August 5, 2014

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on August 5, 2014 at 9:00 a.m. at the County Courthouse. Members present were: Denis Arbach, Richard Godkin, Duane Martin and Phylliss Pudwill. Absent was David Siemon. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

Chairperson Arbach called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Pudwill moved and Godkin seconded that the minutes of the meeting of July 15, 2014 be approved. Voting Aye: 4; Nay: 0. The motion was adopted.

Martin moved and Pudwill seconded that the minutes of the meeting of July 29, 2014 be approved. Voting Aye: 4;

Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Martin moved and Godkin seconded that the following claims be paid. Voting Aye: 4; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Denis Arbach – mileage expense, $63.27; City of Mobridge – water services, $21.00; Richard Godkin – mileage expense, $46.62; Marco Inc – maintenance contract, $18.26; Duane Martin – mileage expense, $46.62; Mobridge Tribune – official proceedings, $268.46; Selby Record – official proceedings, $276.16; David Siemon – mileage expense, $46.62; Stoicks Food Center – cups, $2.78; Venture Communications Coop – phone service, $45.52

**ELECTIONS:** Marco Inc – maintenance contract, $3.64

**COURTS:** Kristi A. Brandt – services & fees, $519.40; West Payment Center – information & subscription charges, $2,202.33

**AUDITOR:** Cardmember Service – postage & postage service charges, $125.29; Connecting Point – support contract & travel, $3,796.00; Marco Inc – maintenance contract, $20.99; Venture Communications Coop – phone & fax services, $64.27

**TREASURER:** A&B Business Inc – supplies, $7.00; Cardmember Service – postage & postage service charges, $69.00; Connecting Point – support contracts & travel, $2,411.00; Midcontinent Communications – internet service, $13.13; Venture Communications Coop – phone & fax services, $87.25

**STATES ATTORNEY:** Capital Area Counseling Service – expert testimony, $731.75; Cardmember Service – postage & postage service charges, $20.49; Midcontinent Communications – internet service, $13.13; Mobridge Regional Hospital – blood alcohol draw (2), $130.00; Andrew Running Hawk – subpoena & mileage expense, $35.54; Andrea L. Sandmeier – blood alcohol draw, $65.00; SD Department of Revenue – blood toxicology screen, $100.00; Venture Communications Coop – phone services; $117.64

**COURT APPOINTED ATTORNEY:** Vaughn P. Beck – services & fees, $1032.00; Vickie S. Broz Krause – services & fees, $3,745.30; Dakota Plains Legal Services – services & fees, $4,929.50; Mark K. Kroontje – services & fees, $235.80

**ABUSED CHILD DEFENSE:** Mark K. Kroontje – services & fees, $110.40;Von Wald Law Offices – services & fees, $1,781.06

**COURTHOUSE:** Cardmember Service – mechanical switch, air quality test kit, couplings, & paper towels, $175.15; City of Selby – water & sewer services, $104.54; Hase Plumbing & Heating – gasket, $3.55; Johnson Controls Inc – taxes, $196.82; Kens Western Lumber – supplies, wrench set, & stool supplies, $45.54; Menards – cleaning supplies, $23.24; Montana-Dakota Utilities – natural gas & electricity, $696.39; Reuer Sanitation Inc – garbage service, $95.00; Runnings Supply Inc – cleaning supplies & flusher kit, $21.76; Servall Uniform & Linen – mops & mats, $35.97; Stoicks Food Center – cleaning supplies, $3.48; Kurt A. Wolf – lawn care & flower bed (20 hrs @ $12.88), $1,032.60

**DIRECTOR OF EQUALIZATION:** Best Western Ramkota Hotel – lodging (D. Kahl & J. Hoogeveen), $166.00; Cardmember Service – postage & postage service charges, $22.20; Connecting Point – support contracts & travel, $3,471.00; Marco Inc – maintenance contracts, $11.03; Midcontinent Communications – internet service, $13.13; Selby Oil Company – tire repairs, $12.00; Shorty’s One Stop – gasoline, $134.00; Venture Communications Coop – phone & fax services, $59.48

**REGISTER OF DEEDS:** Cardmember Service – postage & postage service charges, $55.61; Connecting Point – support contract, $250.00; Hal Systems Corporation – software maintenance, $292.00; Marco Inc – maintenance contract, $7.65; Midcontinent Communications – internet service, $13.12; Quill Corporation – phone, toner, envelopes, & ink stamps, $104.45; Venture Communications Coop – phone service, $55.87

**VET SERVICE OFFICER:** NONE

**SHERIFF:** Beadles Chev-GMC-LLC – repair: 12 Impala, $142.31; Cardmember Service – postage, postage service charges, & gasoline, $164.24; Connecting Point – networking, mileage, elitedisk 800 computers (3), monitors (3), & software, $6,665.00; Country Junction – patches on work shirts, $20.00; Marco Inc – maintenance contract, $0.10; Midcontinent Communications – internet service, $13.12; Neve’s Uniforms Inc – uniform shirt, $51.36; Runnings Supply Inc – ball-hitch, $61.98; SD Federal Property Agency – 2010 Crown Vic, $12,800.00; Selby Oil Company – tire rotation, $40.00; Slater Oil & LP Gas – gasoline (479 gal. @ $3.139), $1,503.58; The Lodge At Deadwood – Lodging (J. Boll), $256.65; Ultramax – ammunition, $97.25; Venture Communications Coop – phone & fax services, $113.95; Western Communications Inc – radio service, $21.60; Dakota Maid – balloons, $13.36

**JAIL:** Alco Stores Inc – groceries & cleaning products, $101.74; Bob Barker Company Inc – undergarments, gloves, mattress (2), sandals, utensils, freight (2), & matt, $2,174.74; Cardmember Service – supplies, groceries, cleaning products, & paper products, $421.04; City of Selby – water & sewer service, $159.96; Family Dollar – supplies, personal care, personal care items, groceries (2), & cleaning products (2), $181.10; Family Pharmacy Inc – prescriptions, $299.70; Lind’s Hardware – plunger, $3.99; Merkel’s Foods – supplies (2), personal care items, groceries (2), cleaning products (2), & paper products (2), $1,961.26; Mobridge Manufacturing Inc – fire escape repair, $850.00; Montana-Dakota Utilities – natural gas & electricity, $790.60; Payless Foods – groceries (2) & cleaning supplies, $262.37; SD Department of Public Safety – teletype service, $2,340.00; SD Federal Property Agency – supplies, case, & 4 office chairs, $127.00; Servall Uniform & Linen – mops & rags (2), $39.36; Shorty’s One Stop – groceries, $7.17; Stoicks Food Center – personal care items & groceries, $462.35; Venture Communications Coop – phone, fax, & internet services, $205.94; Vilas Health & Variety – clippers, OTC medications (2), & RX, $241.54

**CORONER:** NONE

**EMERGENCY & DISASTER:** A&B Business Inc – binder, $29.99; Cardmember Service – zippered case, $36.41; Midcontinent Communications – internet service, $6.56; Venture Communications Coop – radio service, $30.10

**SUPPORT OF POOR:** Cardmember Service – postage service charges, $6.24; Venture Communications Coop – phone & fax services, $26.98

**OTHER HEALTH ASST:** Shannon Thompson – gasoline, $6.24

**EXTENSION:** Cardmember Service – postage & postage service charges, $109.08; Brenda DeToy – mileage expense, $13.32; Edmunds County Auditor – Lodging (J. Malsom), $60.75; Jenna Malsom – mileage expense, $147.73; Midcontinent Communications – internet service, $13.12; Venture Communications Coop – phone service, $28.07; Vilas Heath & Variety – envelopes, $7.98

**WEED CONTROL:** Marco Inc – maintenance contract, $0.44; Midcontinent Communications – internet service, $6.56; Shorty’s One Stop – gasoline, $276.64; Western Communications Inc – radio service, $8.80

**PLANNING & ZONING:** NONE

**INDUSTRIAL DEVELOPMENT:** NONE

**RD & BR:** Bierschbach Equipment & Supply – brushes for broom, $1,448.01; Butler Machinery Co – lens, $49.21; Central Diesel Sales Inc – filter cartridge, battery, air spring, & supplies, $492.70; City of Java – water service, $18.00; City of Mobridge – water & sewer service, $44.46; City of Selby – water & sewer service, $75.16; Dakota Oil – oil, $3,532.84; Farnams Genuine Parts – stop leak & supplies, $99.94; Flint Hills Resources LP – road oil for chip sealing (2), $153,018.91; Goldsmith Heck Engineers Inc – culvert replacement: RD 236, $11,104.00; Great Western Tire Inc – tire supplies, $197.11; John Deere Financial – alternator: M-22, $404.21; Kens Western Lumber – supplies & door locks, $75.42; Marco Inc – maintenance contract, $0.13; Montana-Dakota Utilities – electricity @ Selby shop, State shop, & Mobridge shop, $184.99; North Central Farmers Elevator – fuel & gasoline, $1,052.85; North Star Energy LLC – propane, $168.25; Pheasantland Industries – safety clothing, $264.49; Praxair Distribution Inc – supplies, $79.81; Reuer Sanitation Inc – garbage service, $35.00; Runnings Supply Inc – 2 gal. sprayer & supplies, $29.98; SD Counties – James Goetz registration, $20.00; Selby Auto Sales & Service – supplies, $795.56; Selby Record – subscription, $27.00; Servall Uniform & Linen – towels & mats, $59.97; Shorty’s One Stop – gasoline, $1,474.38; Slater Oil & LP Gas – fuel (6,000 gal. @ $3.126), $18,756.00; Stoicks Food Center – supplies, $10.46; Valley Telecommunications – cell phone service, $39.99; Venture Communications Coop – phone, fax, & internet services & phone service @ Java shop, $262.25; West River Telecommunications – phone service @ Mobridge shop, $31.96; Western Communications Inc – radio service, $135.90; Yellowstone Valley Parts & Equipment – freight & lever, $112.02

**FIRE PROTECTION:** Akaska Fire Department – grant to other entity, $3,200.00; Glenham Fire Department – grant to other entity, $3,200.00; Hoven Fire Department – grant to other entity, $1,600.00; Mobridge Fire Department – grant to other entity, $3,200.00; Selby Fire Department – grant to other entity, $3,200.00

**SOLID WASTE:** Cardmember Service – postage, $10.84; Central Diesel Sales Inc – hose, $48.58; Farnams Genuine Parts – supplies, $86.12; Lucky’s Gas & More – gasoline, $106.28; Marco Inc – maintenance contract, $0.23; Mobridge Gas Company – propane, $30.00; North Central Farmers Elevator – fuel (980 gals. @ $3.1392), $3,076.42; Runnings Supply Inc – supplies, $437.53; SD Department of Environment – tonnage fee: July, $1,252.00; SD Department of Weights & Measures – 2014 scale inspection, $103.00; SDPAA – premium: compactor, $100.00; Shorty’s One Stop – gasoline, $285.81; Valley Motors – mount & balance tires & tires (4), $694.76; Valley Telecommunications – phone & internet services, $82.90; Web Water Development – water service, $25.61; Western Communications Inc – supplies, $1,911.30

**PARTIAL PYMTS FUND:** NONE

**5 COUNTY TV DISTRICT FUND:** Sid Haux – cell phone service & mileage expense, $254.19; Marco Inc – maintenance contract, $1.03; Kurt A. Wolf – mowing service (3 times), $90.00

**SDACO M&P FUND:** M&P remittance, $156.00

As required by SDCL 6-1-10, the July payroll paid by department was as follows: Commissioners - $6,359.40; Auditor - $8,840.41; Treasurer - $8,994.22; States Attorney - $11,881.37; Courthouse - $1,737.30; Director of Equalization - $10,527.15; Register of Deeds - $8,228.51; Veterans Service Officer - $1,172.91; Sheriff - $12,889.94; Jail - $39,373.72; Coroner - $80.74; Emergency & Disaster - $2,397.93; Poor - $298.15; Extension - $2,592.99; Weed & Pest - $2,013.42; Road & Bridge - $41,326.50; Solid Waste - $14,771.88; 5 County TV Translator District - $1,033.44.

**SHERIFF AND JAIL ISSUES:**

**EXECUTIVE SESSION:**

Sheriff Boll stated that he did not need the Executive session any longer.

**BUDGET SUPPLEMENT:**

Martin moved and Pudwill seconded to approve the budget supplement to the Sheriff budget for a Law Enforcement Grant received in the amount of $10,701.40 for computers placed in sheriff vehicles. Voting Aye: 4; Nay: 0. The motion was adopted.

**SALARY INCREASES:**

Godkin moved and Martin seconded to approve moving Jeremy Johnson from part-time to full-time with a wage of $13.21 per hour effective July 27th. Voting Aye: 4; Nay: 0. The motion was adopted.

Martin moved and Godkin seconded to pay Earleen Irigoyen and Cheryl McGovern-Tulp $16.00 per hour to begin as chief correction officers effective August 5th. Voting Aye: 4; Nay: 0. The motion was adopted.

**FEDERAL SURPLUS:**

Sheriff Boll and Chairperson Arbach informed the board that they went to Huron and brought back a sheriff car from federal surplus. It was not on the agenda to approve due to a miscommunication, therefore it will be on the next agenda.

**LAW ENFORCEMENT TRAINING:**

Sheriff Boll requested to send jailers to the Police Academy in Pierre to become certified in Law Enforcement. He believes that this would be beneficial to the jail. He stated it would also provide some back-up to the Sheriff’s office for serving papers and warrants that normally would require calling in an officer. The cost to the county would only be paying the employee their hourly wage while at the 13 week training. Discussion was held on the possibility of after certification the employees leaving for employment elsewhere. The matter was tabled until a later date.

**SHERIFF”S TRUST ACCOUNT:**

Pudwill moved and Godkin seconded to remove Duane Mohr from being a signer on the Sheriff’s trust account and adding Thomas Strickland. Voting Aye: 4; Nay 0. The motion was adopted.

**RESOLUTION 2014-12:**

Discussion was held on adopting the resolution declaring necessity and expediency for issuance of general obligation bonds for the purpose of constructing a new jail in Walworth County. Godkin moved to insert 5 million not to exceed 30 years in the resolution. The motion died for lack of a second. There was further discussion which included a large amount of unknowns about the future. Martin moved and Pudwill seconded to table the matter until we find out exactly what information has to go on the ballot from the Secretary of State’s office. Voting Aye: 4; Nay: 0. The motion was adopted.

**WEED BOARD:**

Martin moved and Pudwill seconded to appoint Gordon Huber to the Weed Board in place of Joe Arbach. Voting Aye: 4; Nay: 0. The motion was adopted.

**LANDFILL ISSUES:**

Badten informed the board that Legislative Audit suggested that we transfer our financial assurance funds from the current certificates of deposit to a money market account to allow DENR access the account. Martin moved and Pudwill seconded to do as advised. Voting Aye: 4; Nay: 0. The motion was adopted

**MOBRIDGE HOSPITAL & AMBULANCE:**

Chief Financial Officer Renae Tisdall, Ambulance Director Chuck Hanson & County Health Nurse Shana Friesz met with the board to inform them of the services they provide, thank them for their continued support and request a 3% increase in funds for 2015. Arbach informed them that during the budget meeting a 3% increase was approved. Pudwill moved and Godkin seconded to approve Chairperson Arbach signing the agreement between the Hospital and the County. Voting Aye: 4; Nay: 0. The motion was adopted.

**CULVERT ISSUE:**

David Weleba was in attendance to provide pictures to the board of his yard after the flooding that occurred with the rainfall on June 18th. He would like a new culvert put in at that location. The board told him that they would have the Highway Superintendent check and see if there is anything wrong with the culvert in place and if there was we would look into replacing it. Martin stated that if the water was the same level on both sides of the road then it is not a problem with that culvert, but maybe an issue further down the road.

**COUNTY OWNED PROPERTY:**

Discussion was held on the county owned property in Java. Three property owners submitted appraisals. 2 were $1200.00 and 1 was $1500.00. The board decided to start the bidding on the property at $1200.00 and have the Sheriff sell it after advertising in the legal papers.

**BANK ACCOUNTS:**

Martin moved and Godkin seconded to close the account at Great Western Bank in the amount of $33,346.44 due to inactivity and transfer the funds to the money market account at Bankwest. Voting Aye: 4; Nay: 0. The motion was adopted.

Godkin moved and Martin seconded to close the account at SDFIT in the amount of $4,436.44 due to the amount and little interest it gains. Those funds will also be transferred to the money market account at Bankwest. Voting Aye: 4; Nay: 0. The motion was adopted.

**OLD BUSINESS:**

Hare informed the board that he drafted a letter to send to Goldsmith & Heck regarding the culvert issue on county road 236. The board approved the letter.

The county property that was sold then never paid for by the buyers was discussed. Hare asked the board to hold off on selling the property because Mobridge Economic Development is looking into options for the property that will benefit others.

The lot in Mobridge where a nuisance property was torn down was discussed. Three property owners appraised the property and the appraisals were 2 at $1,000.00 and 1 at $1,100.00. The value was set at $1,000.00 and the board advised Hare to advertise that property with the Java property.

**ADJOURNMENT:**

Godkin moved and Martin seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. August 19, 2014. Voting Aye: 4; Nay: 0. The motion was adopted.

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**DENIS ARBACH, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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