October 18, 2016

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on October 18, 2016 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Duane Martin, David Siemon, Kevin Holgard, and Scott Schilling. Also present was Auditor Rebecca Krein and State’s Attorney Jamie Hare.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Martin seconded that the minutes of the meeting of October 4th, 2016 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Siemon seconded that the minutes of the meeting of September 22nd, 2016 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Holgard moved and Martin seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Cardmember- lodging, $1,176.10; Kevin Holgard- mileage fee, $20.16; Jim Houck- mileage, $47.88; Duane Martin- mileage fee, $35.28; Mobridge Tribune- publishing, $308.88; SDACC- 2017 dues, $1,766.00; David Siemon- mileage fee, $52.92; Venture Communications- phone service, $45.32

**ELECTIONS:** DS Solutions- election supplies, $175.00; McLeods- election supplies, $164.85

**AUDITOR:** Cardmember- interest & penalties, postage, lodging: Krein, $529.10; Quill- office supplies, $56.06; Safety Benefits-registration: Gregg, $65.00; Venture Communications- phone/fax service, $50.34

**TREASURERS:** Cardmember- postage, lodging: Moak, $371.50; Quill- supplies, $374.97; Venture Communications- phone/fax, $87.19

**STATES ATTORNEY:** Kristi Brandt-services, $172.80; Cardmember- postage, $258.98; Mobridge Regional Hospital- BA testing, $130.00; Quill- office supplies, $226.47; SD Department of Revenue- services, $140.00; Venture Communications- phone service, $122.03; West Payment Center- services, $2426.48;

**COURTHOUSE:** Belson Outdoors- freight charges, aluminum picnic tables, $1,497.10; Cam Wal- repairs, $134.90; Cardmember- supplies, $2,710.64; Hase Plumbing & Heating- supplies, $6.09; Heartland Waste- services, $135.00; Kens Western Lumber- supplies, $332.78; James Larson- winterized sprinkler system, $110.00; Pheasantland- parking signs, $250.26; Servall- rentals, $45.17; Kurt Wolf- Lawn care contract, $775.00

 **DIRECTOR OF EQUALIZATION:** Cardmember- postage service charge, $6.25; Venture Communications- phone service, $54.26

**REGISTER OF DEEDS:** Cardmember- postage, $99.54; Quill- office supplies, $242.65; Venture Communications- phone/fax service, $50.62

**VET SERVICE OFFICER:** West River Telecommunications- phone service, $34.53

**SHERIFF:** Cardmember- postage, supplies, $316.70; CAN Surety- notary renewal, $50.00; Genes Auto Service- winch Durango from ditch, $250.00; Mobridge Tribune- supplies, $169.77; Quill- supplies, $98.69; Ramkota Hotel- lodging: boll, $364.00; Valley Motors- repairs. $2,084.37; Venture Communications- fax service, $180.23; Walworth County Treasurer- fee receipts, vehicle registration, title transfer, $21.20

**JAIL:** Cardmember- supplies, $943.34; Dady Drug- otc medication, $19.86; Family Pharmacy- services, $89.08; Les’s Standard- repairs, $689.43; Mobridge Hardware- supplies, $34.99; Mobridge Regional Hospital- services, $307.43; Mobridge Tribune- publishing, $15.40; Phoenix Supply- supplies, $318.11; Quill- supplies, $25.00; SD Dept of Labor- unemployment benefits, $194.00; Stoicks- groceries, $403.24; Venture Communications- phone/fax service, $204.24

**EMERGENCY & DISASTER:** Venture Communications- radio service, $30.10

**SUPPORT OF POOR:** Cardmember- postage service charge, $6.25; Venture Communications- phone service, $31.74

**MENTALLY ILL:** Audra Malcomb Consulting- services, $145.08; Marv Ekeren- services, $15.00; Mark Katterhagen- services, $15.00; Lewis & Clark Behavorial – services, $160.00; Lucy Lewno- services, $150.46; Dean Schaffer- services, $30.00; Yankton County Treasurer- clinical papers served, mental illness hearing, $166.25

**EXTENSION:** Cardmember- postage, $55.27; Stoicks- supplies, $11.53; Venture Communications- phone service, $26.32

 **RD & BR:** Cam Wal- electricity @ hoven shop, $48.63; Cardmember- lodging: Goetz, $239.86; Eddies Truck Center- supplies, $32.00; Heartland Waste Management- garbage, $50.00; Hoven Coop Service Company- supplies, $1,294.50; Jensen Rock & Sand- cold mix, $414.70; Montana- Dakota Utilities- electricity @ java shop, $7.43; Northern Truck- supplies, $113.82; Praxair- supplies, $101.86; Valley Telecommunication- cell phone service, $39.99; Venture Communications- phone/fax/internet, phone @ java shop, $270.99; West River Telecommunications- phone service @ Mobridge shop, $33.27

**SOLID WASTE:** Ryan Badten- mileage expense, $86.52; California Contractors- supplies, $99.00; Cam Wal- electricity, $185.50; Cardmember- postage, supplies, lodging: Weleba & Badten, $663.57; Geotek engineering- ground water sampling, $ 4,031.00; Luckys- gas fort, $82.82; Tri State Water- water rentals, $8.85; Valley Telecommunications- phone/internet, $62.56; Wenck Associates- engineering services, $3,287.25

**SCHOOL DISTRICT FUND:** Cortrust Bank- September 2016 apportionment, $2,909.78; Hoven School District- September 2016 apportionment, $15.91; Dacotah Bank- September 2016 apportionment, $34,642.38; Bank West- September 2016 apportionment, $9,780.34

**CITIES AND TOWNS FUND:** City of Mobridge- September 2016 apportionment, $16,538.57; Bank West- September 2016 apportionment, $4,823.36; Dacotah Bank- September 2016 apportionment, $543.16; Bank of Hoven- September 2016 apportionment, $223.05

**PARTIAL PYMTS FUND:** Walworth County Treasurer- services, $5,348.27

**SALE/EXCISE TAX FUND:** South Dakota State Treasurer- city/state sales tax, $471.69

**5 CO TV DIST FUND:** Cam Wal- electricity, $1,348.72

**JAVA FIRE DISTRICT FUND:** Bank West- September 2016 apportionment, $89.17

**BOWDLE FIRE DISTRICT FUND:** Bowdle Rural Fire District- September 2016 apportionment

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

 WALWORTH COUNTY

 September-16

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $2,019.50

CHECKS TOTAL $26,525.12

CASH ITEMS

NSF CHECKS

TOTAL CASH ON HAND $28,544.62

SAVINGS ACCOUNT BALANCES

 BANKWEST MONEY MARKET SAVINGS $2,650,731.79

BANKWEST LANDFILL MONEY MARKET $817,935.02

CERTIFICATES OF DEPOSIT

 INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00

 GRAND TOTAL CASH AND BALANCES $5,747,211.43

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $2,456,969.50

SPECIAL REVENUE FUNDS:

 ROAD AND BRIDGE FUND $1,090,145.49

 911 SERVICE FUND $25,618.06

 FIRE PROTECTION FUND $-7,413.44

 EMERGENCY AND DISASTER FUND $4,215.49

 DOMESTIC ABUSE FUND $385.00

 24/7 SOBRIETY PROGRAM FUND $7,282.18

 MODERNIZATION & PRESERVATION RELIEF FUND $31,986.54

 DARE PROGRAM FUND $1,330.65

ENTERPRISE FUNDS:

 SOLID WASTE (LANDFILL) FUND $1,570,557.71

TRUST AND AGENCY FUNDS $563,465.27

 GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $5,744,542.45

**COURTHOUSE REPAIRS & MAINTENANCE:**

Leah Holder met with the board to inform them that the courtroom is completed. She has had some requests to put in a new false ceiling and new lighting. She also received a quote on replacing the stair covers. They are in need of replacing for safety concerns. Martin moved and Houck seconded to replace the stair covers. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSION COMPLAINT:**

 Commissioner Houck received calls regarding an apology. Martin questioned what law he broke, he stated if any open meeting laws were broke it would have been fault of the entire board. He stated if a violation can be identified and if he acted alone he will apologize. No public official can be muzzled from stating their opinion. Further action will be taken in old business.

**2017 MOTORGRADER:**

 Houck moved and Martin seconded to purchase a motorgrader in 2017 off of the Centerville Township bid from Butler of $310,227.00. Voting Aye: 5; Nay: 0. The motion was adopted.

Test holes have been completed on the Swan Creek road project and it is in good shape.

Discussion was held on washboards. Goetz will have 2 companies’ present stabilization products to the board at a later date.

Schilling asked if anyone has called on speeding on County Road 319, Goetz requested Boll patrol the road.

**LANDFILL ITEMS:**

Badten provided the board with the landfill monthly report.

**SHERIFF/JAIL ISSUES:**

 Jungwirth provided the board with the jail monthly report. Walworth County inmates are down at this time.

 Siemon moved and Martin seconded to approve the wage of $14.71 for Leandra Smith as full-time correction officer. Voting Aye: 5; Nay: 0. The motion was adopted.

**TIME SHEETS:**

 Discussion was held on time sheets. There have been some issues with them being turned in timely. Schilling stated they should be turned in the business day after the pay period ends.

**EQUALIZATION:**

The City of Mobridge provided a resolution they passed to not conduct their own consolidated board of equalization and to have the county handle it.

**MEETING DATES:**

The meeting dates in November were discussed and changed to the 10th and 22nd.

**DEPUTY AUDITOR:**

Houck moved and Martin seconded to approve the wage of $14.97 per hour for Aubriauna Diaz for completion of probation. Voting Aye: 5; Nay; 0. The motion was adopted.

**MOLSTAD PARK:**

Holgard stated he had 2 contractors look at the bath house and they stated it should be torn down. Badten will look into how that affects the historical registry before proceeding. Discussion was held on hunting in the park. Martin moved and Holgard seconded to restrict hunting inside the park. Voting Aye: 3; Nay: 2. The motion was adopted.

**CHEVY TAHOE:**

Siemon moved and Houck seconded to approve Auditor Krein sign the title for the Chevy Tahoe, payment will be made after the 1st of the year. Voting Aye: 4; Nay: 1. The motion was adopted.

**OLD BUSINESS:**

Martin moved and Holgard seconded to bring the motion made from the March 22, 2016 meeting to postpone the termination hearing indefinitely. Voting Aye: 3; Nay: 2. The motion was adopted.

Martin moved to direct the State’s Attorney to notify Director of Equalization Kahl in writing and to follow through with the termination hearing. Roll call vote requested as follows: Holgard - Aye; Martin - Aye; Houck – Nay; Siemon – Nay; Schilling – Aye. The motion was adopted.

**ADJOURNMENT:**

Holgard moved and Martin seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. November 10th, 2016. Voting Aye: 5; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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