November 7, 2017

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on November 7, 2017 at 9:00 a.m. at the County Courthouse. Members present were: Melissa Miller, Scott Schilling, David Siemon, Jim Houck and Kevin Holgard . Also present was Auditor Rebecca Krein.

Chairperson Siemon called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Schilling moved and Miller seconded that the minutes of the meeting of October 17th, 2017 be approved. Voting Aye: 5; Nay: 0.The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Holgard seconded that the following claims be paid. Voting Aye: 5; Nay: 0.The motion was adopted.

**COMMISSIONERS:** City of Mobridge- water service, $21.00; Marco- copier usage, $12.14; Mobridge Tribune- publishing, $171.28; Quill- supplies, $20.20; Selby Record- publishing, $314.97

**ELECTIONS:** Connecting Point- 2 computer screen, $378.00

**COURTS:** Kim Brewer- services, $66.80; Card member- postage, $294.00; Beverly Knecht- services, $66.80; Christina Kosters- services, $50.00; Patricia Kulm- services, $63.44; Taryn Roebuck- services, $50.00; Phalan Schilling- services, $66.80; Jay Schillingstad- services, $66.80; Kayla Silbernagel- services, $66.80; West Payment Center- library plan subscription, $2,470.13

**AUDITOR:** Cardmember- postage, $12.59; Marco- copier usage contract, $94.25; Midcontinent- internet service, $14.37; Quill- supplies, $92.50; Safety Benefits- registration: Krein, $65.00

**TREASURERS:** Cardmember- postage service charge, $6.25; Howard Johnson- lodging: Moak, $182.00; Lar- go’s Specialties- office supplies, $840.00; Marco- copier usage contract, $15.11; Midcontinent- internet service, $14.37; Mobridge Tribune- publishing, $348.24; Pipestone County Sheriff’s Office- tax deed notice, $75.00; Quill- supplies, $418.95; Selby Record- tax notice, $68.51

**STATES ATTORNEY:** Kristi Brandt- services, $514.55; Cardmember- postage, $349.13; Connecting Point- toner, $470.96; James Hare- mileage expense, $74.17; Midcontinent- internet service, $14.37; Mobridge Tribune- publishing, $108.31; Quill- supplies, $ 121.15; Teton Times- publishing, $35.88; Venture Communications- phone service, $125.49

**COURT APPT ATTY:** Kristi Brandt- services, $118.20; Thomas Cogley- services, $347.80; Dakota Plains Legal Services- services, $380.00; Hoffman Law- services, $2,375.02; Kennedy Pier Knoff & Loftus- services, $17,653.79; Mark Kroontje- services, $796.53; SDACC- 4th qtr. catastrophic legal expense, $1,425.82;

**ABUSED CHILD DEFENSE-** Von Wald Law Office- services, $258.50

**COURTHOUSE:** City of Selby- water & sewer service, $76.20; Dave Scarpellini- mileage expense, $15.54; Heartland Waste Management- garbage service, $105.00; Kens Western- supplies, $47.92; Montana- Dakota Utilities- gas/electric service, $717.31; Quill- supplies, $26.97

**DIRECTOR OF EQUALIZATION:** Cardmember- postage, $107.24; Marco- copier usage contract, $3.69; Midcontinent- internet service, $14.37; Ramkota Hotel Pierre- lodging: Pudwill, lodging: Kahl, $930.00; Venture Communications- phone service, $53.56

**REGISTER OF DEEDS:** Cardmember Service- postage, $12.38; Hals Systems- quarterly software maintenance, $292.00; Howard Johnson- lodging: Mortenson, $182.00; Marco- copier usage contract, $31.77; Midcontinent- internet service, $14.38; Venture Communications- phone service, $53.48

**SHERIFF:** AT&T- cell phone service, $415.90; Axon Enterprise- supplies, $897.76; Cardmember- postage, gasoline, lodging: Boll, $526.30; Marco- copier usage contract, $0.24; Midcontinent- internet service, $14.38; Quill- supplies, $121.43; Selby Auto- car maintenance, $104.50; Venture Communications- phone/fax service, $525.24; Western Communications- radio maintenance, $21.60

**JAIL:** Automatic Building Controls- fire alarm inspection, $872.00; Avera Medical Group Selby- medical, $111.62; Avera Medical Group Radiology- medical, $85.61; Axon Enterprise- supplies, $88.81; Bob Barker-supplies, $75.81; Cardmember- supplies, $390.40; Cash- WA- groceries, $1,535.78; City of Selby- water & sewer service, $240.94; Family Pharmacy- services, $214.51; Hase Plumbing- repairs & maintenance, $463.02; Larry’s Lock & Key- services, $2,300.00; Merkels- groceries, $440.53; Mobridge Regional Hospital- services, $1,571.08; Mobridge Tribune- publishing, $248.40; Montana- Dakota Utilities- gas/electric service, $944.06; Quill- supplies, $327.51; Servall- mat & mop rentals, $30.47; Stoicks- groceries, $57.80; Venture Communications- phone/fax service, $582.15

**EMERGENCY & DISASTER:** AT&T- cell phone service, $34.15; Midcontinent- internet service, $7.19; Mobridge Pollock School District- flu vaccine mail notifications, $299.50; Selby Area School District- flu vaccine mail notification, $59.36; Shannon Thompson- reimbursement for POD meeting, $126.89

**SUPPORT OF POOR:** Cardmember- postage service charge, $6.24; Quill- supplies, $155.14;

**MENTALLY ILL:** Yankton County Sheriff’s Office- services, $50.00;

**DEV DISABLED:** SD Department of Revenue- services, $60.00

**MENTAL HEALTH CENTER:** KCH Law- services, $193.24

**MENTAL ILLNESS BOARD:** Mark Katter Hagen- services, $15.00; Lucy Lewno- services, $150.46; Darcy Lockwood- services, $15.00; Taliaferro Law Firm- services, $658.00

**EXTENSION:** Cardmember- postage service charge, $6.25; Midcontinent- internet service, $14.38; Quill- supplies, $276.50; SDSU Dept. of Animal Services- supplies, $60.00

**WEED CONTROL:** AT&T- cellphone service, $34.16; Marco Inc- copier usage contract, $2.26; Midcontinent- internet service, $7.19; Runnings- antifreeze, $270.78; Van Deist Supply Company- rodenticide, $80.50; Western Communications- radio maintenance, $8.80

**RD & BR:** Best Western Ramkota Hotel- lodging: Hook, $171.98; Butler Machinery- parts, $635.77; Cam Wal- electricity @ Hoven Shop, $52.66; Cardmember – gasoline, $38.00; Central Diesel Sales Inc- parts, $275.73; City of Java- water service, $18.00; City of Mobridge- water service, $48.82; City of Selby- water & sewer service, $66.91; Crawford MS&F- parts, $482.59; Crawford trucks & Equipment- supplies, $11.02; Dakota Fluid Power- supplies, $235.45; Dakota Oil- oil, $3,207.74; Eddie’s Truck Center- parts, $60.98; Fastenal- parts, $12.71; Penny Goetz- plaque reimbursement, $25.00; Hase Plumbing- supplies, $1.20; Heartland Waste- garbage service, $50.00; Marty Hook- meal expense, $26.00; Howard Johnson- lodging: Goetz, $182.00; John Deere Financial- supplies, $301.22; Kens Western- supplies, $144.00; Marco- copier usage contact, $0.24; Michael Todd and Co- supplies, $108.40; Montana- Dakota Utilities- electricity @ state/Selby/Mobridge, $195.68; North Central Farmers Elevator- gasoline/fuel, $1,219.31; Leslie Noess- license renewal, $33.00; Quill- supplies, $210.11; Schlachter Lumber- supplies, $25.98; SDPAA- truck insurance, $844.86; Selby Auto- supplies, $250.40; Selby Oil- tire, $158.00; Servall- mat & mop rental, $66.75; Sheehan Mack- parts, $220.69; Shorty’s- gasoline, $506.46; Slater Oil- fuel, $4,300.00; Valley Telecommunications- cell phone service, $39.99; Venture Communications- phone/internet/fax, $264.14; West River Telecommunications- phone service, $37.04; Western Communications- radio maintenance, $135.90

**REGISTER OF DEEDS:** Connecting Point- computer system, $1,697.50

**SOLID WASTE:** Ryan Badten- baler parts, $93.98; Cardmember- supplies, $114.42; Grand Central- tire repair, $20.00; Marco- copier usage contract, $1.67; Mobridge Gas Company- gasoline, $395.30; North Central Farmers Elevator- gasoline, $1,122.16; Quenzer- baler receptacle wiring, $278.10; Real Tuff- steel, $2,580.00; Runnings- supplies, $197.51; Safety Benefits- registration: Badten, $65.00; SD Dept. of Environment- solid waste surcharge, $1,263.00; Servall- mat & mop rental, $59.77; Shorty’s- gasoline, $42.30; Western Communications- radio maintenance, $9.30

**STATE ACCOUNT FUND:** SD Department of Revenue- ROD/ vital record/ motor vehicle fees, $76,193.27

**NORTHLAND TRUST SERVICES:** Northland Trust Services- principal, annual fees, $338,686.25

**5 CO TV DIST FUND:** Cam-Wal- electric service, $935.96; FEM Electric- electric service, $55.16; Sid Haux- expenses, $673.65

**SDACO:** SDACO M&P FUND- M&P remittance, $108.00

**TREASURER:**

Holgard moved and Houck seconded to start tax deed proceedings for records 5849 & 5850. Voting Aye: 5; Nay: 0. the motion was adopted.

**HIGHWAY:**

Holgard moved and Houck seconded to authorize the chairperson to sign a utility easement with Schilling Excavating. Voting Aye: 4; Nay: 0. Schilling abstained. The motion was adopted.

**POOR RELIEF:**

State’s Attorney Hare informed the board that the County has been ordered by the courts to pay two claims in the amounts of: $7,344.94 and $6,147.78.

Miller moved and Schilling seconded to approve the payment of case 13A1 for $7,344.94. Voting Aye: 5; Nay: 0. The motion was adopted.

 Schilling moved and Miller seconded to approve the payment of case 16A1 for $6,147.78. Voting Aye: 5; Nay: 0. The motion was adopted.

**UTILITY PERMIT:**

Houck moved and Holgard seconded to authorize the chairperson to sign the SD DOT application for utility permit which would allow the County to tie the Courthouse roof drainage into the DOT storm sewer. Voting Aye: 5; Nay: 0. The motion was adopted.

**MEDIA POLICY:**

Discussion was held about the County’s media policy and who may or may not give information to the media.

**ALCOHOL BEVERAGE RENEWAL:**

Houck moved and Miller seconded to renew the liquor license for Mobridge Country Club. Voting Aye: 5; Nay: 0. The motion was adopted.

 Miller moved and Schilling seconded to renew the liquor license for New Evarts Resort. Voting Aye: 5; Nay: 0. The motion was adopted.

**SHERIFF& JAIL:**

Jail consultant Brad Hompe was present via conference call to answer questions and inform the Commissioners what steps they need to take in order to move forward with the construction of a new jail facility. He reiterated that the current facility does not meet our needs and that, in his opinion, renovation of the existing structure is not feasible. Mr. Hompe believes we have only two options—to build a new facility or to close the current jail and no longer provide inmate detention in Walworth County. State’s Attorney Hare stated that closing the Jail is not an option due to the size of our inmate population and the requirements of the courts. Further discussion was held. Mr. Hompe recommends moving forward with the construction of a new facility and, therefore, approving Phase II of his consultant contract so that the design phase of the project may begin. Alternately, Mr. Hompe said that he would be fine with consulting for the County at a rate of $100.00 per hour in lieu of a contract.

 Houck moved and Siemon seconded to approve Phase II of Mr. Hompe’s consultant contract for the jail in the amount of $28,340.00. After further discussion, Houck moved and Miller seconded to amend the original motion to, instead, pay Mr. Hompe $100.00 per hour for his services in lieu of a contract. A roll call vote was taken on the amendment to the original motion- Houck- Aye, Holgard- Nay, Schilling- Nay, Miller- Aye, Siemon- Aye. The amendment to the motion was adopted.

A roll call vote was taken on the new, amended, motion- Houck- Aye, Schilling- Nay, Miller- Aye, Holgard- Nay, and Siemon- Aye. The motion was adopted.

 A Jail Planning Committee was created in order to steer the jail design process moving forward. Chairperson Siemon appointed the following officials to the committee: Commissioners Houck and Holgard, Sheriff Boll, Auditor Krein, and State’s Attorney Hare.

**COURTHOUSE:**

JDH Construction of Aberdeen, SD submitted the only bid for the Courthouse roof replacement project in the amount of $184,700.00 with an option for deck replacement at an additional $17,600.00. Holgard moved and Miller seconded to accept JDH Construction’s base bid of $184,700.00. Voting Aye: 5; Nay: 0. The motion was adopted.

**INSURANCE:**

Houck moved and Schilling seconded to approve transitioning the County-provided health insurance into a health savings account (HSA) eligible plan with a $2500.00 single deductible and out-of-pocket maximum. The County will deposit $1000.00 annually into the HSA of each eligible employee. Voting Aye: 5; Nay: 0. the motion was adopted.

**BEACON GIS CONTRACT:**

Miller moved and Schilling seconded to approve a contract with Schneider Corporation/Beacon to develop a GIS database for the County. The cost will be approximately $20,000.00 per year for five years. Voting Aye: 5; Nay: 0. the motion was adopted.

**ADJOURNMENT:**

Holgard moved and Miller seconded that the Board of County Commissioners adjourn until the hour of 9:00 am November 21, 2017. Voting Aye: 5; Nay: 0.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**DAVID SIEMON, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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