December 19, 2017

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on December 19, 2017 at 9:00 a.m. at the County Courthouse. Members present were: Kevin Holgard, Scott Schilling, David Siemon, Melissa Miller and Jim Houck. Also present were Auditor Rebecca Krein and State’s Attorney Jamie Hare.

Chairperson Siemon called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Houck moved and Holgard seconded to approve the minutes of the meeting of December 5, 2017.Voting Aye: 5; Nay: 0.The motion was adopted.

**CLAIMS APPROVED:**

After many questions on claims for Sheriff Boll, Houck moved and Miller seconded that the following claims be paid. Voting Aye: 4; Nay: 1.The motion was adopted.

**COMMISSIONERS:** Kevin Holgard- mileage expense, $20.16; Jim Houck- mileage expense, $31.92; Marco – copier usage, $3.57; Melissa Miller- mileage expense, $35.28; Daved Siemon – mileage expense, $113.40; Venture Communications- phone service, $49.99; Claims Associates – Legal Expenses, $5,000.00;

**AUDITOR: C**onnecting Point – anti virus, $88.30; Marco Inc – copier usage, $106.39; Venture Communications – phone & fax service, $46.20; Cardmember - postage, $1,413.25

**TREASURERS:** Marco – copier usage contract, $36.00; Venture Communications- phone/fax service, $176.06; Mobridge Tribune – Publishing, $2.88; Connecting Point – Anti Virus, $194.65; Postage & services, $1,413.25;

**STATES ATTORNEY:** Kristi Brandt – services, $282.20; Lakota Country Times – publishing, $34.00; Joanne Mousseau – subpoena, $37.64; Mobridge Regional Hospital- BA draw, $345.00; Mobridge Tribune – publishing, $27.36; SD Department of Revenue- BA testing, $210.00; Venture Communications- phone service, $114.33; Quill - supplies, $167.71; Connecting Point – Anti Virus, $94.10; Postage and Services, $206.48;

**COURT APPT ATTY:** Kristi A Brandt – services, $115.40; Hoffman Law – services, $975.73; Mark Kroontje – services, $7,568.96; SDACC – services, $537.61

**ABUSED CHILD DEFENSE:** VonWald Law Offices- services, $799.00

**CORONER:** SD Department of Revenue – BA draw, $100.00

**COURTHOUSE:** Cam Wal – Repairs, $209.89; Cleaning supplies, $46.94; Heartland Waste Management – Garbage Services, $120.00

**DEV DISABLED:** SD Department of Revenue - services, $60.00

**DIRECTOR OF EQUALIZATION:** Marco – copier usage, $1.32; Venture Communications- fax service, $55.31; Quill – supplies, $3,493.60; Connecting Point – Anti Virus, $88.30; Postage, $6.25; Annual Subscription, $400.00;

**REGISTER OF DEEDS:** Marco – copier usage, $9.58; Venture Communications – phone service, $63.94; Connecting Point – Anti Virus, $65.50; Postage, $6.25; Hal Systems Corp – services, $255.00;

**SHERIFF:** AT&T – Cell Phone Service, $415.69; Axon Enterprise Inc – supplies, $42.86; Beadles Sales – repairs, $919.70; Kari Beaman – Lodging, $340.46, Registration, $190.00; Postage & services, $128.58; Gasoline, $140.00; Supplies, $187.00; Connecting Point – Anti Virus, $132.45; Corson Co Sheriffs Officec – Services, $50.00; Dakota Electronic – supplies, $90.00; Graham Aberdeen – repairs, $1,829.04; Motorola Solutions inc – supplies, $4,552.00; Pennington Co Jail – Transports, $277.90; Selby Auto Sales & Service – maintenance, $120.75; Selby Oil Co – maintenance, $107.00; Slater Oil & LP Gas – Gasoline, $734.85; Valley Motors – Repairs, $706.75;

**JAIL:**  Bob Barker- supplies, $29.24; Cam Wal- repairs, $123.89; Cash-Wa- supplies, $656.51; Cash Wa – supplies, 529.12; Corson Co Sheriff’s office – services, $50.00; Davison Co Sheriff’s office – supplies, $95.00; Family Pharmacy – supplies, $1,005.76; Fay’s Refrigeration & Heating – repairs, $458.34; Galls – supplies, $89.33; Allie Hilgemann – groceries, $5.42; Brad Hompe – Services, $600.00; Johnson Controls Inc – Maintenance, $3,205.21; Mobridge Regional Hospital – Services, $68.38; Payless Foods – groceries, $38.78; Phoenix Supply – supplies, $195.00; Plunketts Pest Control – services, $90.00; Rieker Electric – Maintenance, $122.40; Stoick’s Food Center – groceries, $119.31; Tami Hogie-Lorenzen – services, 1244.00;

**EMERGENCY & DISASTER:** Venture Communications- phone service, $30.10; AT&T – Cell Phone Service, $34.16; Connecting Point – Anti Virus, $22.10; Joann Paulson – services, $4239.20; Shannon Thompson – mileage, $88.20;

**STATE ACCOUNT FUND:** State Department of Revenue - ROD & MV fees, $111,528.28

**SUPPORT OF POOR:** Venture Communications- phone service, $33.84; Postage, $6.24; Quill Corp – supplies, $81.32;

**MENTALLY ILL:** Yankton County Treasurer – services, $90.55; Lewis & Clark Behavioral – services, $160.00;

**MENTAL ILLNESS BOARD:** Lucy Lewno – services, $150.46; Lincoln County Treasurer – services, $26.95; Darcy Lockwood – services, $15.00; KCH Law – services, $135.66; Mark Katterhager – services, $15.00; Yankton Co Sherriff’s Office – services, $50.00;

**EXTENSION:** A&B Business Inc – supplies, $37.19; Postage & services, $186.25;Connecting Point – Anti Virus, $65.50; Quill Corp – supplies, $119.29; Venture Communications- phone service, $29.52

**WEED CONTROL:** Marco – copier usage, $10.28; AT&T – cell phone service, $34.15; Connecting Point – Anti Virus, $22.10; SD Assoc of CO W&P – membership fee, $50.00

**RD & BR:** Butler Machinery Co – supplies, $29,583.28; Cam Wal Electric Coop – supplies, $50.07; Cardmember – supplies, $59.99; Dakota Oil – supplies, $4,798.82; Great Western Tire Inc – supplies, $3,827.40; Heartland Waste Management Inc – Garbage Service, $50.00; Hoven Coop Service Co – Gasoline, $1,064.07; Hoven Repair & Body Shop – supplies, $47.25; Ken’s Western Lumber – supplies, $122.85; Marco Inc – Copier Usage, $.25; Matheson Tri-Gas Inc – rentals, $27.35; MDU - – electric service, $28.76; Pomps Tire – supplies, $14,403.48; SD Dept of Transportation – striping, $601.46; Share Corp – supplies, $239.84; Stoick’s Food Center – supplies, $16.28; Team Lab – supplies, $437.50; Tran Source – supplies, $119.84; Venture Communications – java phone service, $45.49, Venture Comm - Internet service, $60.95, phone & fax service $158.96; Yellowstone Valley – supplies, $1969.87;

**SOLID WASTE:** Burski Excavating – services, $220,761.25; Cam Wal Electric coop – electric service, $227.24; Lucky’s Gas & More – gasoline, $280.79; Marco Inc – copier usage, $2.74; Mobridge Hardware – supplies, $14.34; Slater Oil & LP Gas – gasoline, $558.00; Valley Communications – phone & internet service, $107.70; WEB Bottling Co – water service, $25.75; WEB Water Development – water service, $45.13; Wenck Associates – services, $8,242.89;

**SCHOOL DIST FUND:** Cortrust Bank- November 2017 Apportionment, $18,998.41; Hoven School District- November 2017 Apportionment, $6,627.51; Dacotah Bank- November 2017 Apportionment, $127,662.35; Bank West- November 2017 Apportionment, $95,012.13

**CITIES & TOWNS FUND:** City of Mobridge- November 2017 Apportionment, $60,107.87; Bank West- November 2017 Apportionment, $10,263.84; Dacotah Bank- November 2017 Apportionment, $1,783.41; Bank of Hoven- November 2017 Apportionment, $183.32

**COURTS:** West Payment Center – supplies, $2,374.17

**5 CO TV DIST FUND:** Sid Haux – cell phone and mileage expense, $153.37, Sioux Falls Tower – repairs, $18,572.28

**SALE/EXCISE TAX FUND:** SD State Treasurer- city/state sales tax, $131.94

**JAVA FIRE DISTRICT FUND:** Bank West- November 2017 Apportionment, $711.65

**BOWDLE DIRE FUND:** Bowdle Rural Fire District- November 2017 Apportionment, $228.21

As required by SDCL 6-1-10, the complete November payroll paid by department was as follows: Commissioners - $9,406.39, Auditor - $10,704.95; Treasurer - $10,406.19; States Attorney - $14,329.28; Court House - $2,862.52; Director of Equalization – $12,516.78; Register of Deeds - $8,538.81; Veterans Service Officer - $1,188.48; Sheriff - $15,927.98; Jail - $59,182.42; Emergency & Disaster - $2,237.90; Poor - $853.04; Extension - $5,338.84; Weed & Pest - $2,122.28; Zoning – $365.31; Road & Bridge - $49,496.15; Solid Waste - $18,504.66; 5 County TV Translator District - $953.95.

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

 **WALWORTH COUNTY**

 **NOVEMBER-17**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $2,761.77**

**CHECKS TOTAL $12,183.16**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $14,944.93**

**SAVINGS ACCOUNT BALANCES**

 **BANKWEST MONEY MARKET SAVINGS $3,735,605.00**

**BANKWEST LANDFILL MONEY MARKET $882,340.98**

**ERTIFICATES OF DEPOSIT**

 **INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00**

 **GRAND TOTAL CASH AND BALANCES $6,882,890.91**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $3,381,154.86**

**SPECIAL REVENUE FUNDS:**

 **ROAD AND BRIDGE FUND $1,455,740.99**

 **911 SERVICE FUND $40,976.77**

 **FIRE PROTECTION FUND $12,382.60**

 **EMERGENCY AND DISASTER FUND $4,215.49**

 **DOMESTIC ABUSE FUND $765.00**

 **MODERNIZATION & PRESERVATION RELIEF FUND $38,004.49**

 **DARE PROGRAM FUND $672.82**

**ENTERPRISE FUNDS:**

 **SOLID WASTE (LANDFILL) FUND $1,416,522.36**

**TRUST AND AGENCY FUNDS $645,591.27**

 **GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,996,026.65**

 **Payroll Posting for November $113,903.89**

 **Actual Total for the month $6,882,122.76**

**PARTIAL PAYMENTS:**

Miller moved and Houck seconded to approve partial payments for record 4534 of $100.00 per month starting January 20th, 2017. Voting Aye: 5; Nay: 0. The motion was adopted.

**ATTORNEY CORRESPONDENCE:**

Discussion was held on the bill from Claims Associates regarding the Beaman fence issue. The fee for legal counsel was for the County’s representation not for Beamans. Siemon stated the next time we need legal counsel we need to get it from our State’s Attorney and not some outside source.

**MEETING DATE:**

Houck moved and Miller seconded to change the date of the first meeting in January to January 4th at 9:00 A.M. Voting Aye: 5; Nay: 0.The motion was adopted.

**HIGHWAY DEPARTMENT:**

Goetz informed the board that she received a certified letter from the Mobridge Zoning officer regarding a variance request for a building to be constructed near the county shop. She stated she did not have an issue with the matter.

**SHERIFF & JAIL:**

Houck moved and Siemon seconded to approve raises of $.25 per hour for Smith, Bissett and Rice for promotions and additional duties at the jail. Roll call vote requested as follows: Houck – Aye; Holgard – Nay; Schilling – Nay; Siemon – Aye; Miller – Abstain. The motion failed.

Houck moved and Miller seconded to approve a 2 year agreement with Sully County for jail boarding at $95.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Holgard seconded to approve a 2 year agreement with Spink County for jail boarding at $95.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

Schilling moved and Miller seconded to approve a 2 year agreement with Campbell County for jail boarding at $95.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

Miller moved and Houck seconded to approve a 2 year agreement with Hand County for jail boarding at $95.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

Miller moved and Schilling seconded to approve a 2 year agreement with Faulk County for jail boarding at $95.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

Miller moved and Schilling seconded to approve a 2 year agreement with Stanley County for jail boarding at $95.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Miller seconded to approve a 2 year agreement with Corson County for jail boarding at $95.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

Miller moved and Houck seconded to approve a 2 year agreement with McPherson County for jail boarding at $95.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Miller seconded to approve a 2 year agreement with Sioux County for jail boarding at $95.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

Schilling moved and Holgard seconded to approve a 2 year agreement with Grant County for jail boarding at $95.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

Miller moved and Schilling seconded to approve a 2 year agreement with Dewey County for jail boarding at $95.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Holgard seconded to approve a 2 year agreement with Emmons County for jail boarding at $95.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

Miller moved and Schilling seconded to approve a 2 year agreement with Logan County for jail boarding at $95.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Miller seconded to approve a 2 year agreement with Hyde County for jail boarding at $95.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Schilling seconded to approve a 2 year agreement with Edmunds County for jail boarding at $95.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

Boll stated he checked with the United States Department of Labor and because of the duties of Justin Jungwirth and Tom Lafromboise he is able to have them salary with no overtime pay. Holgard moved and Miller seconded to follow the fair labor exemption to begin retroactive to December 10th no overtime pay for the employees. Voting Aye: 5; Nay: 0. The motion was adopted.

Boll informed the board that the roof heating unit is leaking and he has Johnson Controls coming to look at it.

Boll expressed his concerns regarding the December 5th meeting. Other department heads also commented on the way the meetings are conducted.

**PERSONNEL POLICY:**

 Holgard moved and Houck seconded to make changes to the personnel policy as needed for insurance and leave issues. Voting Aye: 5; Nay: 0. The motion was adopted.

**LANDFILL:**

Houck moved and Miller seconded to approve an automatic supplement to the Landfill budget in the amount of $80,000 for the waste tire cleanup grant. Voting Aye: 5; Nay: 0. The motion was adopted.

**OLD BUSINESS:**

The last meeting of the year will be held on December 29th at 9:00 A.M. to allow for the completion of payroll.

Kahl informed the board that Beacon will begin the GIS system process.

Krein informed the board that the Five County Television District signed a letter of intent with Performance Development Group to purchase the Roscoe Tower from the District in the amount of $115,000.00

**ADJOURNMENT:**

Houck moved and Holgard seconded that the Board of County Commissioners adjourn until the hour of 9:00 am December 29th, 2017. Voting Aye: 5; Nay: 0.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**DAVE SIEMON, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REBECCA KREIN, AUDITOR**

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