December 3, 2013

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on December 3, 2013 at 9:00 a.m. at the County Courthouse. Members present were: Denis Arbach, Richard Godkin, Duane Martin, Don Leff and Phylliss Pudwill. Also present were Auditor Rebecca Krein, States Attorney Jamie Hare, and Sandy Bond, news reporter for the Mobridge Tribune.

Chairperson Pudwill called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Leff moved and Godkin seconded that the minutes of the meeting of November 19, 2013 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Godkin moved and Martin seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Denis Arbach – mileage expense, $42.18; City of Mobridge – water service, 324 5th Ave W, $9.90; Richard Godkin – mileage expense, $31.08; Don Leff – mileage expense, $31.08; Marco Inc – copier usage contract, $4.14; Duane Martin – mileage expense, $31.08; Mobridge Tribune – courthouse help ad, TV proceedings, official proceedings, $352.50; Selby Record – TV proceedings, job advertisement, official proceedings, $323.19;

**ELECTIONS:** Patti Baumann – meal expense, $54.00; Best Western Plus Ramkota – lodging Krein, lodging Baumann, $300.00; Rebecca Krein – meal expense, mileage expense, $264.90;

**COURTS:** Kristi A Brandt – transcripts A&N 12-37, $20.40;

**AUDITOR:** Patti Baumann – meal expense, mileage expense, $69.31; Marco Inc – copier usage contract, $6.80; Midcontinent Communications – internet service, $13.13; Quill Corporation – 2 wireless mouse, $29.98;

**TREASURER:** Marco Inc – copier usage contract, $10.61; Midcontinent Communications - $13.13;

**STATES ATTORNEY:** Michelle M Gross – mileage expense, subpoena, $35.54; Marco Inc – copier usage contract, $0.68; Midcontinent Communications – internet service, $13.13; Andrea L Sandmeier – blood alcohol draw, $60.00;

**COURT APPOINTED ATTORNEY:** Laurie M Bauer - $514.40; Vickie S Broz Krause - $562.80; David M Hosmer Law Office PC - $1256.84; Christopher Jansen - $1407.00; Mark K Kroontje - $992.27;

**ABUSED CHILD DEFENSE:** Christopher Jansen - $714.00; Von Wald Law Offices - $1900.00;

**COURTHOUSE:** City of Selby – water & sewer service, $85.38; Cummins Central Power LLC – repairs & maintenance, $198.60; Menards – supplies, $55.93; Montana Dakota Utilities – natural gas, electricity, $1120.68; Reuer Sanitation Inc – garbage service, $95.00; Runnings Supply Inc – supplies, $5.48; Servall – mat & mop rentals, $34.92; Kurt A Wolf – snow removal contract, $725.00;

**DOE:** Marco Inc – copier usage contract, $94.76; Midcontinent Communications – internet service, $13.13; Quill Corporation – toner cartridges, paper, supplies$769.64; Shorty’s One Stop – gasoline, $217.11;

**REGISTER OF DEEDS:** Marco Inc – copier usage contract, $4.81; Midcontinent Communications – internet service, $13.12;

**SHERIFF:** AT&T Mobility – cell phone service, $122.01; Communications Center Inc – repairs camera 08 Impala, $112.50; Midcontinent Communications – internet service, $13.12; Mobridge Tribune – sheriff’s sale, $48.60; Selby Oil Company – repairs & maintenance, $40.00; Shorty’s One Stop – gasoline, $24.03; Valley Motors – repairs & maintenance, $12.62; Western Communications Inc – radio maintenance, $21.60;

**JAIL:** City of Selby – water & sewer service, $143.79; Cummins Central Power Inc – repairs & maintenance, $149.82; Lind’s Hardware – supplies, $4.49; Merkel’s Foods – supplies, personal care items, OTC medications, groceries, cleaning products, paper products, $1946.70; Mobridge Medical Clinic – medical care, $40.57; Duane Mohr – 3 portable radios, $76.00; Montana Dakota Utilities – natural gas, electricity, $633.74; Runnings Supply Inc – drain tiles, $99.99; Servall – mops & rugs, $37.63; Shorty’s One Stop – groceries, $1.99; That Tall Guy Plumbing Inc – repairs & maintenance, $1175.11;

**EXTENSION:** Jenna Malsom – mileage expense, $129.87; Marco Inc. – copier usage contract, $9.96; Midcontinent Communications – internet service, $13.12;

**WEED CONTROL:**  Denis Arbach – registration Arbach, $15.00; Marco Inc – copier usage contract, $0.37; Midcontinent Communications – internet service, $13.12; Western Communications Inc – radio maintenance, $8.80;

**PLANNING & ZONING:** Marco Inc – copier usage contract $0.63

**RD & BR:** Brownlee Construction – gravel crushing Hettich pit, gravel crushing Haux pit, $210528.00; Butler Machinery – parts & supplies, $96.50; Central Diesel Sales Inc – supplies, $152.00; City of Java – water service, $18.00; City of Mobridge – water & sewer service, $41.38; City of Selby – water & sewer service, $63.37; Crawford MS & F Inc – repairs T6, $444.56; Dakota Fluid Power Inc – repairs T 143, $21.25; Dakota Oil – supplies, $4.53; GCR Tire Centers – supplies, $10.58; Grainger – supplies, $12.67; Great Western Tie Inc – supplies, $11.72; Elmer Haux – royalty for gravel crushing, $13228.00; Lavon Hettich – royalty for gravel crushing, $29112.73; John Deere Financial – supplies, $4.40; Lucky’s Gas & More – 3500 gals #1 fuel @$3.386, $11851.00; Marco Inc – copier usage contract, $0.05; Montana Dakota Utilities – electricity Selby shop, State shop, Mobridge shop, $$238.11; North Central Farmers Elevator – gasoline, fuel, $1427.03; Quill Corporation – supplies, $345.29; Reuer Sanitation – garbage service, $35.00; Runnings Supply Inc – supplies, $29.94; Selby Auto Sales & Service – supplies, $355.15; Selby Oil – repairs & maintenance, $36.00; Shorty’s One Stop – gasoline, $919.53; Stern Oil Inc – oil, $963.19; True North Steel – culvert county road 236, $26609.58; Valley Telecommunications – cell phone service, $39.99; Western Communications – radio maintenance, $135.90;

**SOLID WASTE:** Dakota Oil – supplies, $923.30; Farnams Genuine Parts – supplies, $7.37; Goldstar Products – industrial degreaser, $1349.59; Homestead Building Supplies – welded fabric, $599.98; Craig J Imberi DBA – 23.6” Samsung Monitor, 2 Dell Computers, $669.97; Lind’s Hardware – supplies, $71.45; Lucky’s Gas & More – tire repair, $14.00; Marco Inc – copier usage contract, $0.11; Mobridge Tribune – notice to bidders wheel loader, $49.27; North Central Farmers Elevator – fuel 250.1 gal @ $3.1688fuel 750 gal @ $3.3764, $2532.30; Quill Corporation – Quickbooks 2014, supplies, record storage rack, $791.83; Runnings Supply Inc – supplies, $158.15; SD Department of Environment – solid waste surcharge, $1243.00; Selby Record – bid notice, $59.08; Servall – mat rental, $34.18; Shorty’s One Stop – gasoline, $310.91; Stern Oil Co Inc – oil, $2698.95; Valley Telecommunications – internet, phone & fax service, $116.21; WEB Water Development – water service, $38.73; David Weleba – meal expense, $57.00; Western Communications – radio maintenance, $9.30;

**CASH BOND FUND –** Schilling Excavating – easement refund, $250.00; Venture Communications Coop – easement refund, $500.00;

**5 COUNTY TELEVISION DISTRICT FUND:** FEM Electric Assoc – electricity, $39.03; Marco Inc. – copier usage contract, $1.42;

**REGIONAL E911 FUND:** Golden West – supplies, $1182.25;

**SDACO M&P Fund –** M&P remittance, $162.00;

**MONTHLY TREASURER’S REPORT:**

Walworth County Treasurer Gregory Pudwill reported that the monthly treasurer’s report is not ready at this time.

**MONTHLY SHERIFF’S REPORT:**

Commissioner Martin questioned who does the monthly report and why prisoner collected amounts change. Sheriff Mohr stated that his secretary does the report and he is not sure why the mistake was made and is looking into it at this time.

Walworth County Sheriff Mohr reported that Chief Deputy Boll’s car has 154000 miles on it and at this time the defroster does not work. The dash has to be removed to fix it. There is a listing on Federal Surplus of a 2009 Crown Victoria with 53000 miles for $9200 and a 2008 Crown Victoria with 12000 miles for $13900. Sheriff Mohr would like to surplus the assessors car and Josh’s car. Because it was not on the agenda this will be addressed further at the next meeting.

State’s Attorney Hare discussed the decision made at the November 19th meeting concerning reinstating a salary for an employee that met with the board. He states that this was not an agenda item and felt that it should not have been voted on. Walworth County States Attorney Hare stated it should be put on the agenda. #26 in the Jail Policy Manual states that the Sheriff or Deputy must be notified before removing an individual for lock down. States Attorney Hare will send a letter inviting the aggrieved employee to attend the next commission meeting. Jailer Irigoyen addressed the board, reporting that the document provided to the Commission by the employee at their last meeting was false. Jailer Rawstern stated that the policy has always been the same. Chief Deputy Boll was on duty and did not receive notification of the action until 9:01 and the incident occurred at 8:20. No action was taken at this time.

**ROOFING TAR SURPLUS:**

As there was no surplus roofing tar no action was taken on this agenda item.

**OFFICIAL DEPOSITORY:**

Leff moved and Arbach seconded to approve the application of BankWest to be Walworth County’s Depository for 2014. Voting Aye: 5; Nay 0. The motion was adopted.

**INSURANCE QUOTES:**

Gary Druse from the South Dakota Public Assurance Alliance explained the benefits of the Alliance to the Commission.

**HIGHWAY AND LANDFILL ISSUES:**

Highway Superintendent Goetz reports that the culvert on Road 236 is complete, but there will be some finishing work next spring.

Landfill Supervisor Badten discussed the wheel loader bids that were opened at the last meeting. After discussion about downgraded equipment and tires Godkin moved and Arbach seconded to accept the Butler bid at $273953. Voting Aye: 5; Nay: 0. The motion was adopted.

**NECOG:**

Arbach moved and Godkin seconded to sign the Joint Agreement with NECOG. Voting Aye: 5: Nay: 0. The motion was adopted.

**DECEMBER HOLIDAYS:**

Godkin moved and Martin seconded to declare December 24th and 25th paid holidays for all Walworth County employees. Voting Aye: 5; Nay: 0. The motion was adopted.

**DECEMBER MEETING DATES:**

The Commission will hold its final 2013 meeting on December 31, 2013 at 9:00 am.

**ALCOHOLIC BEVERAGE LICENSE APPLICATIONS:**

Godkin moved and Leff seconded to approve the application for the Mobridge Country Club. Voting Aye: 5; Nay: 0. The motion was adopted.

Martin moved and Godkin seconded to approve the application for Mudline Adventures, DBA New Evarts Resort. Voting Aye: 5; Nay: 0. The motion was adopted.

Arbach moved and Leff seconded to approve the application for the Hoven Country Club. Voting Aye: 5; Nay: 0. The motion was adopted.

Leff moved and Martin seconded to table the application for Hogies, DBA The Shed to allow Sheriff Mohr to do some research. Voting Aye: 5; Nay: 0. The motion was adopted.

**SDSU EXTENSION 4-H YOUTH PROGRAM ADVISOR:**

The Commission evaluated the 4-H Youth Program Advisor and concluded that the job is being conducted in an excellent manner.

**EXECUTIVE SESSION:**

Leff moved and Arbach seconded to enter into executive session at 11:16 a.m. for the purpose of discussing a personnel issue as per SDCL 1-25-2(2). Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Pudwill declared the executive session ended and the board reconvened in regular session at 11:36

a.m.

**OLD BUSINESS:**

Auditor Krein asked who will be in charge of doing the hiring of the Courthouse Assistant job that has been advertised. Chairman Pudwill appointed herself, Arbach and Krein.

**NEW BUSINESS:**

Commissioner Martin suggested that the Commission think about outsourcing the blading of all county roads and remove it from the responsibility of the County Highway Department. He feels that with proper scheduling it may be possible to blade every road in the county twice a month.

**ADJOURNMENT:**

Martin moved and Godkin seconded a motion that the Board of County Commissioners adjourn until the hour of 9:00 a.m. on Tuesday, December 17, 2013. Voting Aye: 5; Nay: 0. The motion was adopted.

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**PHYLLISS PUDWILL, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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