October 17, 2017

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on October 17, 2017 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Scott Schilling, David Siemon and Melissa Miller. Also present were Deputy Auditor Aubriauna Diaz and State’s Attorney Jamie Hare.

Chairperson Siemon called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Schilling moved and Miller seconded to approve the minutes of the meeting of October 3, 2017.Voting Aye: 5; Nay: 0.The motion was adopted.

**CLAIMS APPROVED:**

Miller moved and Houck seconded that the following claims be paid. Voting Aye: 5; Nay: 0.The motion was adopted.

**COMMISSIONERS:** Cardmember- postage, lodging: Miller, Houck, Schilling, $1,431.30; Kevin Holgard- mileage expense, $20.16; Jim Houck- mileage expense, $31.92; Melissa Miller- mileage expense, $35.28; Venture Communications- phone service, $45.49

**AUDITOR:** Cardmember- postage, lodging, $478.55; Venture Communications- phone/fax service, $62.22

**TREASURERS:** Cardmember- postage service charge, $6.25; Venture Communications- phone/fax service, $77.49

**STATES ATTORNEY:** Cardmember- postage, $6.25; Mobridge Regional Hospital- BA draw, $345.00; Postmaster- box rental fee, $92.00; SD Department of Revenue- BA testing, $240.00; Teton Times- publishing, $51.09; Venture Communications- phone service, $2.06

**COURT APPOINTED ATTORNEY:** Kristi Brandt- services, $39.00; Thomas Cogley- services, $56.40; Mark Kroontje- services, $1,283.92

**ABUSED CHILD DEFENSE:** Hoffman Law- services, $266.60

**COURTHOUSE:** Access Elevator & Lift- repairs, $958.68; Cardmember- supplies,183.18; Hase Plumbing- supplies, $17.96; Heartland Waste- garbage service, $135.00; Kens Western Lumber- supplies, $111.17; Oahe Landscapes- winterization, $110.00; Quill- supplies, $90.05; Schilling Excavation- lawn care, $775.00; WEB Water Bottling Company- water service, $47.66

**DIRECTOR OF EQUALIZATION:** Cardmember- postage service charge, $6.25; Venture Communications- fax service, $0.09

**REGISTER OF DEEDS:** Cardmember- postage, $229.37

**VET SERVICE OFFICER:** West River Telecommunications- phone service, $83.34

**SHERIFF:** Travis Bentz- meal expense, $70.00; Blue 360- publishing, $74.25; Joshua Boll- meal expense, $70.00; Cardmember- postage, gasoline, $74.25; Neves Uniforms- uniforms, $64.06; The Radar Shop- display board, $248.00

**JAIL:**  Avera Medical Group Selby- services, $57.96; Bob Barker- supplies, $83.84; Brown County Sheriff’s Office- services, $3,300.00; Cam Wal- repairs, $264.72; Cardmember- supplies, $358.40; Dakota Radio Group- advertising, $150.00; Davison County- services, $95.00; Kens Western Lumber- supplies, $142.00; Merkels- groceries, $868.02; Pennington County Jail- services, $236.50; Phoenix Supply- supplies, $195.00; Servall- mat & mop rental, $24.89; Stoicks- groceries, $63.31

**EMERGENCY & DISASTER:** Venture Communications- phone service, $30.10

**SUPPORT OF POOR:** Cardmember- postage service charge, $6.24; Ripley Funeral Home-funeral expense, $2,500.00; Venture Communications- phone service, $26.75

**MENTALLY ILL:** Yankton CO Sheriff’s Office- services, $50.00

**DEV DISABLED:** SD Department of Revenue- services, $60.00

**MENTAL ILLNESS BOARD:** Mark Katter Hagen- mental illness hearing, $45.00; Lucy Lewno- mental illness hearing, $255.92; Darcy Lockwood- mental illness hearing, $45.00; Gary Mikelson- mental illness hearing, $90.00

**EXTENSION:** Cardmember- postage service charge, $6.25; Venture Communications- phone service, $28.91

**WEED CONTROL:** Van Deist Supply- rodenticide, $80.50

**RD & BR:** Cam Wal- electrical service, $47.46; Cardmember- county convention, $36.90; Heartland Waste- garbage service, $50.00; Hoven Coop Service Company- fuel, heating fuel, $2,090.43; Jensen Rock & Sand- supplies, $575.40; Kens Western Lumber- supplies, $33.45; Montana-Dakota Utilities- electrical service, $24.12; West River Telecommunications- phone service, $37.04

**SOLID WASTE:** Ryan Badten- reimbursements for keys, $18.59; Burski Excavating- s1pz construction, $152,088.75; Cam Wal- electrical service, $198.23; Cardmember- band saw blade, jet band saw, postage, $2,295.57; GTC Auto- supplies, $249.95; Luckys- gasoline, $347.92; North Central Farmers Elevator- gasoline, $1,407.52; Valley Telecommunications- phone/internet service, $47.55; WEB Water- water service, $48.35; WEB Water Bottling Company- water rental, $32.25; Wenck Associates- unit building, reimbursable, services, S1PZ project mgmt. labor, $20,109.97

**STATE ACCOUNT FUND:** SD Department of Revenue- ROD/ vital records, motor vehicle fees, $110,313.05

**SCHOOL DIST FUND:** Cortrust- September 2017 apportionment, $8,425.94; Hoven School District- September 2017 apportionment, $1,534.32; Dacotah Bank- September 2017 apportionment, $21,643.04; Bank West- September 2017 apportionment, $25,910.62

**CITIES & TOWNS FUND:** City of Mobridge- September 2017 apportionment, $15,608.88; Bank West- September 2017 apportionment, $4,169.32; Dacotah Bank- September 2017 apportionment, $396.97; Bank of Hoven- September 2017 apportionment, $212.54

**PARTIAL PAYMENTS FUND:** Walworth County Treasurer- Tolly #4790; Irigoyen #7920; Demarrias #5770; Breasch #5614, $2,405.32

**SALE/EXCISE TAX FUND:** SD State Treasurer- city/state sales tax, $190.78

**5 CO TV DIST FUND:** Cam Wal- electrical service, $1,037.07

**JAVA FIRE DISTRICT FUND:** Bank West- September 2017 apportionment, $119.08

**BOWDLE DIRE FUND:** Bowdle Rural Fire District- September 2017 apportionment, $131.48

**S RIVERVIEW RD DISTRICT:** Bank West- September 2017 apportionment, $151.74

As required by SDCL 6-1-10, the complete September payroll paid by department was as follows: Commissioners - $9,424.66 Auditor - $10,266.37; Treasurer - $9,670.05; States Attorney - $13,997.57; Court House - $1,646.59; Director of Equalization – $12,617.49; Register of Deeds - $8,614.70; Veterans Service Officer - $1,188.48; Sheriff - $14,955.76; Jail - $51,673.00; Emergency & Disaster - $2,639.73; Poor - $386.23; Extension - $6,278.69; Weed & Pest - $1,758.35; Zoning – $385.72; Road & Bridge - $49,746.04; Solid Waste - $20,149.57; 5 County TV Translator District - $1,341.49.

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

 **WALWORTH COUNTY**

 **SEPTEMBER-17**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $3,307.19**

**CHECKS TOTAL $73,247.23**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $76,554.42**

**SAVINGS ACCOUNT BALANCES**

 **BANKWEST MONEY MARKET SAVINGS $3,035,311.56**

**BANKWEST LANDFILL MONEY MARKET $881,898.77**

**ERTIFICATES OF DEPOSIT**

 **INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00**

 **GRAND TOTAL CASH AND BALANCES $6,243,764.75**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $2,864,235.36**

**SPECIAL REVENUE FUNDS:**

 **ROAD AND BRIDGE FUND $1,346,497.24**

 **911 SERVICE FUND $30,719.41**

 **FIRE PROTECTION FUND $10,239.05**

 **EMERGENCY AND DISASTER FUND $4,215.49**

 **DOMESTIC ABUSE FUND $530.00**

 **MODERNIZATION & PRESERVATION RELIEF FUND $39,341.99**

 **DARE PROGRAM FUND $672.82**

**ENTERPRISE FUNDS:**

 **SOLID WASTE (LANDFILL) FUND $1,387,951.29**

**TRUST AND AGENCY FUNDS $559,575.96**

 **GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,243,978.61**

**HIGHWAY:**

Highway superintendent Penny Goetz presented a year of service plaque to James Ackerman in front of the board. She thanked him for his 25 years of service.

**LANDFILL/COURTHOUSE:**

Houck moved and Miller seconded to approve the advertisement for the bids for the Courthouse roof replacement.

Badten presented some options for the 2018 health plan. Houck moved and Schilling seconded to table the issue until next meeting. Voting Aye: 5; Nay: 0.The motion was adopted.

**POOR LIENS:**

Luke Gosch informed the board that he is in the processing phase of buying a piece of property from a person who has poor liens attached to the house. He stated he would be willing to pay the back taxes of $5,186.00. Hare stated that considering the piece of property, he didn’t think they were going to get more than the back taxes if they tried to auction it. Houck moved and Miller seconded to remove the poor lien off the house after the transaction is completed. Voting Aye: 5; Nay: 0.The motion was adopted.

**TREASURER:**

Holgard moved and Miller seconded to approve the monthly treasurer report. Voting Aye: 5; Nay: 0.The motion was adopted.

**4-H:**

Shari Rossow introduced herself to the board and gave them a run down on what she has been doing.

**POOR RELIEF:**

 Miller moved and Houck seconded to deny the case 171M. Voting Aye: 5; Nay: 0.The motion was adopted.

 Schilling moved and Holgard seconded to deny case 171L. Voting Aye: 5; Nay: 0.The motion was adopted.

 Miller moved and Holgard seconded to deny the case 171G. Voting Aye: 5; Nay: 0.The motion was adopted.

**SHERIFF& JAIL:**

Jungwirth presented the monthly reports to the board. Mike Kelly, former guard for St Cloud Penitentiary was asked to tour the jail and present his thoughts. In his opinion, there were a lot of corners, there shouldn’t be stairs leading up to the juvenile holding cells, and overall it is an unsafe environment.

Houck moved and Siemon seconded to approve phase 2 of the jail planning and feasibility study. Discussion was held about it. Miller stated that she still had a lot of questions. Both commissioners withdrew their motion and tabled it until the special meeting coming up Tuesday Oct. 24.

**EXECUTIVE SESSION:**

Houck moved and Schilling seconded to enter into executive session @ 10:38 a.m. per SDCL 1-25-2(2) regarding a personal matter. Voting Aye: 5; Nay: 0.The motion was adopted.

The executive session ended at 10:52 a.m.

**PLATS:** Houck moved and Miller seconded to approve the plat of McBride subdivision in the NW4 and SW4 of STR 3-122-76. Voting Aye: 5; Nay: 0.The motion was adopted.

Houck moved and Miller seconded to approve the plat of Tract 1 Peterson Addition to Walworth County in the SW4SW4 STR 16-124-79. Voting Aye: 5; Nay: 0.SThe motion was adopted.

**GIS CONTRACT:**

The discussion of the GIS Beacon Contract was tabled until next meeting.

**ABATEMENT:**

Miller moved and Houck seconded to approve an abatement on record # 6604 for $259.95 due to the property should have been exempt. Voting Aye: 5; Nay: 0.The motion was adopted.

**ADJOURNMENT:**

Miller moved and Houck seconded that the Board of County Commissioners adjourn until the hour of 9:00 am November 7, 2017. Voting Aye: 5; Nay: 0.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**DAVE SIEMON, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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