May 24, 2016

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on May 24, 2016 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, David Siemon and Scott Schilling. Also present was Auditor Rebecca Krein.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Houck seconded that the minutes of the meeting of May 3rd, 2016 be approved. Voting Aye: 4; Nay: 0. The motion was adopted.

Houck moved and Holgard seconded that the Equalization minutes of April 21st, 2016 be approved. Voting Aye: 4; Nay: 0. The motion was adopted.

Houck moved and Holgard seconded that the Equalization minutes of April 22nd, 2016 be approved. Voting Aye: 4; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Holgard moved and Houck seconded to remove the bill from Mobridge Climate Control from the claims list and requested that the owner attend the next meeting to discuss the claim. Voting Aye: 4; Nay: 0. The motion was adopted.

Siemon moved and Houck seconded that the following claims be paid. Voting Aye: 4; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Cardmember – postage, $111.48; Lincoln National Life – life insurance, $26.02; Venture Comm – phone & fax service, $46.06

**COURTS:** West Payment Center – information charges, $2,224.38

**AUDITOR:** Best Western Ramkota – lodging, $94.99;Cardmember – supplies, $65.85; Rebecca Krein – travel expenses, $94.92; Lincoln National Life – life insurance, $14.26; SDACO - registration, $135.00; Venture Comm – phone & fax service, $78.90

**TREASURERS:** Best Western Ramkota – lodging, $94.99; Cardmember Service – postage, $151.78; Lincoln National Life – life insurance, $14.26; Nyla Moak – travel expenses, $94.92; Quill – supplies, $377.24; SDACO – registration, $150.00; Venture Comm – phone & fax service, $94.30

**STATES ATTORNEY:** Kristi Brandt – services & fees, $88.40; Cardmember – postage, $245.17; Lincoln National Life – life insurance, $14.26; Mobridge Regional Hospital – services, $130.00; Quill – supplies, $86.42, Redwood Toxicology Lab – services, $80.00; SD Dept. of Revenue – services, $310.00; Venture Comm – phone & fax service, $153.62

**COURT APPT ATTY:** Kristi Brandt – services, $44.40

**ABUSED CHILD DEFENSE:** Bauer Law Office – services, $327.00

**COURTHOUSE:** Cardmember – supplies, $105.05; City of Selby – utilities, $100.97; Cummins Central – services, $274.50; Heartland Waste – garbage service, $105.00; Johnson Controls – repairs, $1,077.27; James Larson – repairs, $81.00; Lincoln National Life – life insurance, $7.13; Quill – supplies, $66.96; Servall – rentals, $44.09

**DIRECTOR OF EQUALIZATION:**  Cardmember Service –postage, $171.76; Lincoln National Life – life insurance, $21.39 Venture Comm – phone service, $51.58

**REGISTER OF DEEDS:** Cardmember – postage, $45.91; Lincoln National Life – life insurance, $14.26; SDACO – registration, $75.00 Venture Comm – phone & fax service, $49.49

**VETERANS SERVICE OFFICE:** Leo Rookey – travel expense, $92.40; West River Telecommunications – phone service, $38.07;

**SHERIFF:** Black Hills Tower – Radio enhancement grant, $13,469.41; Joshua Boll – travel expense, $75.00; Cardmember – travel & postage, $266.78; Lincoln National Life – life insurance, $21.39; Venture Comm – phone & fax service, $114.41;

**JAIL:** Brown County Sheriff - services, $880.00; Cardmember service – supplies, $928.18; City of Selby – utilities, $200.58; FIRST – supplies, $72.55; Family Pharmacy – supplies, $282.45Hase – repairs, $138.78; Intoximeters – supplies, $210.00; JD Hoffman – repairs, $255.62; Lincoln National Life – life insurance, $71.30; Merkels – supplies, $3674.90; Payless – supplies, $27.00; Phoenix supply – supplies, $138.52; Reliance – phone cards, $1000.00; Venture Comm – phone/fax/internet service, $183.84

**CORONER:** Geib Elston, Frost – services, $3,618.00; Regional Health – services, $422.00; SD Dept of Revenue – services, $270.00

**EMERGENCY & DISASTER:** Venture Comm – radio service, $30.10;

**SUPPORT OF POOR:** Cardmember service – postage, $30.52; Quill – supplies, $86.40; Venture Comm – phone service, $28.34

**DEV DISABLED:** SD Department of Revenue – services, $60.00;

**EXTENSION:** A&B Business – supplies, $7.69; Cardmember Service – postage, $9.30; Brenda DeToy – meal expense, $17.00; Quill – supplies, $258.31; Venture Comm – phone/fax service, $30.83

**WEED CONTROL:** Lincoln National Life – life insurance, $7.13; Northern Plains – supplies, $95.00; Pomps Tire – tires, $479.84; Van Diest – chemical, $1005.68

**RD & BR:** Cam Wal – utilities, $55.10; City of Selby – utilities, $63.65; Heartland Waste – garbage service, $50.00; Hoven Coop Service Company – fuel, gasoline & repairs, $805.22; Lincoln National Life – life insurance, $64.17; Montana-Dakota Utilities – electricity, $24.37; Praxair – supplies, $22.95; Valley Telecomm – utilities, $39.99; Venture Comm – phone/fax/internet service, $301.12

**DARE:** Dakota Maid- supplies, $18.00

**SOLID WASTE:** Cam Wal Electric Cooperative – electricity, $207.67; Cardmember Service – postage, $7.20; Goldstar – supplies, $611.75; Lincoln National Life – life insurance, $28.52; Lucky’s – supplies, $106.56; North Central Farmers – fuel, $1410.23; Sheehan Mack – parts, $1581.90; Valley Telecommunications – phone & internet services, $92.74; WEB – utilities, $56.58; Wenck Associates – services, $1148.34;

**STATE ACCOUNT FUND:** SD Department of Revenue – motor vehicle, ROD & vital records, $89,898.42

**SCHOOL DIST FUND:** Cortrust Bank – April 2016 apportionment, $161,236.33; Hoven School District – April 2016 apportionment, $70,447.55; Dacotah Bank – April 2016 apportionment, $733,584.98 Bank West – April 2016 apportionment, $525,199.42

**CITIES AND TOWNS FUND:** City of Mobridge – April 2016 apportionment, $344,093.61; BankWest – April 2016 apportionment, $104,730.57; Dacotah Bank – April 2016 apportionment, $6,468.49; Bank of Hoven – April 2016 apportionment, $82.40

**SALE/EXCISE TAX FUND:** South Dakota State Treasurer – state, city, excise tax, $265.34;

**5 COUNTY TV DISTRICT FUND:** Darvin Blumhardt – rent, $1,350.00; Cam Wal Electric Cooperative – electricity @ Java 1 & 2, $1,191.04; Sid Haux – expenses, $449.39

**JAVA FIRE DIST FUND:** Bank West – April 2016 apportionment, $3,570.46

**BOWDLE FIRE DIST FUND:** April 2016 apportionment, $2,800.85;

**S RIVERVIEW ROAD DISTRICT:** Bankwest – April 2016 apportionment, $1,294.03

**SDACO M&P FUND:** M&P Remittance, $148.00

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

 WALWORTH COUNTY

 APR-16

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $2,041.62

CHECKS TOTAL $277,076.85

CASH ITEMS

NSF CHECKS

TOTAL CASH ON HAND $279,118.47

SAVINGS ACCOUNT BALANCES

 BANKWEST MONEY MARKET SAVINGS $4,395,160.65

BANKWEST LANDFILL MONEY MARKET $816,910.02

CERTIFICATES OF DEPOSIT

 INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00

 GRAND TOTAL CASH AND BALANCES $7,741,189.14

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $3,059,373.68

SPECIAL REVENUE FUNDS:

 ROAD AND BRIDGE FUND $781,876.43

 911 SERVICE FUND $25,717.08

 FIRE PROTECTION FUND $-7,913.61

 EMERGENCY AND DISASTER FUND $4,215.49

 DOMESTIC ABUSE FUND $265.01

 24/7 SOBRIETY PROGRAM FUND $7,282.18

 MODERNIZATION & PRESERVATION RELIEF FUND $26,225.58

 DARE PROGRAM FUND $1,412.65

ENTERPRISE FUNDS:

 SOLID WASTE (LANDFILL) FUND $1,510,959.81

TRUST AND AGENCY FUNDS $2,328,389.06

 GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $7,737,803.36

**POD:**

Holgard moved and Houck seconded to provide $2500.00 to begin the process of setting up a Point of Dispensing in the county. Voting Aye: 4; Nay: 0. The motion was adopted.

**ABERDEEN AMERICAN NEWS:**

 Discussion was held on the press release regarding mold published in the Aberdeen American News. The charge was $418.00 and some board members did not think it was necessary for it to be put in that paper since it was published in our legal papers.

**POOR RELIEF:**

Houck moved and Holgard seconded to deny the request for assistance for case number 16C due to not qualifying. Voting Aye: 4; Nay: 0. The motion was adopted.

**4-H:**

DeToy gave the board an update on 4-H. She stated that farm safety camp is in Mobridge this year and Achievement Days are July 25 & 29th. She also requested the board consider hiring a half time 4-H advisor to split with Campbell County, currently the position is only 10 hours for Walworth.

**HIGHWAY ISSUES:**

Goetz informed the board that the agreement with Berg for the use of county roads to construct a hog facility has been cancelled due to an easement.

Discussion was held on the public using the 4-H building for auction sales if needed due to weather. This will be put on a future agenda to discuss.

Dan Richards with South Dakota Game Fish & Parks requested Goetz add the road going into the boat dock at Molstead Lake to the agreement with the county to blade the road. This will be addressed at a later meeting.

Holgard moved and Siemon seconded to approve the wage of $14.74 for Jerry Kosters. Voting Aye: 4; Nay: 0. The motion was adopted.

Holgard moved and Siemon seconded to approve the wage of $12.36 for Gerald Fiedler. Voting Aye: 4; Nay: 0. The motion was adopted.

**PLAT:**

Houck moved and Siemon seconded to table plat approval until all the requirements are met. Voting Aye: 4; Nay: 0. The motion was adopted.

**ABATEMENT GUIDELINES:**

Badten provided the board with a guide to follow that is handed out to taxpayers requesting abatements.

**LANDFILL ISSUES:**

Holgard moved and Houck seconded to allow chairperson Schilling to sign the groundwater monitoring contract with Geotek Engineering. Voting Aye: 4; Nay: 0. The motion was adopted.

**SHERIFF & JAIL ISSUES:**

Boll provided the board with two quotes to update the fire escape. Holgard moved and Houck seconded to accept the quote from Mobridge Manufacturing of $15,250. Holgard rescinded the motion to check on requirements from the insurance company.

Boll sent out letters to the other counties that board prisoners at Walworth County informing them that starting January 1, 2017 the rates will increase to $95 contracted adult and $120 non-contracted adult. Juveniles will be $195 contracted and $225 non-contracted.

Houck moved and Siemon seconded to declare the following items surplus to be destroyed. Voting Aye: 4; Nay: 0. The motion was adopted.

Old jail camera system

2. Treadmill

3. 2 old light bars for patrol cars

4. Old propane heater

5. Old shelving

6. Broken cabinets

7. Window A/C

8. Prisoner cage for patrol car

9. 2 old tables

10. Small bench seat

11. Old TV

Siemon moved and Houck seconded to approve the wage of $15.21 for Allie Hilgeman as full-time correction officer. Voting Aye: 4; Nay: 0. The motion was adopted.

Boll stated the freezer is running, Fays repaired it.

**ABATEMENTS:**

Houck moved and Siemon seconded to approve an abatement for record 8438 due to the house being double assessed in error. Voting Aye: 4; Nay: 0. The motion was adopted.

Record 6079 was tabled until the next meeting to obtain more information.

**BANK SIGNATURE CARD:**

Houck moved and Siemon seconded to update the bank signature card to remove Brandy Shillingstad and add Katherine Gregg. Voting Aye: 4; Nay: 0. The motion was adopted.

**ADJOURNMENT:**

Holgard moved and Siemon seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. June 9th, 2016. Voting Aye: 4; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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