September 22, 2016

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on September 22, 2016 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Duane Martin, Kevin Holgard, and Scott Schilling. Also present was Auditor Rebecca Krein and State’s Attorney Jamie Hare.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Martin seconded that the minutes of the meeting of September 16th, 2016 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Kevin Holgard- travel & mileage expense, $305.64; Jim Houck- travel & mileage expense, $300.60; Lincoln National Life Insurance- life insurance, $26.02; Duane Martin- mileage expense, $35.28; Mobridge Tribune- publishing, $534.05; Scott Schilling- travel expense, $275.93; David Siemon- travel & mileage expense, $411.48; Venture Communications- phone service, $45.38

**COURTS:** Cardmember- supplies, $282.00

**AUDITOR:** Cardmember- postage, $277.50; Rebecca Krein- meal expense, $36.00; Lincoln National Life Insurance- life insurance, $14.26; Quill- office supplies, $177.91; Venture Communications- phone & fax service, $50.52

**TREASURERS:** Cardmember- postage, $165.60; Lincoln National Life Insurance- life insurance, $14.26; Nyla Moak- travel expense, supplies, $260.39; Mobridge Tribune- publishing, $49.60; Venture Communication- phone & fax service, $101.45

**STATES ATTORNEY:** Kristi Brandt- services, $418.60; Cardmember- postage service charge, $6.25; Lincoln National Life Insurance- life insurance, $14.26; Mobridge Regional Hospital- services, $65.00; SD Continuing Legal Education- disc annual subscription, additional disc, $550.00; SD Department of Revenue- BA drug testing, $105.00; Venture Communications- phone & fax service, $129.32; West Payment Center- software, database charges, library subscription charge, $2,261.61

**COURT APPT ATTY:** Lauie Bauer- services, $779.93; Dakota Plains Legal Services- services, $3,680.00; Mark Kroontje- services, $4,143.68

**COURTHOUSE:** Heartland Waste- grass clippings, garbage, $135.00; Integrated Technology & Security- duress system, project labor, server rack, camera system, $17,988.60; Kens Western Lumber- services, $262.99; Lincoln National Life Insurance- life insurance, $7.13; Rodgers Hardwood Floors INC- courthouse repairs, $27,078.10; Servall- mat & mop rental, $46.24; Kurt Wolf- lawn care, $775.00

**DIRECTOR OF EQUALIZATION:** Cardmember- postage, $36.55; Lincoln National Life Insurance- life insurance, $21.39; Venture Communications- telephone service, $53.89

**REGISTER OF DEEDS:** Cardmember- postage, $56.40; Lincoln National Life Insurance- life insurance, $14.26; Venture Communications- phone & fax service, $51.11

**VET SERVICE OFFICER:** Leo Rookey Jr.- supplies, $34.82; West River Telecommunications- phone service, $39.25

**SHERIFF:** Acco Brands Direct- supplies, $129.00; Cardmember- postage, $104.24; Lincoln National Life Insurance-life insurance, $21.39; Matthew Bender & CO INC- supplies, $67.24

**JAIL:** Avera Medical Group Selby- services, $709.11; Cardmember- supplies, registration: mickleson, registration: Dunwoody, $1,320.09; Patty Dunwoody- reimbursement for postage, $2.64; Fischers Plumbing & Heating- repairs, $1,139.78; Lincoln National Life Insurance- life insurance, $64.17

**CORONER:** Clinical Laboratory of Black Hills- forensic autopsy, $1,590.00; SD Department of Revenue- services, $135.00

**EMERGENCY & DISASTER:** Venture Communications- radio service, $30.10;

**SUPPORT OF POOR:** Cardmember- postage service charge, $6.24; Venture Communications- phone service, $29.86

**OTHER HEALTH ASST:** Shannon Thompson- mileage for mosquito spraying, $49.14

**DEV DISABLED:** SD Department of Revenue- services, $60.00

**EXTENSION:** Cardmember- postage service charge, $6.25; Randy Carlson- services, $200.00; Brenda Detoy- travel expense, $347.76; Lincoln National Life Insurance- 7.13; Mobridge Tribune- supplies, $39.29; Venture Communications- phone service, $29.12

**WEED CONTROL:** Lincoln National Life Insurance- life insurance, $7.13; J & C Repair- repairs, $3,167.02

**PLANNING & ZONING:** Mobridge Tribune- publishing, $22.90

**RD & BR:** Cam Wal- utilities, $45.77; Cardmember- postage, $4.40; City of Mobridge- utilities, $48.36; Penny Geotz- travel expense, $283.68; Heartland Waste- garbage, $50.00; Hoven Coop Service Company- gas & fuel, $851.56; John Deere Financial- parts, $15.28; Lincoln National Life Insurance- life insurance, $64.17; Montana- Dakota Utilities- utilities, $23.13; North Central Farmers Elevator- parts & supplies, $771.16; Praxair Distribution- supplies, $52.43; Valley Telecommunications- cell phone service, $39.99; Venture Communications- phone, fax & internet service, $262.13; West River Telecommunications- mobridge shop phone service, $33.31

**SOLID WASTE:** Ryan Badten- travel expense, $247.00; Cardmember- registration: weleba, registration: badten, sdswma membership renewal, postage, $854.56; Lincoln National Life Insurance- life insurance, $28.52; Luckys- gasoline, $395.45; North Central Farmers Elevator- diesel, $1,338.74; Tri State Water- water rental, $52.10; Valley Telecommunications- internet, telephone service, $113.96; Wenck Associates- design & specifications, $2,602.25

**STATE ACCOUNT FUND:** SD Department of Revenue – motor vehicle, ROD & vital records, $96,964.14

**SCHOOL DISTRICT FUND:** Cortrust Bank- August 2016 apportionment, $1,150.11; Hoven School District- August 2016 apportionment, $260.78; Dakotah Bank- August 2016 apportionment, $25,747.87; Bank West- August 2016 apportionment, $7,960.23

**CITIES AND TOWNS FUND:** City of Mobridge- August 2016 apportionment, $13,130.90; Bank West- August 2016 apportionment, $5,063.20; Dacotah Bank- August 2016 apportionment, $438.27; Bank of Hoven- August 2016 apportionment, $198.16

**SALE/EXCISE TAX FUND:** South Dakota State Treasurer – state, city tax, $284.78

**5 CO TV DIST FUND:** Cam Wal- utilities, $1,471.37

**JAVA FIRE DISTRICT FUND:** Bank West- August 2016 apportionment, $9.56

**BOWDLE FIRE DISTRICT FUND:** Cortrust Bank- August 2016 apportionment

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

WALWORTH COUNTY

August-16

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $1,521.97

CHECKS TOTAL $69,302.63

CASH ITEMS

NSF CHECKS

TOTAL CASH ON HAND $70,824.60

SAVINGS ACCOUNT BALANCES

BANKWEST MONEY MARKET SAVINGS $2,724,842.84

BANKWEST LANDFILL MONEY MARKET $817,727.24

CERTIFICATES OF DEPOSIT

INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00

GRAND TOTAL CASH AND BALANCES $5,863,394.68

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $2,650,367.89

SPECIAL REVENUE FUNDS:

ROAD AND BRIDGE FUND $1,071,685.30

911 SERVICE FUND $20,480.70

FIRE PROTECTION FUND $-7,442.37

EMERGENCY AND DISASTER FUND $4,215.49

DOMESTIC ABUSE FUND $922.01

24/7 SOBRIETY PROGRAM FUND $7,282.18

MODERNIZATION & PRESERVATION RELIEF FUND $31,986.54

DARE PROGRAM FUND $1,330.65

ENTERPRISE FUNDS:

SOLID WASTE (LANDFILL) FUND $1,557,946.97

TRUST AND AGENCY FUNDS $521,950.34

GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $5,860,725.70

**FENCE ISSUE:**

Jerry Oxner, John VonWald and Brian Beaman addressed the commission regarding a fence on an improved and unimproved section line. Houck moved and Holgard seconded that the fence on the improved section line be removed and the fence on the unimproved remain. If the fence on the improved section line is not taken down the county will take it down and the cost will be attached to the tax bill. Roll call vote requested as follows: Houck – Aye; Siemon – Nay; Holgard – Aye; Martin – Nay; Schilling - Aye. The motion was adopted.

**COMMISSION COMPLAINT:**

Deb Kahl and her attorney Chris Jung met regarding a complaint requesting action be taken against Martin. Martin asked what they wanted him to do. Jung called for a brief recess and then reconvened and requested Martin have published a written apology to Kahl printed in the Selby Record, Mobridge Tribune and Aberdeen American News. They then left it up to the commission for a reprimand. Further discussion was tabled until the next meeting.

**VETERAN SERVICES:**

Leo Rookey gave a brief overview of his duties and requested assistance in purchasing a program to better serve area veterans. Martin moved and Houck seconded the motion to increase the Veteran Services budget by $400/year and to start immediately. Voting Aye: 5; Nay: 0. The motion was adopted.

**MOLSTEAD LAKE:**

Discussion was held on opening Molstead Lake. Trees have been cut down. The barricades have been moved. Discussion was held on hours, burn pits and blocking the spillway.

**LAKE ACCESS ROAD:**

Goerge Turner of New Evarts met with the board requesting the county provide maintenance on a road by his property. Goetz stated this is a private road. SDGF&P may be able to obtain an easement and maintain the road. Turner said at this time the road has been closed to the public.

**COUNTY ASSISTANT/LANDFILL ITEMS:**

Ted Dickey with NECOG met with the board to discuss funding sources the new solid waste management program cell. He stated that grant funding is available for 50% from the state and the rest a loan through DENR. Holgard moved and Siemon seconded the motion. Voting Aye: 5; Nay: 0. The motion was adopted.

Resolution 2016-08

Authorizing SWMP Signatory

For Walworth County

WHEREAS, Walworth County is proposing to construct a new cell for the Walworth County Landfill; and

WHEREAS, Walworth County is applying for a Solid Waste Management Program funding (SWMP) in an amount up to, but not exceeding $712,000.00; and

WHEREAS, Walworth County needs to authorize a SWMP signatory.

NOW THEREFORE, BE IT RESOLVED that Walworth County make application to the South Dakota Department of Environment and Natural Resources for SWMP funding in an amount up to, but not exceeding $712,000.00; and

BE IT FURTHER RESOLVED that the Chair of Walworth County be the authorized signatory for all grant and/or loan related documents, including the application and pay requests.

Dated this 22nd day of September, 2016

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Scott Schilling

Walworth County

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rebecca Krein

Walworth County

**HEALTH INSURANCE:**

Jesse Konold with Key Insurance address the group to discuss health insurance options with Blue Cross Blue Shield of South Dakota. Holgard made a motion and Houck seconded to go with the Platinum 750 Plan and pay 50% of the family plan over the single rate. Voting Aye: 5; Nay: 0. The motion was adopted.

**WHILE/BROWN PROPERTY:**

In attendance was Gene Cox with the Mobridge City Council to discuss what to do with the unoccupied property. The board decided to table discussion and continue at the next meeting.

**ZONING UPDATE:**

Lyle Perman met with the board and updated them on zoning issues. He stated that the notice for adopting the comprehensive plan stated the 20th so the process had to start over

**JAIL/SHERIFF ISSUES:**

Houck moved and Siemon seconded to approve the hiring of Leandra Smith, Part-Time at $14.71/hr. Voting Aye:5; Nay:0. The motion was adopted.

Siemon moved and Houck seconded to approve the hiring of Tyler Getz, Full-Time at $14.71/hr. Voting Aye: 5; Nay:0. The motion was adopted.

Houck moved and Siemon seconded to approve the wage increase for Allie Hilgeman of $.50 for completion of probation effective

**2017 BUDGET:**

The budget was reviewed by the board and the following changes were made to the 2017 annual budget.

Decrease the following: 101-162-422 to $17,500; 101-162-426 to $11,000; 101-615-434.40 to $0

Increase the following: 101-165-425 to $400; 101-522-425 to $500; 101-522-426 to $250

Due to the HBR levy no longer available and the changes made above to each department the following lines have changed on the Provisional Budget.

General Fund:

Cash Balance Applied decreased by $81,423 to a total of $656,117

Current property tax levy increased by $17,371

Road & Bridge Fund:

Cash Balance Applied increased by $20,411

Current Property tax levy decreased by $17,371

Total Appropriations; $3,046,947

Total Means of Finance: $3,046,947

Siemon moved and Houck seconded to adopt the 2017 Walworth County Budget with the changes listed above. Voting Aye: 5; Nay: 0. The motion was adopted.

**OLD BUSINESS:**

The Ronnie Ducheneaux property was discussed. Martin moved and Houck seconded to hold off on the distress order until June 1 and continue taking payments. Voting Aye: 5; Nay: 0. The motion was adopted.

Kahl informed the board that she has been contacting the cities regarding holding their own consolidated board of Equalizations.

**ADJOURNMENT:**

Holgard moved and Martin seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. October 4th, 2016. Voting Aye: 5; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_