December 8, 2016

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on December 8, 2016 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Duane Martin, Kevin Holgard, David Siemon, and Scott Schilling. Also present was Auditor Rebecca Krein and State’s Attorney Jamie Hare.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Martin seconded that the minutes of the meeting of November 22, 2016 be approved. Voting Aye: 5; Nay: 0.The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Siemon seconded that the following claims be paid. Voting Aye: 5; Nay: 0.The motion was adopted.

**COMMISSIONERS:** City of Mobridge- water & sewer, $10.50; Marco- copier usage contract, $1.11; Selby Record- publishing, $161.76

**ELECTIONS:** Election Systems & Software- general election services, layout charge, $2,016.61; Marco- copier usage contract, $35.89; Selby Record- publishing, $363.19; Selby Senior Citizens- services, $100.00

**AUDITOR:** Bank West- wire fee, $25.00; Best Western Ramkota- lodging: Diaz, $99.99; Connecting Point- offsite backup, $8.75; Marco- copier usage contract, $14.75; Midcontinent- internet, $13.13; Quill- supplies, $60.37

**TREASURERS:** Connecting Point- offsite backup, $8.75; Lar-Go’s- office supplies, $724.43; Marco- copier usage contract, $12.53; Midcontinent- internet, $13.13; Nyla Moak- supplies, $5.05; Quill- phone, headset, $100.08; US Postmaster- 4 rolls stamps, $188.00

**STATES ATTORNEY:** Kristi Brandt- services, $237.60; Midcontinent- internet, $13.12; Mobridge Regional Hospital- BA testing, $138.00; West Payment- downloaded software, database charges, $2,335.59

**COURT APPT ATTY:** Thomas Cogley- services, $423.20; Dakota Plains Legal Service- services, $1,403.00; Mark Kroontje- services, $5,398.54

**ABUSED CHILD DEFENSE:** Dakota Plains Legal Services- services, $1,035.00; Mark Kroontje- services, $893.00

**COURTHOUSE:** City of Selby- water & sewer, $78.58; Heartland- garbage service, $105.00; Kens Western Lumber- supplies, $33.32; Montana- Dakota Utilities- electricity, gas, $801.19

**DIRECTOR OF EQUALIZATION:** Connecting Point- offsite backup, computer maintenance, $48.75; Marco- copier usage contract, $8.78; Midcontinent- internet, $13.12; Quill- office supplies, $3,330.64; Shorty’s- gas, $43.13

**REGISTER OF DEEDS:** Connecting Point- offsite backup, $8.75; Marco- copier usage contract, $5.14; Midcontinent- internet, $13.12

**SHERIFF:** AT & T- cell phone service, $346.18; Best Western Plus Ramkota- lodging: Boll; $165.00; Joshua Boll- meal, mileage expense, $122.29; CNA Surety- notary renewal, $32.50; Communications Center- services, $307.49; Dakota Doors- button remote, $45.00; Defender Supply- replace amber light, $135.00; Light & Siren- speaker, supplies, $201.00; McLeod’s- juvenile citations, $72.67; Midcontinent- internet, $13.12; Selby Auto- services, repair, $217.25; Selby Oil- services, $145.50; Sodak Sports- supplies, $1,205.98; Valley Motors- services, $31.77; Venture Communications- fax, phone service, $181.29; Western Communications- radio service, $21.60

**JAIL:** City of Selby- water & sewer, $256.40; Kens Western Lumber- supplies, $11.07; Mobridge Manufacturing- correction on doors, $400.00; Mobridge Regional Hospital- medical care, $198.46; Mobridge Tribune- publishing, $26.60; Montana- Dakota Utilities- electricity, gas, $773.39; Neve’s- uniforms, $409.00; Phoenix Supply- supplies, $540.49; Quill- supplies, $136.20; Reliance Telephone- 100 phone cards, $1,000.00; Rieker Electric- washer repair, $227.46; Shorty’s- supplies, $2.23; Venture Communications- fax, phone service, $140.27

**EMERGENCY & DISASTER:** AT & T- cell phone service, $34.06; Midcontinent- internet, $13.12; Quill- supplies, $93.11

**MENTALLY ILL:**  Garrett Horn- services, $215.60; Mark Katter Hagen- services, $6.00; Lucy Lewno- services, $196.96; Pollard Law- services, $186.00; Karen Swanda- services, $6.00; Yankton County Treasurer- services, $266.25

**SENIOR CITIZENS:** Mobridge Senior Citizens- annual contribution, $2,000.00

**EXTENSION:** Midcontinent- internet, $6.57

**WEED CONTROL:** AT & T- cell phone service, $34.05; Marco- copier usage contract, $1.03; Midcontinent- internet, $6.57; Quill- supplies, $93.11; Runnings- supplies, $239.76; Western Communications- radio service, $8.80

**RD & BR:** Butler Machinery- repairs, supplies, $28,220.44; Cam Wal- electricity @ Hoven shop, $54.74; Central Diesel- supplies, $202.43; City of Java- water service, $18.00; City of Mobridge- water & sewer, $48.31; City of Selby- water & sewer, $63.46; Dakota Oil- oil, $1,549.60; GTC Auto- supplies, parts, $46.66; Heartland- garbage service, $50.00; John Deere Financial- supplies, parts, $108.73; Kens Western Lumber- supplies, $18.67; Marco- copier usage contract, $0.31; Montana- Dakota- electricity @ Mobridge, state, and Selby shop, $189.29; North Central Farmers- fuel, gas, $10,421.26; Plastic Works- services, $2,860.00; Pomp’s Tire- tires, supplies, $4,877.16; Runnings- supplies, $4.18; SD Dept. of Transportation- bridge inspection, $1,994.65; Selby Auto- supplies, $256.35; Selby Oil- tire repair, $12.00; Servall- rag, rug rental, $64.20; Shorty’s- gas, $446.30; Slater Oil- 308 gals #1 @ 1.887, $581.20; Valley Telecommunications- cell phone, $39.99; Western Communications- radio service, $135.90

**COMMUNICATION CENTER:** City of Mobridge- 911 surcharge, $30,773.94

**SOLID WASTE:** Farnams- brake cleaner, $47.88; Marco- copier usage contract, $0.39; Runnings- supplies, $268.86; SD Dept. of Environment- solid waste surcharge, $1,082.00; Servall- mat & mop rental, $39.32; Shorty’s- gas, $33.91; Valley Telecommunications- internet, phone 113.45; Western Communications- radio service, $9.30

**STATE ACCOUNT FUND:** SD Department of Revenue- rod, vital records, motor vehicle fees, $91,480.64

**SALE/EXCISE TAX FUND:** South Dakota State Treasurer- city, state sales tax, $684.24

**5 CO TV DIST FUND:** Darvin Blumhardt- land rent, $450.00; Cam Wal- electricity @ java 1&2, $1,316.69; FEM- electricity, $107.36; Sid Haux- amp for Kelo, cell phone, mileage expense, $811.37; Nathan Huffman- land rental, $5,760.00

**SDACO M & P FUND:** M & P Remittance, $110.00

As required by SDCL 6-1-10, the November payroll paid by department was as follows: Commissioners - $7,335.02; Auditor - $11,772.06; Treasurer - $10,685.80; States Attorney - $13,930.41; Courthouse - $1,972.18; Director of Equalization – $12,635.35; Register of Deeds - $9,012.71; Veterans Service Officer - $1,268.50; Sheriff - $19,678.94; Jail - $53,851.26; Emergency & Disaster - $2,469.71; Poor - $350.00; Extension - $1,880.00; Weed & Pest - $2,419.03; Zoning – $310.85; Highway - $50,814.99;Solid Waste - $20,965.28; 5 County TV Translator District - $1,033.44;

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

 WALWORTH COUNTY

 November-16

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $1,473.90

CHECKS TOTAL $27,031.53

CASH ITEMS

NSF CHECKS

TOTAL CASH ON HAND $28,505.43

SAVINGS ACCOUNT BALANCES

 BANKWEST MONEY MARKET SAVINGS $3,502,032.67

BANKWEST LANDFILL MONEY MARKET $818,344.04

ERTIFICATES OF DEPOSIT

 INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00

 GRAND TOTAL CASH AND BALANCES $6,598,882.14

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $3,046,777.47

SPECIAL REVENUE FUNDS:

 ROAD AND BRIDGE FUND $1,222,683.51

 911 SERVICE FUND $35,894.48

 FIRE PROTECTION FUND $-5,206.03

 EMERGENCY AND DISASTER FUND $4,215.49

 DOMESTIC ABUSE FUND $615.00

 24/7 SOBRIETY PROGRAM FUND $7,282.18

 MODERNIZATION & PRESERVATION RELIEF FUND $32,373.54

 DARE PROGRAM FUND $1,330.65

ENTERPRISE FUNDS:

 SOLID WASTE (LANDFILL) FUND $1,584,421.13

TRUST AND AGENCY FUNDS $666,986.35

 GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,597,373.77

**MONTHLY TREASURERS REPORT:**

Houck moved and Siemon seconded to approve the Treasurer’s financial report. Voting Aye: 5; Nay: 0.

The motion was adopted.

 The board advised Treasurer Nyla Moak to publish all delinquent taxes as of October 31, 2016.

 Holgard moved and Martin seconded to establish a Treasurer’s trust for record #5245 with twice-monthly payments of $100.00 starting in January.

**NECOG:**

Siemon moved and Houck seconded to sign an agreement with NECOG for 2017. Voting Aye: 5; Nay: 0.

The motion was adopted.

**LIQUOR LICENSE:**

Houck moved and Martin seconded to approve Liquor license application for Campground Lounge. Voting Aye: 4; Nay: 1.

The motion was adopted.

**VETERANS SERVICE OFFICE:**

Siemon moved to reappoint Leo Rookey as Veterans Service Officer for a four year term. Martin seconded. Voting Aye: 5; Nay: 0.The motion was adopted.

**MARSYS LAW:**

State’s Attorney Jamie Hare stated that the provisions of Marsy’s Law went into effect immediately after the state-wide canvass of votes was held. He explained that the law creates new duties and liabilities to different departments of the County and asked the Commissioners if they would like to be proactive or reactive in hiring an additional employee to handle the new duties. Guidance from State authorities has been limited so far but a task force established to help address the issues surrounding the law may provide us with more information in the near future. Holgard suggested to wait and see what comes out of the task force. It may be a possibility to work with other counties to create a full-time position if necessary.

**4H:**

 Commissioner Holgard met with Campbell County representatives and it was agreed that we would share a part-time 4-H youth advisor for the time being until details regarding a full-time position could be worked out. The candidate for the part-time position has an interview at 10:30 A.M. on 12/8/16. SDSU has agreed to pay half of the salary of a part-time 4-H youth advisor with Campbell and Walworth counties halving the remaining cost. SDSU will not contribute to the salary of a full-time 4-H youth advisor.

Brenda DeToy, Extension secretary, requested permission to turn the chalkboards on the first floor of the Courthouse near the Extension office into bulletin boards. Permission was granted by the Commissioners. Permission was also requested by DeToy to install a new washing pad at the 4-H barn utilizing grant funding received by the Grassland Grazers club. Permission was granted by the Commissioners. Further discussion was also had regarding the need to designate a storm shelter for 4-H events.

**POOR RELIEF:**

 Holgard motioned and Martin seconded to deny case 16B7. Voting Aye: 5; Nay: 0.The motion was adopted.

 Holgard motioned and Martin seconded to deny case 16B8. Voting Aye: 5; Nay: 0.The motion was adopted.

**DIRECTOR OF EQUALIZATION:**

 Director of Equalization Deb Kahl stated that in order to convene a Consolidated Board of Equalization with the City of Mobridge in 2017, the Commissioners must move to accept the resolution submitted by Mobridge requesting such. Selby did not pass a resolution requesting consolidated equalization so they will be required to convene their own equalization board. Holgard motioned to agree to the resolution submitted by the City of Mobridge and act as a Consolidated Board of Equalization in 2017. Motion failed for lack of second. Houck motioned to deny the resolution. Siemon seconded. Voting Aye: 2; Nay: 1. Martin abstained. Schilling cannot vote to put the motion into a tie. Motion passed.

**SURPLUS:**

The motion to declare surplus record #6761 was tabled until further information can be provided.

**APPRECIATION TO BOARD:**

Kahl wanted the record to show how thankful she was for the board agreeing to close the courthouse when the weather was bad.

**SHERIFF& JAIL:**

Houck moved and Siemon seconded to increase the wage of Kimberly Longbrake $.50 for position of supervisor. Voting Aye: 5; Nay: 0.The motion was adopted.

Boll stated that they patched the jail roof leak. They are now waiting for it to thaw and to see if the problem is fixed.

**YEAR-END MEETING DATE:**

It was agreed upon that the year-end meeting date will be December 29, 2016 at 9:00am.

**ADJOURNMENT:**

Siemon moved and Martin seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. December 20, 2016. Voting Aye: 5; Nay: 0.The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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