December 5, 2017

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on December 5, 2017 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, David Siemon, Jim Houck and Kevin Holgard. Also present was Auditor Rebecca Krein.

Chairperson Siemon called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Houck seconded that the minutes of the meeting of November 21st, 2017 be approved. Voting Aye: 4; Nay: 0.The motion was adopted.

**CLAIMS APPROVED:**

Discussion was held on the Claims Associates bill and the overtime for salaried employees at the jail and sheriff’s office. The bill for Claims Associates was removed until the next meeting. Schilling moved and Miller seconded that the following claims be paid. Voting Aye: 3; Nay: 0.The motion was adopted.

Houck moved and Schilling seconded that the following claims be paid. Voting Aye: 3; Nay: 1.The motion was adopted.

**COMMISSIONERS:** City of Mobridge- water service @ 306 2nd ave W, 324 5th ave W, $21.00; Mobridge Tribune- publishing, $304.28; SDACO- website hosting, $150.00; Selby Record- publishing, $247.29

**COURTS:** West Payment Center- charges, downloaded software, $2,630.67

**AUDITOR:** Connecting Point- computer repair, $187.50; Midcontinent Communications- internet service, $14.38; Principal Financial Group- insurance adjustments, $119.88; Ramkota Hotel- Pierre- lodging: Cagnones, $57.00; Selby Record- publishing, $48.00

**TREASURERS:** Midcontinent Communications- internet service, $14.38; Selby Record- publishing, $42.78

**STATES ATTORNEY:** Connecting Point- hp eliteone 800, $2,510.50; Midcontinent Communications- internet service, $14.38; Mobridge Regional Hospital- blood alcohol testing, $207.00; SD States Attorney Association- association dues, $753.00; Venture Communications- phone & fax service, $117.05

**COURT APPT ATTY:** Dakota Plains Legal Services- services, $635.00

**COURTHOUSE:** City of Selby- water service, $82.94; Clark Engineering- engineering services, $345.00; Hase Plumbing- supplies, $106.01; Montana- Dakota Utilities- electricity, gas, $1,106.32; Quill- supplies, $100.00; Schilling Excavating- lawn care contract, $775.00; WEB Bottling- water service, $36.10

**DIRECTOR OF EQUALIZATION:** Connecting Point- computer repair, $50.00; Midcontinent Communications- internet service, $14.38; Shorty’s- gasoline, $55.21

**REGISTER OF DEEDS:** Midcontinent Communications- internet service, $14.37; SDACO M&P Fund- m&p remittance, $112.00

**VET SERVICE OFFICER:** West River Telecommunications- phone service, $41.17

**SHERIFF:** A&B Business Inc- office supplies, $291.45; Dakota Country Store- 250 gals ethanol @ 1.95, $487.50; Galls- supplies, $399.55; Midcontinent Communications- internet service, $14.37; Selby Auto- oil change, $66.20; Slater Oil- 1000gals ethanol @ 2.15, $2,150.00; Western Communications- radio maintenance, $21.60

**JAIL:** Cash- Wa- groceries, $626.12; City of Selby- water service, $196.31; CAN Surety- services & fees, $32.50; Delta Dental- dental adjustment, $312.30; Galls- supplies, $85.00; Montana- Dakota Utilities- electricity, gas, $1,014.46; Quill- supplies, $112.50; Reliance Telephone- phone cards, $1,000.00

**EMERGENCY & DISASTER:** K&B Construction- concrete slab for generator, $825.00; Midcontinent Communications- internet service, $7.19

 **SUPPORT OF POOR:** Avera St Lukes- 64CIV17-00008, $6,152.28; 64CIV14-000040, $7,344.94

**MENTALLY ILL:** Mark Katterhagen- service & fees, $6.00; Lucy Lewno- service & fees, $102.25; Darcy Lockwood- service & fees, $6.00; Yankton CO Sheriff’s Office- service & fees, $50.00

**EXTENSION:** Midcontinent Communications- internet service, $14.37; Shari Rossow- supplies, mileage expense, $188.93

**WEED CONTROL:** Midcontinent Communications- internet service, $7.18; Shorty’s- gasoline, $58.31; Western Communications- radio maintenance, $8.80

**RD & BR:** Butler Machinery- supplies, $2,511.04; CamWal- electricity @ Hoven Shop, $52.79; Central Diesel Sales- parts, $528.89; City of Java- water service, $18.00; City of Mobridge- water service, $48.32; City of Selby- water service, $63.15; Eddie’s Truck Center- parts, $306.56; Farnams Genuine Parts- parts, $1,584.77; Grainger- supplies, $2,159.90; Great Western Tire- tires, $157.95; GTC Auto Parts- supplies, $73.49; John Deere Financial- parts, $260.56; Michael Todd & CO- supplies, $292.03; Montana- Dakota Utilities- electricity @ Mobridge/State/Selby shop, $263.06; North Central Farmers Elevator- supplies, $287.41; Productivity Plus- parts, $539.26; Runnings- supplies, $988.44; SD Dept Transportation- 2017 striping, $7,311.42; Selby Auto- supplies, $201.45; Selby Oil- tires, $450.00; Servall- mat & mop rental, $44.50; Share Corp- supplies, $1,972.60; Shorty’s- gasoline, $575.36; Team Lab- radio stabilizer, $12,790.00; Valley Telecommunications- phone service, $39.99; West River Telecommunications- phone service, $37.04; Western Communications- radio maintenance, $135.90

**COMMUNICATION CENTER:** City of Mobridge- 911 surcharge, $45,783.75

**FIRE PROTECTION:** Akaska Fire Dept- grants to other entities, $2,450.00; Glenham Fire Dept- grants to other entities, $2,700.00; Hoven Fire Dept- grant to other entities, $2,400.00; Mobridge Fire Dept- grant to other entities, $2,400.00; Selby Fire Dept- grants to other entities, $2,600.00

**SOLID WASTE:** Central Diesel Sales- supplies, $36.71; Farnams Genuine Parts- acetylene tank, supplies, $420.48; North Central Farmers Elevator- 720 gals fuel @ 2.399, $1,727.28; Runnings- supplies, $257.52; SD Dept of Environment- solid waste surcharge, $937.00; Servall- mat rental, $40.90; Shorty’s- gasoline, $26.02; Western Communications- radio maintenance, $9.30

**PARTIAL PAYMENTS:** Walworth County Treasurer- partial payments, $2,972.18

**5 CO TV DIST FUND:** CamWal- electricity, $1042.42; Sid Haux- expenses, $273.07

**TREASURER:**

Holgard moved and Schilling seconded to remove the taxes from record 5176 in the amount of $343.08. Voting Aye: 4; Nay: 0. the motion was adopted.

 Houck moved and Schilling seconded to remove the taxes from record 5177 in the amount of $3420.32. Voting Aye: 4; Nay: 0. The motion was adopted.

 No action was taken on record 4551 since the county does not own the property yet.

**HIGHWAY:**

Goetz informed the board that since the agri-business grant was denied. An application was submitted for a community access grant in the amount of $164,000 which we were awarded for County Road 319 by the Selby Motel.

The purple wave auction was completed and the wet kit sold for $1,750.

BNSF had the railroad crossings redone in Glenham. They received an unexpected bill from Jensens in the amount of $23,000 and requested assistance from the county to pay the bill. Holgard moved and Houck seconded to offer them $10,000 to help with the cost.

Goetz thanked Jim and Dave for the employee appreciation supper.

**NECOG:**

Schilling moved and Holgard seconded to approve the contract with NECOG for 2018. Walworth County’s cost is $8,763.27. Voting Aye: 4; Nay: 0. The motion was adopted.

**MEETING DATE:**

The final meeting for 2017 was set for December 28th at 9:00 A.M.

**JAIL PROMOTIONS:**

Discussion was held on 3 jailers receiving $.25 increases for promotions. Schilling moved and Holgard seconded to deny the raises. Roll call vote requested as follows: Houck – Nay; Holgard – Aye; Schilling – Aye; Siemon – Nay. The motion failed.

Houck moved and Holgard seconded to publish the Request for Proposals for a new jail facility. Voting Aye: 3; Nay: 1. The motion was adopted.

Schilling moved and Holgard seconded to deny the $17,850 fire escape for the current jail. Voting Aye: 4; Nay: -0. The motion was adopted.

**PARTIAL PAYMENTS:**

Schilling moved and Holgard seconded a motion to proceed with taking record numbers 5489 & 5850 for unpaid taxes. Roll call vote requested as follows: Houck – Aye; Schilling – Aye; Holgard – Aye; Siemon – Nay. The motion was adopted.

**ALCOHOLIC BEVERAGE RENEWAL:**

Holgard moved and Schilling seconded to approve the alcoholic beverage renewal for Campground Lounge. Krein informed them that the state did send a letter stating we need to be careful about issuing licenses and make sure the requirements are met. Voting Aye: 4; Nay: 0. The motion was adopted.

**SDSU MEMORANDUM:**

Holgard moved and Houck seconded to authorize Chairperson Siemon to sign the memorandum of understanding with SDSU for the 4-H Advisor. Voting Aye: 4; Nay: 0. The motion was adopted.

**AUTOMATIC SUPPLEMENT:**

Houck moved and Schilling seconded to approve an automatic supplement in the amount of $2,270.70 for the juvenile diversion program to account number 101-151-422. Voting Aye: 4; Nay: 0. The motion was adopted.

**HSA INSURANCE:**

Schilling moved and Holgard seconded to change the policy so employees would not receive the $1,000 towards their HSA from the county until the January after their 1 year anniversary. Roll call vote requested as follows: Houck – Nay; Schilling – Aye; Holgard – Aye; Siemon – Nay. The motion failed.

**OLD BUSINESS:**

Schilling questioned whether we should be proceeding with the replacement of the roof at this time. No action was taken at this time.

Holgard stated that he believes there is overtime abuse in the county. He stated the overtime in the jail is the same with 15 employees as it was with 9.

**ADJOURNMENT:**

Houck moved and Schilling seconded that the Board of County Commissioners adjourn until the hour of 9:00 am December 19, 2017. Voting Aye: 4; Nay: 0.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**DAVID SIEMON, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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