier Usage, $.09

PLANNING & ZONING: Marco – Copier Usage, $.30

RD & BR: Butler Machinery – Supplies M73, $75.50; Cam Wal – Aug Elec Hoven shop, $46.42; Cardmember – Postage, $22.82; DOT FHWA – Swan Creek Project, $484,541.71; Hase Plumbing – Supplies, $4.85; Heartland Waste – Aug Garbage Service, $50.00; Hoven Coop – Tire Repair T-142, $68.00, Aug Gas & Fuel, $1260.03; Marco – Copier Usage, $3.04; MDU – Aug Elec Java Shop, $23.12; North Star Energy – Repair on Oil Tank, $352.13, Propane, $70.00; Slater Oil – 4000gals#2@2.56/gal, $10,240.00; True North Steel – Culvert Supplies, $2,306.90; WRT – Mob Shop Aug Phone, $36.95

SOLID WASTE: Agtegra Cooperative – 585gals diesel @$2.5524/gal, $1493.15; Cam Wal – Install Electrical for A/C, $381.91, Aug Elec Service, $210.53; Cardmember – Supplies, $71.30; Lucky’s – Gas, $152.00; Marco – Copier Usage, $3.04; Mobridge Hardware -Supplies, $76.31; Uline – Freight & Baling Wire, $633.77; Water – Aug Water Service, $56.28; Web Water Bottling – Water Rental, $36.75

STATE ACCOUNT FUND: SD Dept of Rev – R.O.D Vital Records, $36.00, Motor Vehicle, $85,776.59

SCHOOL DIST FUND: Cortrust Bank – Aug 2018 Apportionment, $685.34; Hoven School Dist - Aug 2018 Apportionment, $2601.93; Dacotah Bank - Aug 2018 Apportionment, $31,100.86; Bank West - Aug 2018 Apportionment, $23,153.46

CITIES & TOWNS FUND: City of Mobridge - Aug 2018 Apportionment, $22,694.61; Bank West - Aug 2018 Apportionment, $4,336.29; Dacotah Bank - Aug 2018 Apportionment, $746.92; Bank of Hoven - Aug 2018 Apportionment, $193.75

PARTIAL PYMTS FUND: Walworth Co. Tres, - Treasurer Trust: Z. Schulz, $354.71

SALE/EXCISE TAX FUND: SD State Treasurer – City Sales Tax, $.05, State Sales Tax, $98.83

5 CO TV DIST FUND: Can Wal – Electricity @ Java 1, $60.46, Electricity @ Java 2, $1,015.06; Sid Haux – Mileage, $287.39; Nathan Huffman – 2018 Land Rental, $8,640.00

JAVA FIRE DIST FUND: Bank West – Aug 2018 Apportionment, $14.05

BOWDLE FIRE FUND: Bowdle Rural Fire Dist - Aug 2018 Apportionment, $.85

As required by SDCL 6-1-10, the complete August payroll paid by department was as follows: Commissioners - $8,953.57; Auditor - $13,903.50; Treasurer - $9,682.46; States Attorney - $14,444.53; Court House - $3,321.34; Director of Equalization – $12,175.35; Register of Deeds - $5,204.73; Veterans Service Officer - $1,206.31; Sheriff - $18,032.39; Jail - $52,126.70; Coroner - $645.90; Emg & Disaster - $1,573.63; Poor - $217.22;

Other Health - $164.71; Extension - $5,994.57; Weed & Pest - $164.70; Zoning - $269.51; Road & Bridge - $48,470.68; Solid Waste - $21,188.74; 5 County TV Translator District - $953.96

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

 **WALWORTH COUNTY**

 **AUGUST-18**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $1,077.60**

**CHECKS TOTAL $25,808.86**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $26,886.46**

**SAVINGS ACCOUNT BALANCES**

 **BANKWEST MONEY MARKET SAVINGS $3,190,190.65**

**BANKWEST LANDFILL MONEY MARKET $958,564.00**

**CERTIFICATES OF DEPOSIT**

 **INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00**

 **GRAND TOTAL CASH AND BALANCES $6,425,641.11**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $2,599,144.69**

**SPECIAL REVENUE FUNDS:**

 **ROAD AND BRIDGE FUND $1,654,707.30**

 **911 SERVICE FUND $15,271.29**

 **FIRE PROTECTION FUND $15,312.34**

 **EMERGENCY AND DISASTER FUND $4,215.49**

 **DOMESTIC ABUSE FUND $365.00**

 **MODERNIZATION & PRESERVATION RELIEF FUND $44,223.17**

 **DARE PROGRAM FUND $219.45**

**ENTERPRISE FUNDS:**

 **SOLID WASTE (LANDFILL) FUND $1,378,051.19**

**TRUST AND AGENCY FUNDS $712,604.76**

 **GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,424,114.68**

**PERSONNEL POLICY:** Holgard moved and Houck seconded to approve the changes to the personnel policy regarding health insurance. Voting Aye: 4; Nay: 0. The motion was adopted.

**2019 HSA CONTRIBUTION:**

Holgard moved and Schlomer seconded to set the county HSA contribution at $2,000 per covered employee for 2019. Voting Aye: 4; Nay: 0. The motion was adopted.

**MONTHLY TREASURERS REPORT:**

Houck moved and Holgard seconded to approve the Treasurers Monthly Report. Voting Aye: 4; Nay: 0. The motion was adopted.

**EMERGENCY MANAGER:**

 Holgard stated the committee conducted interviews and recommend hiring Amanda Silbernagel as Emergency Manager due to qualifications. Holgard moved and Schlomer seconded. Voting Aye: 4; Nay: 0. The motion was adopted.

**PROVISIONAL BUDGET CHANGES:**

The following is a list of changes made to the published provisional budget due to a reduction of health insurance rates for 2019.

|  |  |  |  |
| --- | --- | --- | --- |
| changes | published | actual | difference |
|  |  |  |  |
| 101-111 | $218,200.00 | $203,500.00 | ($14,700.00) |
| 101-141 | $204,940.00 | $197,940.00 | ($7,000.00) |
| 101-142 | $156,200.00 | $153,200.00 | ($3,000.00) |
| 101-151 | $234,830.00 | $230,730.00 | ($4,100.00) |
| 101-161 | $181,010.00 | $179,310.00 | ($1,700.00) |
| 101-162 | $173,000.00 | $170,000.00 | ($3,000.00) |
| 101-163 | $89,550.00 | $87,550.00 | ($2,000.00) |
| 101-211 | $390,300.00 | $385,900.00 | ($4,400.00) |
| 101-212 | $1,124,350.00 | $1,095,150.00 | ($29,200.00) |
| 101-222 | $76,200.00 | $69,150.00 | ($7,050.00) |
| 101-411 | $34,932.00 | $34,632.00 | ($300.00) |
| 101-611 | $74,780.00 | $72,480.00 | ($2,300.00) |
| 201-311 | $1,766,670.00 | $1,680,200.00 | ($86,470.00) |
| 501-322 | $497,000.00 | $490,600.00 | ($6,400.00) |
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|  |  |  | -$171,620.00 |
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|  |  |  |  |
| General Fund | $3,482,927.00 | $3,404,177.00 | ($78,750.00) |
| R&B Fund | $1,786,670.00 | $1,700,200.00 | ($86,470.00) |
| LF Fund | $497,000.00 | $490,600.00 | ($6,400.00) |

**RESOLUTION 2018-11:**

 Holgard moved and Houck seconded to adopt Resolution 2018-11 Adoption of Annual Budget for Walworth County, South Dakota Voting Aye: 4; Nay: 0. The motion was adopted.

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and, Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions

have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Walworth County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2019 and ending December 31, 2019 and the same is hereby approved and adopted by the Board of County Commissioners of Walworth County, South Dakota, this 17th day of September, 2018. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor Walworth, County, South Dakota. The accompanying taxes are levied by Walworth County for the year January 1, 2019 through December 31, 2019.

BOARD OF COUNTY COMMISSIONERS OF

Walworth County, South Dakota

**ABATEMENT:** Schlomer moved and Holgard seconded to approve an abatement for record 8437 due to owner occupied status in the amount of $862.62. Voting Aye: 4; Nay: 0. The motion was adopted.

**OLD BUSINESS:** Hare asked if the Memorandum of Understanding amounts were the same as decided for the County road 319 project. Schilling stated at this time yes. Hare will prepare them and have Krein send them out.

**NEW BUSINESS:**

 Badten informed the board that he had to bring his forklift to the recycling center in Mobridge. He will need something at the landfill. He was thinking about purchasing a skid steer with tracks. He stated he was planning on installing a 30 foot fence this year and that did not work out so he does have the funds available in his budget. No action was taken.

**SHERIFF & JAIL:**

 Boll informed the board that the generators should be completed in the next couple of weeks.

Jungwirth told the board that he went back through the billings since January and found $7885.00 that was not billed out. He stated he has sent the bills now and some of the money has been received. He said the meals are accurate every month except June. He still has not found the discrepancy in the 410 extra meals.

Discussion was held on the plans after the election if the new Law Enforcement Facility does not pass. Houck stated there is no other option and building is the only option. Holgard stated he does not want to sway any votes therefore he is not going to discuss his plan at this time. Schlomer stated if the project is voted down he does not know if we want to keep the liability of the other counties. Schilling stated that if the vote is a no we may need to just build for Walworth County.

**SWAN CREEK ROAD BILL:**

 Goetz informed the board that the bull of $484,000 for the Swan Creek Road Project has to be paid and SDGF&P will be paying its cost share to the county of $308,000. Houck moved and Holgard seconded to process the bill for payment. Voting Aye: 4; Nay: 0. The motion was adopted.

**LAKE HIDDENWOOD:** Goetz stated she has been getting lots of phone calls asking when the county will be fixing Lake Hiddenwood. She wants it to be known that the county has nothing to do with the park and will not be repairing it. Lake Hiddenwood is a state park.

**COUNTY ROAD 319:**

 County Road 319 culvert installation needs to be completed. Extra gravel needs to be hauled out. The new concrete will have to be checked in 7 days. There was a pay request from Sharpe from $114,909.30. The board advised to hold payment and that they will be considering liquidated damages $650 per day since the completion date of August 15th.Goetz stated that they are hoping to be done with the project by the 28th.

**ADJOURNMENT:**

Holgard moved and Houck seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. October 2nd, 2018. Voting Aye: 4; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_