October 21, 2014

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on October 21, 2014 at 9:00 a.m. at the County Courthouse. Members present were: Denis Arbach, Richard Godkin, Phylliss Pudwill and David Siemon. Absent was Duane Martin. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

Chairperson Arbach called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Siemon moved and Pudwill seconded that the minutes of the meeting of October 7, 2014 be approved. Voting Aye: 4; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Pudwill moved and Siemon seconded that the following claims be paid. Voting Aye: 4; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Lincoln National Life Ins – life insurance, $31.15; Marco Inc – maintenance contract, $8.82; Venture Communications Coop – phone service, $45.16;

**ELECTIONS:** Marco Inc – maintenance contract, $21.88;

**COURTS:** West Payment Center – informational charges September, $2017.58;

**AUDITOR:** Lincoln National Life Ins – life insurance, $13.26; Marco Inc – maintenance contract, $6.80; Venture Communications Coop – phone and fax service, $62.30;

**TREASURER:** A&B Business Inc- staples, $7.45; Lar-Jo’s – distress warrant books, $238.86; Lincoln National Life Ins – life insurance, $13.26; Marco Inc – maintenance contract, $5.23; Venture Communications Coop – phone & fax service, $72.07;

**STATES ATTORNEY:** A&B Business Inc – oil, $20.25; Central South Dakota – expert testimony, $750.81; Jamie Flying Horse – subpoena & mileage expense, $35.54; Mikhaela Landreaux – mileage expense & supbpoena, $35.54; Lincoln National Life Ins – life insurance, $13.26; Marco Inc – maintenance contract, $53.23; Mobridge Regional Hospital – blood alcohol draws, $$455.00; Postmaster – post office box rent, $86.00; Quill Corporation – toner & paper, $157.95; SD Department of Revenue – ethyl alcohol screens, $245.00; Teton Times – legal notice, $56.64; Venture Communications Coop – phone service, $149.49;

**COURTHOUSE:** Cam Wal Electric Cooperative – repair ballast 2F-96, $130.82; James A Larson – winterize sprinkler system, $110.00; Lincoln National Life Ins – life insurance, $6.63; Menards – painting supplies, $25.51; Mobridge Hardware – paint, $28.99; Pfitzer Pest Control LLC = pest control supplies, $190.00; Servall Uniform & Linen – mops & mats, $37.91; Stoick’s Food Center – Dawn, Goo Gone, $9.58; Wayne Schmidt – coat roof & repair down spouts, $350.00;

**DIRECTOR OF EQUALIZATION:** Lincoln National Life Ins – life insurance, $17.57; Marco Inc – maintenance contract, $6.80; Venture Communications Inc – phone & fax service, $53.85;

**REGISTER OF DEEDS:** Lincoln National Life Ins – life insurance, $13.26; Marco Inc – maintenance contract, $3.91; Venture Communications Coop – phone & fax service, $51.99;

**VET SERVICE OFFICER:** West River Telecommunications – phone service, $32.35;

**SHERIFF:** FedEx – shipping charges, $11.78; Lincoln National Life Ins – life insurance, $19.89; Venture Communications Coop – phone & fax service, $133.21;

**JAIL:** Automatic Building Controls – annual fire alarm test, $692.00; Bob Barker Company Inc – freight, uniform pants, uniform shirts, $349.97; Connecting Point – removing viruses - $100.00; Hughes County Jail – prescription, $124.04; Lincoln National Life Insurance, life insurance, $57.35; Milliken Electric – labor, range hood, $$354.93; Mobridge Hardware – supplies, padlock, $24.14; Pfitzer Pest Control LLC – pest control service, $175.00; SDUIH – CPR/AED training, $105.00; Servall Uniform & Linen - $17.40; Venture Communications Coop – phone, fax & internet service, $202.64;

**EMERGENCY & DISASTER:** Lincoln National Life Ins – life insurance, $3.31; Venture Communications Coop – radio service, $30.10;

**SUPPORT OF POOR:** Marco Inc – maintenance contract, $0.13; Venture Communications Coop – fax & phone service, $40.45;

**MENTAL ILLNESS BOARD –** Denise Cody – mental illness hearing 63A-26, $6.00; Dean Schaefer Court Reporting – court reporting 63A-26, $12.00; Marv Ekeren – mental illness hearing 63A-26, $6.00; Lucy Lewno – mental illness hearing 63A-26, $157.49; Yankton County Treasurer – mental illness hearing 63A-26, $25.00;

**EXTENSION:** Lincoln National Life Ins – life insurance, $6.63; Jenna Malsom – shipping, National 4-H Week supplies$32.84; Marco Inc – maintenance contract, $0.17; Venture Communications Coop – phone service, $25.49; **WEED CONTROL:** Lincoln National Life Ins – life insurance, $3.32; Marco Inc – maintenance contract, $0.42;

**RD & BR:** Penny Goetz – meal & mileage expense, $$217.30; Hoven Coop Service Company – fuel, $1323.49; Lincoln National Life Ins – life insurance, $59.67; Lucky’s Gas & More – fuel 4000 gals @$3.01, heating fuel 3000 fas $3.01, $21070.00; Marco Inc – maintenance contract, $0.04; Montana Dakota Utilities – electricity Java shop, $20.41; Ramada Mitchell – lodging P Goetz, $180.00; Venture Communications Coop – phone & fax service, internet service, phone service Java shop, $259.90;

**SOLID WASTE:** Geo Tek – reporting, ground water analysis, ground water sampling, $4660.00; Lincoln National Life Ins – life insurance, $26.52; Lucky’s Gas & More – gasoline, $78.63; Marco Inc – maintenance contract, $0.88; Slater Oil & LP gas 397 gas @ $1.257, $499.03;

**SCHOOL DIST FUND:** Cortrust Bank – September 2014 apportionment - $1687.45; Hoven School District – September 2014 apportionment, $467.13; Dacotah Bank – September 2014 apportionment, $32178.36; Bank West – September 2014 apportionment, $17855.33;

**CITIES AND TOWNS FUND:** City of Mobridge – September 2014 apportionment, $14006.77; Bank West – September 2014 apportionment, $6734.44; Dacotah Bank – September 2014 apportionment, $1027.24; Bank of Hoven – September 2014 apportionment, $186.80;

**5 COUNTIES TV DISTRICT FUND:** Marco Inc – maintenance contract, $1.16;

**JAVA FIRE DIST FUND:** Bank West – September 2014 apportionment, $128.17;

**BOWDLE FIRE FUND:** Bowdle Rural Fire District – September 2014 apportionment, $2.62;

**COURTHOUSE REPAIRS:**

Leah Holder met with the board to update them on the repairs that need to be made at the courthouse. She has received quotes for the carpet replacement and repairing the warped courtroom floor. She stated that she needs to make sure there will be no future water problems before the work should be completed. She also stated that the mold tests came back with elevated mold levels and has requested a company come in to see what it will take to remove any mold that is existing.

**SHERIFF & JAIL ISSUES:**

Sheriff Boll and Deputy Sheriff Strickland updated the board on research they have been doing regarding sending jailers to Law Enforcement Academy. They stated that they believe the cost would be considerably less to have someone become certified at the county’s cost then to pay overtime to the Deputy Sheriff for duties like serving papers. The shift would be covered the 13 weeks the employee would be gone. No action was taken at this time and the matter was tabled until a later date.

Requested raising part-time jailer Kylee Franklins wage to 13.21 per hour since at the last meeting the board made a motion to raise the hiring wage for the same position to that rate. Siemon moved and Godkin seconded to increase her pay effective 9/28/2014. Voting Aye: 4; Nay: 0. The motion was adopted.

Boll requested that the board approve the hiring of Shelby Bell as a part-time jailer effective 10/21/2014 at the wage of 13.21 per hour. Pudwill moved and Godkin seconded. Voting Aye: 4; Nay: 0. The motion was adopted.

Boll requested that the board approve the hiring of Rolanda Shawrer as a part-time jailer effective 10/21/2014 at the wage of 13.21 per hour. Godkin moved and Siemon seconded. Voting Aye: 4; Nay: 0. The motion was adopted.

**EXECUTIVE SESSION:**

At the request of Sheriff Boll Pudwill moved and Godkin seconded to enter into executive session per SDCL 1- 25-2(2) regarding a personnel matter at 9:33 a.m. Voting Aye: 4; Nay: 0. The motion was adopted. Chairperson Arbach declared the executive session ended and the board reconvened in regular session at 9:42 a.m.

**HIGHWAY ISSUES:**

Highway Superintendent Goetz received a request for the board to approve an easement for Tim Rusza to place a water line under the county road at T122N R76W Section 13 on 310th Ave Between 138th and 139th Streets.

Godkin moved and Siemon seconded to approve the request. Voting Aye: 4; Nay: 0. The motion was adopted.

Goetz informed the board that the John Deere tractor is in the shop for repairs and the parts cost approximately $12,000.00. She just wanted to inform them that the bill would be coming.

Corky Jackson called regarding his previous culvert request and requested that the board retract any decisions made recently and he will be handling the issue on his own.

Goetz also informed the board that there are currently some major asphalt issues that will be needing exstensive repair come spring. She stated that this may be caused from overweight vehicles and has requested the roads be patrolled, which has not worked out at this point. No action was taken at this time.

**LANDFILL ISSUES:**

The bid opening was held for the 1997 Caterpillar 950F Loader. There was only 1 bid submitted for $27,000.00. The board decided to reject the bid. Badten requested the board rescind the previous motion declaring it surplus and would like to keep it at the Landfill to use as a backup. Siemon moved and Pudwill seconded to rescind the motion made on September 23rd, 2014 declaring it surplus. Voting Aye: 4; Nay: 0. The motion was adopted.

**DIRECTOR OF EQUALIZATION:**

At the request of Commissioner Martin the update on the Director of Equalization office has been tabled until the next meeting.

An abatement was submitted to the board for record 8541 to abate $711.52 due to a computer issue not recognizing the value entered after equalization. Godkin moved and Pudwill seconded to approve the abatement. Voting Aye: 4; Nay: 0. The motion was adopted.

**ADVERTISE FOR LAWN CARE/SNOW REMOVAL:**

Siemon moved and Godkin seconded to advertise for the lawn care/snow removal contract for the year 2015. Voting Aye: 4; Nay: 0. The motion was adopted.

**NOVEMBER MEETING DATE:**

At the request of Auditor Krein due to the General Election on November 4th, 2014 Siemon moved and Godkin seconded to change the meeting date to November 6th, 2014 at 9:00 a.m. Voting Aye: 4; Nay: 0. The motion was adopted.

**OLD BUSINESS:**

Hare informed the board that he has received correspondence regarding the request of records in the Director of Equalization office. The company is threatening to take action if we do not comply within 10 days. Kahl stated she informed them that they are on the list and when she can will send them. The last resolution made stated that the cost would be $5.00 per parcel. Hare will let them know the cost.

Discussion was held about the Upper Missouri District meeting that Pudwill, Arbach, Hare and Boll attended on October 16th. They all believed it was a good discussion on the issues with the jail. The county would like to meet with all the counties that we have contracts with to inform them of the need and get feedback from them on what participation they plan on having with this project to determine if we should build a regional jail or renovate the existing jail and house only Walworth County inmates. Hare will draft a letter to send to the counties requesting their attendance on November 20th, 2014 at 7:00 p.m. in the County Courtroom.

**NEW BUSINESS:**

Siemon stated that the county owns the lot at 316 5th Ave E and there has been some interest in purchasing the property. This will be put on the next agenda to be declared surplus to sell by auction.

**ADJOURNMENT:**

Siemon moved and Godkin seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. November 6, 2014. Voting Aye: 4; Nay: 0. The motion was adopted.

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**DENIS ARBACH, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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