November 10, 2016

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on November 10, 2016 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Duane Martin, Kevin Holgard, David Siemon, and Scott Schilling. Also present was Auditor Rebecca Krein and State’s Attorney Jamie Hare.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Martin seconded that the minutes of the meeting of October 18, 2016 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Siemon moved and Martin seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**GENERAL FUND:** Dacotah Bank- $261.57

**COMMISSIONERS:** City of Mobridge- water service, $10.50; Lincoln National Life Insurance- life insurance, $26.02; Marco- copier usage contract, $1.17; Mobridge Tribune- official proceedings,$306.26; Selby Record- official proceedings, $245.83

**ELECTIONS:** Election System & Software- ballots, flash card, $1,316.38; Marco- copier usage contract, $12.05; Mobridge Tribune- publishing, $1,818.51; Selby Record- publishing, $1,494.63; Stoicks- supplies, $11.75

**COURTS:** Jeanne Badure- services, $66.80; Patrick Ballensky- services, $69.32; Paul Chase- services, $55.88; Bertha Hahne- services, $66.80; Duane Mohr- services, $66.80; Monica Olson- services, $66.80; Jayne Richards- services, $66.80; Dora Weideman- services, $50.84; Susan Yost- services, $66.80

**AUDITOR:** Connecting Point- installation, license, offsite backup, $77.83; Lincoln National Life Insurance- life insurance, $14.26; Marco- copier usage contract, $29.70; Midcontinent Communications- internet service, $13.13

**TREASURERS:** Connecting Point- installation, license, offsite back up, $77.83; Lincoln National Life Insurance- life insurance, $14.26; Marco- copier usage contract, $2.47; Midcontinent Communications- internet service, $13.13; Mobridge Tribune- taxes due, $270.40; Quill- supplies, $29.99; Selby Record-taxes due, $48.00

**STATES ATTORNEY:** A & B Business- supplies, $4.25; Bowdle Healthcare Center- services, $82.50; Kristi Brandt- services, $472.80; Connecting Point- installation, license, $46.06; Kandice FlyingHorse- services, $37.64; Vance Harman- services, $20.00; Lincoln National Life Insurance- life insurance, $14.26; Midcontinent Communications- internet service, $13.12; Mobridge Regional Hospital- blood alcohol testing, $207.00; Quill- supplies, $255.97; SD Department of Revenue- blood alcohol testing, $105.00; Stacie Thompson- mileage expense, $17.64; David Valandra- services & fees, $845.00

**COURT APPT ATTY:** Laurie Bauer- services, $779.93; Vaughn Beck- services, $237.00; Thomas Cogley Law- services, $4,724.40; Dakota Plains Legal Services- services, $7,258.00; Mark Kroontje- services, $3,714.06; SDACC- catastrophic legal expense, $1,206.63; Von Wald Law Office- services, $1,254.55

**ABUSED CHILD DEFENSE:** Dakota Plains Legal Service- services, $897.00; Von Wald Law Office- services, $1,842.00

**COURTHOUSE:** Allied Climate Professionals- repair heating service, $652.80; City of Selby- water & sewer service, $59.00; Heartland Waste- garbage service, $135.00; Kens Western Lumber- supplies, $112.56; Lincoln National Life Insurance- life insurance, $7.13; Montana- Dakota Utilities- electricity, $418.20; Runnings- supplies, $5.78; Servall- rug & mop rental, $44.09; Wades Carpet- carpet, $4,096.02

**DIRECTOR OF EQUALIZATION:** Connecting Point- installation, license, offsite backup, $77.83; Lincoln National Life Insurance- life insurance, $21.39; Marco- copier usage contract, $12.72; Midcontinent Communications- internet service, $13.12; Selby Auto- repairs, $101.10; Selby Oil- oil change, $28.50

**REGISTER OF DEEDS:** Connecting Point- installation, license, offsite backup, $77.83; Hal Systems- software maintenance, $292.00; Lincoln National Life Insurance- life insurance, $14.26; Marco- copier usage contract, $11.28; Midcontinent Communications- internet service, $13.13

**VET SERVICE OFFICER:** Quill- supplies, $75.98

**SHERIFF:** AT & T- cell phone service, $301.16; Communications Center INC- program extender, $135.00; Connecting Point- installations, license, $69.08; Dakota Electronics- supplies, $47.75; Lincoln National Life Insurance- life insurance, $28.52; Midcontinent Communications- internet service, $13.13; Quill- supplies, $105.15; Secretary of State- 5 notary filing fees, $150.00; Selby Auto- supplies, $18.30; Selby Oil Company- oil change, $41.50; Slater Oil- fuel, $1,890.00; Western Communications- radio maintenance, $21.60

**JAIL:** Automatic Building Controls- annual fire alarm inspection, $733.00; Avera Medical Group Selby- services, $102.12; Cam Wal- replace lights, $1,289.60; City of Selby- water & sewer service, $237.33; Dady Drug- OTC medications, $11.44; Hughes County Finance Office- October billing, September billing, $6,600.00; Lincoln National Life Insurance- life insurance, $64.17; Marin Biel Insurance- 5 notary bonds, $250.00; Merkels- supplies, groceries, otc medications, cleaning products, $5,524.56; Montana- Dakota Utilities- electricity, $439.91; Neves Uniforms- supplies, $101.25; Pennington County Jail- transport services, $577.25; Phoenix Supply- supplies, $79.45; Quill- supplies, $846.44; Rees Communications- program base station, $100.00; Servall- rug & mop rental, $53.53; Stoicks- supplies, groceries, $464.77

**EMERGENCY & DISASTER:** AT & T- cell phone service, $34.05; Midcontinent Communications- internet service, $6.56; Shannon Thompson- meal expense, $22.00

**SUPPORT OF POOR:** Quill- supplies, $176.66

**OTHER HEALTH ASST:** Van Diest Supply Company- mosquito chemical, $3,525.38

**MENTALLY ILL:**  Brevik Law Office- services & fees, $224.33; Taliaferro Law Firm- services & fees, $552.00

**MENTALLY ILLNESS BOARD:** Lewis & Clark Behavioral- services & fees, $160.00

**EXTENSION:** Connecting Point- installation, license, $23.02; Brenda Detoy- mileage expense, $17.64; Lincoln National Life Insurance- life insurance, $7.13; Midcontinent Communications- internet service, $13.12; Quill- supplies, $210.64; SDSU Dept of Animal Science- irm redbooks, $60.00

**WEED CONTROL:** AT & T- cell phone service, $34.05; Connecting Point- installation, license, $23.02; Lincoln National Life Insurance- life insurance, $7.13; Marco- copier usage contract, $0.86; Midcontinent Communications- internet service, $6.56; Ralph Rabenburg- mileage expense, $89.04; SD Dept of- rodenticide, $165.00; Shannon Thompson- registration: Thompson, registration: Rabenburg, mileage expense, $114.76; Western Communications- radio maintenance, $8.80

**PLANNING & ZONING:** Mobridge Tribune- publishing, $26.78; Selby Record- publishing, $23.15

**RD & BR:** 3D Specialties- sign supplies, $2,341.82; Als metal work- parts, supplies, $1,694.37; Best Western Ramkota Hotel- lodging: Goetz, Hook, $343.96; Butler Machinery- repairs, parts, $1,658.76; Cam Wal- electricity, $50.19; Central Diesel Sales- repairs, supplies, $4,222.16; City of Java- water service, $18.00; City of Mobridge- water service, $48.34; City of Selby- water & sewer service, $59.00; DOT FHWA Enterprise Service- swan creek road engineering, $1,011.64; Eddies Truck Center- parts, $534.65; Farnams Genuine Parts- supplies, $161.71; Penny Goetz- meal expense, $32.00; Heartland Waste- garbage expense, $50.00; Homestead Building Supplies- supplies, $8.38; Marty Hook- meal expense, $32.00; Hoven Coop Service- fuel, gasoline, $1,331.84; John Deere Financial- parts, $389.39; Kens Western Lumber- shop supplies, $48.55; Lacal Equipment- supplies, $1,229.04; Lincoln National Life Insurance- life insurance, $61.67; Marco- copier usage contract, $0.03; Montana- Dakota Utilities- electricity, $31.43; North Central Farmers- gasoline, fuel, $8,073.62; Runnings- supplies, $22.33; SD Dept Transportation- bridge inspection, $632.85; Selby Auto- supplies, $65.67; Selby Oil- tire repairs, $26.00; Servall- rag & rug rentals, $42.80; Share Corporation- supplies, $140.00; Shortys One Stop- gasoline, $644.30; Slater Oil- gasoline, $992.80; Valley Telecommunication- cell phone services, $39.99; West River Telecommunications- phone service, $33.27; Western Communications- radio maintenance, $135.90

**SOLID WASTE:** Lincoln National Life Insurance- life insurance, $28.52; Marco- copier usage contract, $1.81; Mobridge Tribune- publishing, $126.75; North Central Farmers- gasoline, $2,592.98; Runnings- supplies, $122.32; SD Dept of Environment- solid waste surcharge, $1,222.00; SD Office of Weights & Measure- scale inspection fee, $103.00; Selby Record- publishing, receipt books, $129.13; Servall- mat rental, $37.82; Slater Oil- gasoline, $320.28; Tri State Water- water rentals, $24.55; Valley Telecommunications- internet, phone, $118.00; Web Water- water service, $31.23; Western Communications- radio maintenance, $9.30

**PARTIAL PYMTS FUND:** Walworth County Treasurer- services, $2,877.84

**5 CO TV DIST FUND:** Cam Wal- utilities, $1,359.47; FEM Electric- utilities, $100.12; Sid Haux- cellphone service, mileage expense, parts, $333.72

**SDACO M & P FUND:** M&P Remittance, $152.00

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

 WALWORTH COUNTY

 September-16

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $2,852.01

CHECKS TOTAL $381,541.82

CASH ITEMS

NSF CHECKS

TOTAL CASH ON HAND $384,393.83

SAVINGS ACCOUNT BALANCES

 BANKWEST MONEY MARKET SAVINGS $4,949,325.74

BANKWEST LANDFILL MONEY MARKET $818,136.15

ERTIFICATES OF DEPOSIT

 INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00

 GRAND TOTAL CASH AND BALANCES $8,401,855.72

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $3,088,350.21

SPECIAL REVENUE FUNDS:

 ROAD AND BRIDGE FUND $1,231,547.21

 911 SERVICE FUND $30,773.94

 FIRE PROTECTION FUND $-5,506.65

 EMERGENCY AND DISASTER FUND $4,215.49

 DOMESTIC ABUSE FUND $500.00

 24/7 SOBRIETY PROGRAM FUND $7,282.18

 MODERNIZATION & PRESERVATION RELIEF FUND $32,145.54

 DARE PROGRAM FUND $1,330.65

ENTERPRISE FUNDS:

 SOLID WASTE (LANDFILL) FUND $1,557,511.31

TRUST AND AGENCY FUNDS $2,452,947.86

 GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $8,401,097.74

**4-H:**

Extension Secretary DeToy met with the board to update them on 4-H and invite them to the 4-H recognition. She stated that she wanted to thank the Hiddenwood Sportsman Club, National Rifle Association and Great Plains Outdoorsman for their generous donations to the shooting sports program. She informed them that the Grassland Grazers club applied for a grant to expand the washing area at the 4-H building. She stated that she is looking into a grant from Farm Credit to build a concession stand/storage shed. She also told the board that the storm shelter needs to be addressed.

**JENSEN ROCK AND SAND:**

Martin moved to wave the penalty for not completing the crushing by the date the contract stated as long as Jensen rock and sand would pay Goldsmith and Heck. Voting Aye: 4; Nay: 1. The motion was adopted.

**AUTOMATIC SUPPLEMENT:**

Holgard moved and Houck seconded to approve the supplement of $24,817.70 to 101-615-422 for corps ground spraying reimbursed by the state. Voting Aye: 5; Nay: 0. The motion was adopted.

**MONTHLY TREASURERS REPORT:**

Houck moved and Siemon seconded to approve the financial report. Voting Aye: 5; Nay: 0. The motion was adopted.

 The board advised Moak to publish all delinquent taxes as of October 31, 2016.

**DIRECTOR OF EQUALIZATION:**

Holgard moved and Houck seconded to table the termination hearing indefinitely. Voting Aye: 5; Nay: 0. The motion was adopted.

 Holgard moved and Martin seconded to implement a work improvement plan as suggested to the board from legal counsel. After a lengthy discussion the vote was as follows: Voting Aye: 3; Nay: 2. The motion was adopted.

**ABATEMENTS:**

Holgard moved and Martin seconded to approve an abatement for record 5254 of $471.48 which includes interest & fees. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Martin seconded to approve an abatement for record 6354 of $1125.95 which includes interest & fees. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Holgard seconded to approve an abatement for record 8118 of $33.29 which includes interest & fees. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Martin seconded to approve an abatement for record 6255 of $186.00 which includes interest & fees. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Martin seconded to approve an abatement for record 5109 of $797.24 which includes interest & fees. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Siemon seconded to approve an abatement for record 4933 of $804.62 which includes interest & fees. Voting Aye: 5; Nay: 0. The motion was adopted.

Martin moved and Houck seconded to approve an abatement for record 5027 of $1051.47 which includes interest & fees. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Siemon seconded to approve an abatement for record 5029 of $259.84 which includes interest & fees. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Siemon seconded to approve an abatement for record 5031 of $1075.88 which includes interest & fees. Voting Aye: 5; Nay: 0. The motion was adopted.

**SHERIFF & JAIL:**

Houck moved and Siemon seconded to increase the wage of Kimberly Longbrake $.50 for position of supervisor. Voting Aye: 5; Nay: 0. The motion was adopted.

 Houck moved and Siemon seconded to approve Auditor Krein to sign the paperwork for the 2016 Chevrolet Silverado. Voting Aye: 5; Nay: 0. The motion was adopted.

 Houck moved and Siemon seconded to approve the voucher of $52,800.66 for the pickup. Voting Aye: 5; Nay: 0. The motion was adopted.

**EASEMENT:**

Houck moved and Siemon seconded to approve a water line easement for Perry Huffman. Voting Aye: 5; Nay: 0. The motion was adopted.

**OPEN MEETING VIOLATION:**

State’s Attorney Hare informed the board that the Walworth County Weed Board held a meeting that violated open meeting laws and suggested the county self-report on the issue. Holgard moved and Martin seconded to report to the Open Meeting Commission. Voting Aye: 5; Nay: 0. The motion was adopted.

**CIRCUIT COURT APPEAL:**

State’s Attorney Hare informed the board that the motion made at the October 18th meeting to remove the fence on the improved part of a section line was appealed to circuit court. The issue will be on the next agenda.

**2016 GENERAL ELECTION CANVASS:**

 Houck moved and Holgard seconded to approve the 2016 General Election Canvass of votes. Voting Aye: 5; Nay: 0. The motion was adopted.

**OLD BUSINESS:**

 Hare informed the board that the tenant has not vacated the property the county took for taxes and the Sheriff’s Department was going to remove the resident this afternoon.

Houck stated the air scrubbers in the Courthouse should only have to run once a month. They are having to be turned on way more than that. He stated that some tests will be run to determine the reason.

Discussion was held on possibly providing dumpsters at Lake Molstad. This will be discussed at a later date.

Hare stated that Morris denies any liability in the culvert issue and court should be held towards the end of the year.

**ADJOURNMENT:**

 Holgard moved and Siemon seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. November 22, 2016. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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