October 22, 2015

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on October 22, 2015 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Duane Martin, Jim Houck, Kevin Holgard and David Siemon. Also present were Auditor Rebecca Krein and State’s Attorney James Hare.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Martin seconded that the minutes of the meeting of October 6, 2015 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Holgard seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

GENERAL FUND: Slater Oil& LP Gas – tax refund, $54.05;

**COMMISSIONERS:** Mobridge Tribune – official proceedings, provisional budget, tv proceedings, $385.39; NACO – membership dues, $450.00; SDACO – county website hosting, $150.00; Venture Communications Coop – phone service, $45.24;

**COURTS:** West Payment Center – information charges, $2,118.46;

**AUDITOR:** Safety Benefits Inc – registration, $65.00;Venture Communications Coop – phone & fax service, $76.92;

**TREASURER:** Mobridge Tribune – deputy treasurer ad, $43.75; Quill Corporation – supplies, $72.90; Venture Communications Coop – phone & fax service, $81.78;

**STATES ATTORNEY:** Benson County Farmers Press – notice of hearing, $62.41;Brenda DeToy – mileageexpense, $7.77;Mobridge Regional Hospital – blood alcohol draws, $260.00; Mobridge Tribune – legal notices, $58.47; Quill Corporation – supplies, $19.35; SD Department of Revenue – ethyl alcohol, $210.00; United States Postal Service – box rent, $90.00; Venture Communications Coop – phone service, $138.40;

**COURTHOUSE:** James A Larson – winterize sprinkler system, $110.00; Mobridge Tribune – painting ad, $13.30; Quill Corporation – supplies, $37.95;

**DIRECTOR OF EQUALIZATION:**  Best Western Ramkota Hotel – lodging, $425.00; Venture Communications Coop – phone & fax service, $51.96;

**REGISTER OF DEEDS:** Venture Communications Coop – phone & fax service, $56.99;

**VET SERVICE OFFICER:** Leo Rookey Jr – supplies, $19.28;West River Telecommunications – phone service, $35.03;

**PREDATORY ANIMAL:** SD Department of Revenue – predatory animal control, $1,155.80;

**SHERIFF:** Best Western Ramkota Hotel – lodging, 285.00; Dakota Radio Group – help wanted ad, $56.00; Graham Tire Aberdeen – tires, $604.28; The Lodge At Deadwood – lodging, $255.00; Venture Communications Coop – phone & fax service, $119.31;

**JAIL:** Best Western Ramkota Hotel – lodging, $114.00; Dady Drug – otc medications, $105.36; Family Pharmacy Inc – otc medications, prescriptions, $82.89; FIRST – otc medications, cabinet, supplies, $312.17; Kreisers Inc – heartstart pads, $99.53; Merkel’s Foods – groceries, otc medications, cleaning supplies, $3,372.00; Mobridge Regional Hospital – medical care, $152.43; Quill Corporation – liners, toner, supplies, $431.65; Venture Communications Coop – phone, fax & internet service, $320.77; Vilas Health & Variety – prescriptions, supplies, $197.51;

**EMERGENCY & DISASTER:** Venture Communications Coop – radio service, $30.10;

**SUPPORT OF POOR:** Quill Corporation – supplies, $19.34; Venture Communications Coop – phone service, $37.25;

**MENTALLY ILL:** SD Department of Revenue – services, $1,200.00;

**DEVELOPMENTALLY DISABLED:** SD Department of Revenue – services, $60.00;

**MENTAL ILLNESS BOARD:** Lewis & Clark Behavioral - mental illness hearings, $320.00; Yankton County Treasurer – mental illness hearings, civil papers, $277.50;

**EXTENSION:** Country Woman – subscription, $19.98; Quill Corporation – supplies, $19.35; Riverside Home Furnishings – 4-H program supplies, $20.00; Venture Communications Coop – phone service, $28.11;

**PLANNING & ZONING:** SDPA – registration, $100.00;

**RD & BR:** Equipment Blades Inc – sharq mounting boards, $1,120.04;Hoven Coop Service Company – fuel,gasoline, repair, $1,541.70;Montana-Dakota Utilities – electricity @ Java Shop, $18.73; Safety Benefits Inc – registration, $65.00;

**COMMUNICATION CENTER:** City of Mobridge – capitol credit check, $50.78;

**SOLID WASTE:** Cam Wal Electric Cooperative – electricity, $174.88; Jensen Rock & Sand Inc – oversize, $2,349.69; LSC Environmental Products – posi shell base mix, $16,183.80; Lucky’s Gas & More – gasoline, $127.63; North Central Farmers Elevator – 1080 gals fuel @1.8208, $1,966.46; Safety Benefits Inc – registration, $65.00; Valley Telecommunications – phone, internet service, $50.13; Wenck Associates – laboratory services, $2,107.51;

**STATE ACCOUNT FUND:** SD Department of Revenue – Motor Vehicle, ROD & Vital Record fees, $149,632.54;

**CASH BOND FUND:** Valley Telcommunications – easement refund, $500.00;

**SCHOOL DIST FUND:** Slater Oil & LP Gas – tax refund, $225.29; Cortrust Bank – September 2015 apportionment, $2,332.92; Hoven School District – September 2015 apportionment, $403.92; Dacotah Bank – September 2015 apportionment, $31,747.19; Bank West – September 2015 apportionment, $22,686.15;

**CITIES AND TOWNS FUND:** Slater Oil & LP Gas – Tax refund, $89.45; City of Mobridge – September 2015 apportionment, $15,825.67; BankWest – September 2015 apportionment, $3,143.65; Dacotah Bank – September 2015 apportionment, $475.99; Bank of Hoven – September 2015 apportionment, $205.49;

**SALE/EXCISE TAX FUND:** SD State Treasurer – state & city tax, $215.91;

**JAVA FIRE DIST FUND:** Bank West – September 2015 apportionment, $128.86;

**BOWDLE FIRE DIST FUND:** September 2015 apportionment, $62.16;

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

 WALWORTH COUNTY

 SEP-15

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $2,383.38

CHECKS TOTAL $61,777.15

CASH ITEMS

NSF CHECKS $580.77

TOTAL CASH ON HAND $64,741.30

SAVINGS ACCOUNT BALANCES

 BANKWEST MONEY MARKET SAVINGS $2,095,356.26

BANKWEST LANDFILL MONEY MARKET $815,483.42

CERTIFICATES OF DEPOSIT

 INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00

 GRAND TOTAL CASH AND BALANCES $5,225,580.98

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $2,453,825.81

SPECIAL REVENUE FUNDS:

 ROAD AND BRIDGE FUND $696,421.30

 911 SERVICE FUND $15,797.24

 FIRE PROTECTION FUND $1,693.26

 EMERGENCY AND DISASTER FUND $4,215.49

 DOMESTIC ABUSE FUND $922.01

 24/7 SOBRIETY PROGRAM FUND $2,784.84

 MODERNIZATION & PRESERVATION RELIEF FUND $24,809.58

 DARE PROGRAM FUND $1,383.66

ENTERPRISE FUNDS:

 SOLID WASTE (LANDFILL) FUND $1,457,575.41

TRUST AND AGENCY FUNDS $567,268.81

 GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $5,226,697.41

**COUNTY HEALTH FAIR:**PA Clint Perman met with the board regarding the County Health Fair. He informed the board that the employees can get a more thorough exam if they schedule their own appointments with a doctor. He stated that insurance pays for it all and there is no cost to the employees. Holgard moved and Martin seconded to discontinue the County Health Fair. Voting Aye: 5; Nay: 0. The motion was adopted.

**RESOLUTION WC2015-10:**

Martin moved and Houck seconded to reinstate Resolution WC2015-10. A Resolution by the Walworth County Board of Commissioners declaring a fire danger emergency and prohibiting open burning within the county. Voting Aye: 5; Nay: 0. The motion was adopted.

**WALTH BAY ROAD:**

After researching the request to pave Walth Bay Road, the original agreement states that the Walth’s must be in complete agreeance before any changes can be made. They are not interested at this time.

**UTILITY EASEMENT:**

Houck moved and Siemon seconded to grant a utility easement to West River Telecommunications to construct, operate and maintain a telecommunications cable under grade level and within county highway right of way and along ditches in Walworth County described as the N/2 Sec 20 T124N R79W and the N/2 Sec 21 T124N R79W. Voting Aye: 5; Nay: 0. The motion was adopted.

**HEALTH INSURANCE:**

Jesse Konold from Key Insurance and Lonnie McKittrick from Fisher Rounds met with the board regarding the county’s health insurance. They informed the board of some different options available and explained the benefits. The board will review the options and discuss them at the next meeting.

**SURPLUS PROPERTY:**

Gene Cox from the City of Mobridge met with the board regarding the tax deed properties. There is concern that the properties will be bought and not taken care of. Since there is no plan in place the board decided that the current properties on the auction list will still be auctioned and other options can be discussed before the next properties are sold.

**COURTHOUSE SECURITY GRANTS:**

Badten informed the board that the grants available do cover camera systems and panic buttons. He asked the board to advise him how much they would like to put towards the purchase. The board advised him he can apply for up to $20,000 in grant funding which would cost the county $10,000. Houck moved and Holgard seconded. Voting Aye: 4; Nay: 1. The motion was adopted.

Badten also informed the board he has been researching salaries. He stated it is difficult to compare to other counties since they all have different situations. He is hoping to have more information by the next meeting.

**LAWN CARE/SNOW REMOVAL CONTRACT:**

 Houck moved and Siemon seconded to authorize publishing bid notice for the 2016 lawn care/snow removal contract. Voting Aye: 5; Nay: 0. The motion was adopted.

**JAIL ISSUES:**

Siemon moved and Houck seconded to approve the wage of Taylor Madden as part-time Correction Officer of $13.71 per hour. Voting Aye: 5; Nay: 0. The motion was adopted.

 Martin moved and Siemon seconded to approve the wage of Lance Schnaible as full-time Correction Officer of $13.71 per hour. Voting Aye: 5; Nay: 0. The motion was adopted.

**EXCUTIVE SESSION:**

 Holgard moved and Martin seconded to enter into executive session per SDCL 1-25-2(1) regarding a personnel matter at 11:40 a.m. The Chairperson declared the executive session ended at 11:43 a.m.

**2016 BUDGET:**

Siemon moved and Holgard seconded to approve removing the $300,000 transfers out from the 2016 budget. The transfer would have gone to the road and bridge fund. Due to the revenue increase they will receive and the general fund cash balance applied this is the best option. Voting Aye: 5; Nay: 0. The motion was adopted.

**TELEVISION TRANSLATOR DISTRICT:**

Discussion was held on the television translator district. Other counties requested that Walworth discuss the district and whether we would like to see it dissolved. The only way to dissolve it at this time is to circulate a petition which would need to be signed by 51% of the voters in the district. The board stated they would like to see this taken to the legislature to see if there is any other way of dissolving it as it is currently the only one in the country and costs the county $11,968.00 per year.

**OLD BUSINESS:**

Discussion was held on a letter received from a city in the county regarding not receiving the information needed to complete their tax request in a timely manner. Kahl stated that she found an error in the system with exemptions and equalization changes. The board advised to inform the cities sooner if this should arise again. Krein stated that the numbers she needed were not transferred to her until September 17th, and they should have been to the state by the 14th. The state was aware that the numbers were not provided to her in time to get that done.

**ADJOURNMENT:**

Houck moved and Siemon seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. November 3, 2015. Voting Aye: 5; Nay: 0. The motion was adopted.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_