December 8, 2015

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on December 8, 2015 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Kevin Holgard, James Houck, Duane Martin, and David Siemon. Also present was Auditor Rebecca Krein.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Martin seconded that the minutes of the meeting of November 17, 2015 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** City of Mobridge – water service @ 306 2nd Ave W, $10.50; Jim Houck – mileage expense, $79.80; Kevin Holgard – mileage expense, $20.16; Lincoln National Life Ins – life insurance, $26.02; MARCO Inc – maintenance contract, $55.22; Duane Martin – mileage expense, $35.28; Mobridge Tribune – TV proceedings, official proceedings, $326.04; Selby Record – official proceedings, TV official proceedings, $334.66; Dave Siemon – mileage expense, $70.56;

**ELECTIONS:** MARCO Inc – maintenance contract, $.02;

**COURT APPOINTED ATTORNEY:** Laurie M Bauer – court appointed attorney fees, $1,558.16; Kristi A Brandt – transcripts, $172.20; Thomas J Cogley – court appointed attorney fees, $2,755.00; Dakota Plains Legal Services – court appointed attorney fees, $225.00; Mark K Kroontje – court appointed attorney fees, $3,293.10;

**ABUSED CHILD DEFENSE:** Laurie M Bauer - court appointed attorney fees, $311.55; Mark K Kroontje – court appointed attorney fees, $346.65; Von Wald Law Offices LLC – court appointed attorney fees, $1,852.00;

**AUDITOR:** Patti Baumann – meal, mileage expense, $103.92;Cardmember Service – postage, $123.45; Connecting Pont – offsite backup, $8.75; Rebecca Krein – meal, mileage expense, $88.92; Lincoln National Life Ins – life insurance, $14.26; MARCO Inc – maintenance contract, $6.40; Midcontinent Communications – internet service, $13.13; Mobridge Tribune – job advertisement, $131.25; Oasis Inn – lodging, $57.00; Quill Corporation – envelopes, notepads, $40.47; Selby Record – job advertisement, $54.00; Shannon Thompson – mileage expense, $43.26;

**TREASURER:** Cardmember Service – postage, $128.55; Connecting Point – offsite backup, $8.75; Lincoln National Life Ins – life insurance, $21.39; MARCO Inc – maintenance contract, $16.45; Midcontinent Communications – internet service, $13.13;

**STATES ATTORNEY:** Kristi A Brandt – transcripts, $488.00; Cardmember Service – postage, $258.41; Connecting Point – toner, $206.00; Lincoln National Life Ins – life insurance, $14.26; Midcontinent Communications – internet service, $13.13; Mobridge Regional Hospital – blood alcohol draws, $325.00; David Valandra – services & fees, $2,580.00;

**COURTHOUSE:** Cardmember Service – supplies, $80.54; City of Selby – water, sewer service, $211.68; Cummins Central Power LLC – maintenance contract, $238.56; Heartland Waste Management Inc – garbage service - $135.00; Johnson Controls Inc – repair thermostat & actuators, $975.30; Kens Western Lumber – supplies, $6.66; Lincoln National Life Ins – life insurance, $7.13; Menards – poly coating, supplies, $286.00; Montana-Dakota Utilities – electricity, natural gas, $866.00; Servall Uniform & Linen – mats, mops, $42.40; Kurt A Wolf – lawn care, $775.00;

**DIRECTOR OF EQUALIZATION:** Cardmember Service – postage, surety subscription, $459.62; Connecting Point – offsite backup, $8.75; Lincoln National Life Ins – life insurance, $14.26; MARCO Inc – maintenance contract, $11.91; Midcontinent Communications – internet service, $13.13; Shorty’s One Stop – gasoline, $47.18;

**REGISTER OF DEEDS:** Cardmember Service – postage, chair, $129.95; Connecting Point – offsite backup, HP printer, $398.75; Lincoln National Life Ins – life insurance, $14.26; MARCO Inc – maintenance contract, $4.88; Midcontinent Communications – internet service, $13.12;

**SHERIFF:** AT&T Mobility – cell phone service, $209.24; Cardmember Service – gasoline, memory card, postage, 329.97; Chief/Law Enforcement Supply – uniforms, $252.57; CNA Surety – surety bond, $32.50; Communications Center Inc – replace arm rest, $37.50; Dakota Electronics – repair radio, $59.00; Lincoln National Life Ins – life insurance, $7.13; Midcontinent Communications – internet service, $13.12; Neve’s Uniforms Inc – pants, shirts, supplies, $557.10; Runnings Supply Inc – gun case, $29.99; Selby Auto Sales & Service – repairs, supplies, $694.80; Taser International – body cameras, $3,036.93; Western Communications Inc – radio service, $21.60;

**JAIL:** Linda Beaman – repair uniforms, $141.00; Building Sprinkler Inc – inspection, $654.78; Cardmember Service – groceries, cleaning products, shelf kit, supplies, $590.42; City of Selby – water, sewer service, $265.73;

Cummins Central Power LLC – maintenance contract, $179.96; David Kampa Construction – concrete, $1,200.00; Tami Hogie-Lorenzen – lodging, mileage, training services, $436.75; Lincoln National Life Ins – life insurance, $27.10; MARCO Inc – maintenance contract, $.39; Merkel’s Foods – groceries, supplies, $2,691.28; Mobridge Hardware – furnace filters, $13.41; Mobridge Regional Hospital – medical care, $4,532.95; Montana-Dakota Utilities – electricity, natural gas, $734.38; Payless Foods – cleaning products, groceries, $301.14; Phoenix Supply – socks, soap, $85.35; Quill Corporation – bath tissue, shredder, $287.05; Reliance Telephone Inc – phone cards, $1,000.00; Rieker Electric – dryer, dishwasher, 1,328.00; Selby Ambulance Service Inc – medical care, $235.02; Servall Uniform & Linen – mats, mops, $41.64; Shorty’s One Stop – groceries, $16.27;

**EMERGENCY & DISASTER:** AT&T Mobility – cell phone service, $33.90; Lincoln National Life Ins – life insurance, $3.57; Midcontinent Communications – internet service, $6.56; Oasis Inn –lodging, $57.00;

**SUPPORT OF POOR:** Cardmember Service – postage, $9.02;

**MENTAL ILL:** SD Department of Revenue – services, $394.60;

**DEV DISABLED:** SD Department of Revenue – services, $60.00;

**MENTAL ILLNESS BOARD:** Dean Schaefer Court Reporting – court reporting, $60.00; Fox, Ungberg & Lewno PC – mental illness hearing, $187.32; Taliaferro Law Firm – mental illness cases, $675.00;

**EXTENSION:**  Cardmember Service – postage, $85.99; Lincoln National Life Ins – life insurance, $7.13; Midcontinent Communications – internet service, $13.12; Quill Corporation – envelopes, tabs, $48.58;

**WEED CONTROL:** AT&T Mobility **–** cell phone service, $33.90; Lincoln National Life Ins – life insurance, $3.56; MARCO Inc – maintenance contract, $1.01; Midcontinent Communications – internet service, $6.56; Runnings Supply Inc – antifreeze, $139.90; South Dakota Dept of Ag – prairie dog bait, $41.85; Shannon Thompson – registration, mileage expense, $105.60; Western Communications Inc – radio service, $8.80;

**PLANNING & ZONING:** Mobridge Tribune – zoning proceedings, $21.62; Selby Record – zoning proceedings, $21.43;

**RD & BR:** 3D Specialties Inc – telespar posts, $1,648.00; Butler Machinery Co **–** blinker, tires, valve, $2,091.24; Cam Wal Electric Cooperative – electricity, supplies, $90.03; Cardmember Service – safety clothing, traffic counters, battery charger, postage, $3,347.08; Central Diesel Sales Inc – parts, $82.35; City of Java – water service @ Java Shop, $18.00; City of Mobridge – water, sewer service, $48.34; City of Selby – water, sewer service, $62.66; Dakota Fluid Power Inc – repair mower, $1,660.10; Dakota Oil – oil, $523.80; Fasteners – saw blade, sprayer, supplies, $117.46; Great Western Tire Inc – supplies, $27.90; Hase Plumbing Heating & Air – repair furnace, supplies, $213.98; Heartland Waste Management Inc – garbage service, $50.00; Houck Ranches – gravel crushing, $41,481.48; Hoven Coop Service Company – gasoline, fuel, $654.92; John Deere Financial – parts, $65.32; Lincoln National Life Ins – life insurance, $42.78; Lycox Industries – walk n roll, $19,390.00; MARCO Inc – maintenance contract, $.58; Montana-Dakota Utilities – electricity @ State Shop, Selby Shop, Mobridge Shop, $196.56; Morris Inc – gravel crushing, $134,000.00; North Central Farmers Elevator – fuel, gasoline, $790.50; Newman Traffic Signs – signs, $824.02; Praxair Distribution Inc – supplies, $39.30; SD Dept Transportation – striping, $8,788.77; Selby Auto Sales & Service – supplies, $80.29.; Servall Uniform & Linen – mats, towels, $41.14; Share Corporation – shop supplies, $151.50; Shorty’s One Stop – gasoline, $537.29; Stoicks Food Center – supplies, $28.96; Valley Telcommunications – cell phone service, $39.99; West River Telecommunications – phone service @ Mobridge Shop, $32.62; Western Communications Inc – radio service, $135.90;

**SOLID WASTE:** Ryan Badten – mileage expense, $310.80; Cardmember Service – madvac bags, postage, supplies, $394.54; Farnams Genuine Parts – supplies, $156.95; Lincoln National Life Ins – life insurance, $28.52; MARCO Inc – maintenance contract, $.15; Oasis Inn – lodging, $57.00; Runnings Supply Inc – supplies, $48.34; SD Dept. of Environment – solid waste surcharge, $1,154.00; Servall Uniform & Linen – mats, $37.82; Shorty’s One Stop – gasoline, $34.49; Tri State Water – water service, $12.60; Web Water Development – water service, $61.06; Western Communications – radio service, $9.30;

**STATE ACCOUNT FUND:** SD Department of Revenue – motor vehicle fees, $123,709.64; SD Department of Revenue – ROD & Vital record fees, $400.00;

**CASH BOND FUND:** Schilling Excavation – utility easement $750.00;

**SALE/EXCISE TAX FUND:** South Dakota State Treasurer – city and state sales tax, $199.16;

**5 COUNTIES TV DISTRICT FUND:** Cam Wal Electric Cooperative – electricity, $1,114.72; FEM Electric Assoc – electricity, $89.71; Sid Haux – labor, mileage expense, cell phone service, $366.48; MARCO Inc – maintenance contract, $1.72; Kurt Wolf – mowing, $210.00;

**SDACO M & P FUND:** SDACO M & P Fund – M & P Remittance, $142.00;

As required by SDCL 6-1-10, the November payroll paid by department was as follows: Commissioners - $7,335.13; Auditor - $8,385.94; Treasurer - $10,520.07; States Attorney - $13,262.10; Courthouse - $609.68; Director of Equalization - $11,248.53; Register of Deeds - $8,124.82; Veterans Service Officer - $1,208.09; Sheriff - $16,102.72; Jail - $40,793.09; EMG & Disaster - $2,204.94; Poor - $474.00; Extension - $1,411.27; Weed & Pest - $2,498.34; Zoning - $192.49; Road & Bridge - $45,117.43; Solid Waste - $18,468.17; 5 County TV Translator District - $1,033.44.

**4H RECOGNITION:**

 Extension Secretary DeToy reported to the board that 61 were in attendance for the 4H Recognition night. Also stated that there have still been no applicants for the 4H Youth Advisor position. She presented the board with a plaque honoring them for Meritorious Service to Walworth County 4H. Siemon moved and Holgard seconded to approve DeToy to attend a conference in January. Voting Aye: 5; Nay: 0. The motion was adopted.

**BURN BAN:**

Holgard moved and Houck seconded to temporarily lift the burn ban as the conditions have improved. Voting Aye: 5; Nay: 0. The motion was adopted.

**BUDGET SUPPLEMENT:**

Martin moved and Houck seconded to authorize publishing a notice of hearing to complete a budget supplement in the amount of $81,635.03 to 101-411-422.01 for unexpected poor relief expenses. Voting Aye: 5; Nay: 0. The motion was adopted.

**MEETING DATES & HOLIDAY CLOSINGS:**

 The board decided the next meeting will be held on December 29th, 2015 at 9:00 a.m.

 Holgard moved and Martin seconded to close the courthouse on December 24th & 25th for the holidays. Voting Aye: 5; Nay: 0. The motion was adopted.

**NECOG:**

Siemon moved and Holgard seconded to approve signing an agreement with NECOG for 2016. Voting Aye: 5; Nay: 0. The motion was adopted.

**HIGHWAY ISSUES:**

Superintendent Goetz presented the board with a five year plan. The plan included chip sealing, culvert replacement on Revhiem road, and the Swan Creek road project.

 Goetz informed the board that she has purchased 4 traffic counters that will be placed to determine amount of traffic, what kind of traffic, and speed.

 The Engineer and Designer for the Swan Creek road project will be looking over the project tomorrow.

 The motor grader used in the Hoven area broke down. Goetz wanted to give a big thank you to Leroy Bietelspacher, Jeb and Lyle Schock for their assistance with the breakdown.

 Martin moved and Houck seconded to allow accruing compensatory time when approved by Goetz to the highway employees as needed for adverse weather conditions. Voting Aye: 5; Nay: 0. The motion was adopted.

**PARTIAL PAYMENTS:**

Houck moved and Holgard seconded to allow partial payments of $100.00 per month for taxes on record 8309. Voting Aye: 5; Nay: 0. The motion was adopted.

 Martin moved and Houck seconded to take funds collected by the sheriff and apply them to the tax bill and recall the distress warrant. Voting Aye: 5; Nay: 0. The motion was adopted.

**TAX DEED PROPERTY:**

The Treasurer’s office received a check to pay the taxes in full for a property the county took with a tax deed. Hare stated the board can deed the property back to the previous owner. Martin moved and Houck seconded to deed the house back to the owner, however the county will keep the other lots that the county now owns. Voting Aye: 5; Nay: 0. The motion was adopted.

**NSF CHECKS:**

Martin moved and Holgard seconded to authorize Auditor Krein to put $418.65 back on the tax rolls for a property that had an NSF check that taxes were paid with. Voting Aye: 5; Nay: 0. The motion was adopted.

 Holgard moved and Martin seconded to approve removing 2 other uncollectable NSF checks as assets to Walworth County in the amount of $162.12. Voting Aye: 5; Nay: 0. The motion was adopted.

**COUNTY ASSISTANT:**

Badten informed the board that he received a quote from Logan Electric and Construction to tear down the building in Java of $15,832.68. Martin moved and Holgard seconded to do what is needed to secure the building and hold off on demolition until the Town of Java decided what it is going to do with all the other properties that need to be torn down. Voting Aye: 5; Nay: 0. The motion was adopted.

Badten received a letter regarding the Courthouse Security Grant he applied for to install cameras and a new panic system at the Courthouse stating that the project would be paid for 100% by the grant and the county will not have to pay half as originally stated.

Discussion was held on loads not being covered at the landfill. Badten will look into installing cameras to assist with catching people that do not follow the law.

Badten stated he agreed to accept the rubble from the Soil Conservations building they are tearing down at no cost to them.

**JAIL DISCUSSION:**

Badten provided information to the board on an alternative way of building a jail facility. They went to Huron and toured Trussbilt which specialized in detention facilities. They build self-contained detention units that can be placed inside a steel structure. The board members will be visiting the facility in the future to look further into the option.

**JAIL EMPLOYEES:**

Houck moved and Siemon seconded to approve the wage for Kimberly LongBrake as part-time Jailer of $13.71 per hour. Voting Aye: 5; Nay: 0. The motion was adopted.

Martin moved and Siemon seconded to approve the wage for Cindy StrongHeart as part-time Jailer of $13.71 per hour. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Siemon seconded to approve the wage for Heather Kroontje as part-time certified Jailer of $14.21 per hour. Voting Aye: 5; Nay: 0. The motion was adopted.

**ABATEMENTS:**

Martin moved and Holgard seconded to table the abatement for record 5244.

Holgard moved and Martin seconded to approve the abatement of record 3922 owned by Walworth County. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Siemon seconded to approve the abatement of record 4058 owned by Walworth County. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Siemon seconded to approve the abatement of record 300262, a registered mobile home that was moved out of the County. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Holgard seconded to approve the abatement of record 300052 due to an approved exemption. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Martin seconded to approve the abatement of record 6255 owned by Walworth County. Voting Aye: 5; Nay: 0. The motion was adopted.

**EQUALIZATION:**

Director of Equalization Kahl informed the board that she has only met with the City of Selby regarding equalization. They will be letting her know their decision before the end of the year. She will be meeting with the other entities in the future.

Martin moved and Houck seconded to approve Plat of Lot 1, Konold addition located in the SE4SE4, Section 31 Township 124 Range 78. Voting Aye: 5; Nay: 0. The motion was adopted.

**LIQUOR LICENSES:**

Holgard moved and Martin seconded to approve the application for Mudline Adventures, DBA New Evarts Resort. Voting Aye: 5; Nay: 0. The motion was adopted.

 Houck moved and Siemon seconded to approve the application for Mobridge Country Club. Voting Aye: 5; Nay: 0. The motion was adopted.

 Holgard moved and Martin seconded to approve the application for Campground Lounge. Voting Aye: 5; Nay: 0. The motion was adopted.

**OLD BUSINESS:**

Hare stated he received a summons from Sage that states they will be starting a lawsuit against us. He will respond to the summons.

**NEW BUSINESS:**

 Holgard would like to start a committee comprised of county residents to look at building a courthouse/jail facility in Selby. He would like to look at building a one story building to hold everything. He stated the boarding fees from other counties may be able to pay for the cost of the building. Martin suggested Holgard and Schilling work on a plan for the building to present to the committee he would like to form.

**ADJOURNMENT:**

Houck moved and Siemon seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. December 29, 2015. Voting Aye: 5; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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