June 28, 2016

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on June 28, 2016 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Duane Martin, Kevin Holgard, David Siemon and Scott Schilling. Also present was Auditor Rebecca Krein.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Houck seconded that the minutes of the meeting of June 6th, 2016 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Cardmember – postage, camcorder, conference phone, external hard drive, $1,416.37; Kevin Holgard- mileage expense $20.16; Jim Houck- Mileage expense $178.08; Duane Martin- Mileage expense $35.28; Mobridge Tribune- Annual subscription $42.00; David Siemon- mileage expense $52.92; Venture Comm – phone service $48.59

**ELECTIONS:** Janine Arbach-services, $151.04; Jolaine Bain- services, $125.00; Patti Baumann- services,$30.00; Sheila Bohlander- services, $172.64; Arlys Brown- services, $ 165.00; Joline Buechler- services, $173.44; Cardmember- postage, $140.00; Diane Droog- services, $130.00; Election systems& software- services, $1272.44; Barbara Fiedler- services, $155.00; Jacquelyn Fiedler- services, $181.84; Viola Galusha- services, $155.00; Katie Gregg- services, $17.64; Candice Hoffman- services, $185.28; Leah Holder- services, $18.48; Judy Holzer- services, $127.50; Tanny Huffman- services, $30.00; Lou Ann Ingle- services, $146.72; Lorraine Kightlinger- services, $30.00; Nancy Kindel- services, $30.00; Rebecca Krein- services, $82.74; Bonnie Larson- services, $172.64; Betty Lawrence- services, $155.00; Audrey Lesmeister- services, $172.64; Shirley Masteller- services, $139.26; Boyd Miller- services, $176.00; Shirley Olsen- services, $173.40; Donna Pfitzer- services, $171.88; Phylliss Pudwill- services, $30.00; Marlys Rau- services, $135.10; Elsie Rueb- services, $165.00; Shirley Schilling- services, $186.88; Marilyn Schlekeway- services, $155.00; Shannon Schlomer- services, $135.00; Cindy Schock- services, $186.96; Devonne Schuh- services, $155.00; Donna Sherwood- services, $155.00; Becky Walth- services, $44.28; Jerry Weischedel- services, $172.64; Elsie Wohl- services, $172.64; Lois Wolf- services, $166.72; Bernice Zacher- services, $172.64

**COURTS:** West Payment Center – information charges, $2278.19, updates $25.64; Cardmember- stamps $282.00

**AUDITOR:** Cardmember – services & fees, postage service charge, postage $70.68; Connecting Point- support contract, offsite backup, $3804.75; Venture Comm – phone & fax service, $61.57

**TREASURERS:** Cardmember Service – Postage service charge, postage $361.38; Nyla Moak – travel expenses, $84.92; Quill – supplies, $183.98; Venture Comm – phone & fax service, $76.17; Connecting point- support contract, offsite backup $2419.75; Leah Holder- Mileage expense $73.92

**STATES ATTORNEY:** Kristi Brandt – services & fees, $56.95; Cardmember – postage, $53.63; Mobridge Regional Hospital – services, $195.00; Venture Comm – phone & fax service, $129.70; A&B Business- copier usage contract, copy paper $824.38; Connecting Point- supplies $ 550.00; Lutheran Social Services of SD- services & fees $65.00; Teton Times- services $14.72

**COURT APPT ATTY:** Thomas Cogley- services $367.20; Dakota Plains Legal Services- services $2566.49; Mark Kroontje- services $3906.12

**ABUSED CHILD DEFENSE:** Thomas Cogley- Services $682.40; Dakota Plains Legal services- services $405.00; Von Wald Offices- services $1413.15

**COURTHOUSE:** Cardmember – supplies, $80.49; Johnson Controls – repairs, $4462.50; Servall – rentals, $44.09; Cam Wal- repair $611.43; Kens Western Lumber- supplies $22.34; Montana-Dakota Utilities- electric and natural gas $864.29; Kurt Wolf- lawn care $775.00

**DIRECTOR OF EQUALIZATION:**  Cardmember Service –postage, $47.62; Venture Comm – phone service, $51.80; Connecting Point- support contract, offsite backup $3329.75; Vanguard- License & annual fee $3870.00

**REGISTER OF DEEDS:** Cardmember – postage, $50.46; Venture Comm – phone & fax service, $51.82; Connecting Point- services $258.75; Quill- supplies $130.07

**VETERANS SERVICE OFFICE:** Cardmember- antivirus software $29.95; West River Telecommunications – phone service, $39.38;

**PREDATORY ANIMAL:** SD Department of Revenue- services, $1155.80

**SHERIFF:** Cardmember – postage $12.50; Venture Comm – phone & fax service, $114.43; A&B Business- supplies $ 193.88; AT&T- services $ 289.44; Connecting Point- HP Lj Pro Printer $950.00; Dakota Country Store- gas $350.00; Craig Imberi- repair $50.00; John Stefanich- repairs $1444.71; Neve’s Uniforms- supplies $634.29; Pennington County Jail- transport, $132.65; Pheasantland- supplies, $46.47; Ultramax- ammunition, $250.00; Valley Motors- services, $35.89

**JAIL:** Aaron Vogel- travel expenses, $128.00; Building Sprinkler- services, $ 541.27; Cardmember service – supplies, $546.08; Family Pharmacy – supplies, $41.78; Glenn Bissett- travel expense, $64.00; Kylee Franklin- travel expenses, $160.00; Intoximeters – supplies, $555.50; JD Hoffman – repairs, $245.70; Merkels – supplies, $2214.76; Marissa Mickelson- travel expenses, $98.86; Montana-Dakota- services, $1096.08; National Sheriffs Assoc.- jail training program, $643.83; Neve’s Uniforms- supplies, $443.33; Payless – supplies, $126.96; Runnings- fans, $35.98; Stoicks- supplies, $1052.90; Venture Comm – phone/fax services, $216.87; Vilas Drug- supplies, $745.33

**EMERGENCY & DISASTER:** AT&T- services, $30.72; Shannon Thompson- travel expense, $219.49; Venture Comm - radio service, $30.10

**SUPPORT OF POOR:** Cardmember service – postage, $26.14; Venture Comm – phone service, $24.75

**DEV DISABLED:** SD Department of Revenue – services, $60.00

**EXTENSION:** Cardmember Service – postage, $12.50; Venture Comm – phone service, $26.77

**WEED CONTROL:** AT&T- services, $30.72; Northern Plains – supplies, $52.38

**RD & BR:** Cardmember- postage, $17.50; Hoven Coop Service Company – fuel, gasoline, $985.50 ; Montana-Dakota Utilities – electricity, $22.22; Praxair – supplies, $80.85; Venture Comm – phone/fax/internet service, $260.93

**SOLID WASTE:** Cardmember Service – postage, $33.59; Farm Power Manufacturing- supplies, $159.32; Lucky’s – supplies, $197.38; Wenck Associates – services, $2431.46

**STATE ACCOUNT FUND:** SD Department of Revenue – motor vehicle, ROD & vital records, $132,675.61

**CASH BOND FUND:** Montana- Dakota Utilities- Easement refund, $500.00

**SCHOOL DIST FUND:** Cortrust Bank – May 2016 apportionment, $18,874.84; Hoven School District – May 2016 apportionment, $22,968.47; Dacotah Bank – May 2016 apportionment, $161,005.09; Bank West – May 2016 apportionment, $136,109.46

**CITIES AND TOWNS FUND:** City of Mobridge – May 2016 apportionment, $73,407.18; BankWest – May 2016 apportionment, $54,011.80; Dacotah Bank – May 2016 apportionment, $3,197.41; Bank of Hoven – May 2016 apportionment, $211.71

**PARTIAL PYMTS FUND:** Walworth County Treasurer- services, $2304.16

**SALE/EXCISE TAX FUND:** South Dakota State Treasurer – state, city, excise tax, $183.23;

**5 COUNTY TV DISTRICT FUND:** Sid Haux – expenses, $194.74

**JAVA FIRE DIST FUND:** Bank West – May 2016 apportionment, $545.64

**BOWDLE FIRE DIST FUND:** May 2016 apportionment, $341.19

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

 WALWORTH COUNTY

 May-16

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $1,950.39

CHECKS TOTAL $44,012.83

CASH ITEMS

NSF CHECKS

TOTAL CASH ON HAND $45,963.22

SAVINGS ACCOUNT BALANCES

 BANKWEST MONEY MARKET SAVINGS $3,623,997.92

BANKWEST LANDFILL MONEY MARKET $817,110.90

CERTIFICATES OF DEPOSIT

 INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00

 GRAND TOTAL CASH AND BALANCES $6,737,072.04

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $3,053,023.88

SPECIAL REVENUE FUNDS:

 ROAD AND BRIDGE FUND $1,186,734.19

 911 SERVICE FUND $30,865.68

 FIRE PROTECTION FUND $-7,493.88

 EMERGENCY AND DISASTER FUND $4,215.49

 DOMESTIC ABUSE FUND $422.01

 24/7 SOBRIETY PROGRAM FUND $7,282.18

 MODERNIZATION & PRESERVATION RELIEF FUND $26,447.58

 DARE PROGRAM FUND $1,330.65

ENTERPRISE FUNDS:

 SOLID WASTE (LANDFILL) FUND $1,512,914.07

TRUST AND AGENCY FUNDS $925,590.07

 GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,741,331.92

**ABATEMENTS:**

Holgard moved and Houck seconded to deny an abatement for record 6079 since the party requesting had no interest in the property at the time of assessment. Voting Aye: 5; Nay: 0. The motion was adopted.

 Houck moved and Siemon seconded to deny an abatement for record 5565 since the appeal was not done at equalization. Voting Aye: 5; Nay: 0. The motion was adopted.

 Holgard moved and Houck seconded to approve an abatement of $194.94 plus interest for record 5253 due to an error in assessment. Voting Aye: 5; Nay: 0. The motion was adopted.

 Houck moved and Siemon seconded to deny an abatement for record 6087 since the appeal was not done at equalization. Voting Aye: 5; Nay: 0. The motion was adopted.

**4-H:**

 Houck moved and Siemon seconded to allow in the budget request for a full time 4-H Youth Advisor to split with Campbell County for 2017. Voting Aye: 5; Nay: 0. The motion was adopted.

 Siemon moved and Holgard seconded to allow Extension Secretary DeToy to attend the South Dakota State Fair. Voting Aye: 5; Nay: 0. The motion was adopted.

**144th STREET:**

Lyle Perman met with the board to request renaming 144th St in Lowry to West Lowry Road. Holgard moved and Siemon seconded to approve the request. Voting Aye: 4; Nay: 1. The motion was adopted.

**HIGHWAY ISSUES:**

Members from the Town of Java met with the board requesting the highway department sweep main street after it is chip sealed and blade and fix their gravel streets. The board suggested they hire a private contractor to perform these duties.

Discussion was held on Selby residents parking in the 4-H building. The board advised Boll to contact these residents and inform them that this is not allowed.

Northern Plains requested that the County and City of Selby go in with them on paving the part of 319th St that they drive on. Discussion was held on the City of Selby allowing a building permit for a business that does not meet the setback requirements and if that part of the road is in city limits. The board advised Badten to attend the next City of Selby board meeting.

The town of Glenham requested that the County chip seal their main street when they are in the area. Holgard moved and Siemon seconded to approve the request. Voting Aye: 2; Nay: 3. The motion failed.

Goetz received a request to move the load limits on 10th Ave W in Mobridge. Houck moved and Holgard seconded to deny the request. Voting Aye: 3; Nay: 2. The motion was adopted.

Martin moved and Holgard seconded to accept a quote from Mark Thill to replace the fence at the county gravel pit. Voting Aye: 5; Nay: 0. The motion was adopted.

Grain bins were placed on County Road 316 with no building permit and do not meet the setback requirements. Pudwill will inform the party that they need to be moved.

**WEED & PEST:**

Thompson met with the board to advise them what she has found on pickups. She informed them that a new pickup off the state bid would only be about $3000 more than one with 60,000 miles on surplus. Thompson will provide more information at the next meeting.

Martin moved and Holgard seconded to advertise for a certified part-time seasonal employee to assist Thompson with mosquito spraying. Voting Aye: 5; Nay: 0. The motion was adopted.

**LANDFILL ISSUES:**

Holgard moved and Houck seconded to allow chairman Schilling to sign a contract with Wenck Associates for engineering services at the landfill. Voting Aye: 5; Nay: 0. The motion was adopted.

**GIS:**

Houck moved and Martin seconded to sign a contract with Schneider Corporation aka Beacon for GIS services. Voting Aye: 5; Nay: 0. The motion was adopted.

**JAIL FIRE ESCAPE:**

Badten has not heard from SDPAA regarding the fire escape at this time.

**PICNIC TABLES:**

Houck moved and Holgard seconded to allow up to $1500 for 2 new picnic tables for the Courthouse lawn. Voting Aye: 5; Nay: 0. The motion was adopted.

**SHERIFF & JAIL ISSUES:**

Houck moved and Siemon seconded to approve a wage increase of $1.00 per hour for Kari Beamon for the completion of probation and certification. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Siemon seconded to approve a wage increase of $.50 for Glen Bissett for the completion of probation period. Voting Aye: 5; Nay: 0. The motion was adopted.

Boll informed the board that the north cell is leaking on the roof of the jail. He stated he received a quote from Grote Roofing to replace the roof of $22,375. The board requested Boll obtain some more quotes and see if it could be repaired instead of replaced.

Holgard moved and Martin seconded to approve an automatic supplement for grant funds received to the sheriff supplies budget 101-211-426 in the amount of $13,200. Voting Aye: 5; Nay: 0. The motion was adopted.

**OLD BUSINESS:**

Discussion was held on the culvert issue. Schilling stated Hare is in the process of moving the court to Rapid City.

Houck requested that the law enforcement records management be put on the next agenda.

Houck recommended to the board that they advise department heads what they should request for salaries before they submit their requests.

**MEETING DATES:**

The second meeting in July will be the 21st at 9:00 a.m.

**ADJOURNMENT:**

Holgard moved and Martin seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. July 12th, 2016. Voting Aye: 5; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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