August 1, 2017

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on August 1, 2017 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Melissa Miller, Scott Schilling and David Siemon. Also present was Auditor Rebecca Krein.

Chairperson Siemon called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Schilling moved and Miller seconded that the minutes of the meeting of July 18th, 2017 be approved. Voting Aye: 5; Nay: 0.The motion was adopted.

Houck moved and Holgard seconded that the minutes of the budget meeting of July 18th, 2017 be approved. Voting Aye: 5; Nay: 0.The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Miller seconded that the following claims be paid. Voting Aye: 5; Nay: 0.The motion was adopted.

**GENERAL FUND:**

**COMMISSIONERS:** Lincoln National Life Insurance – life insurance, $34.14; Marco Inc – copier usage contract, $36.53; Mobridge Area Child Protection – Delta dental program, $500.00; SD Counties – commissioners county convention, $875.00; Selby Record – official proceedings, $247.00; Selby Record – 5 CO TV official proceedings, $22.27

**ELECTION:** Marco Inc – copier usage contract, $95.48; McLeod’s Printing & Office – supplies, $133.50; Quill Corporation – supplies, $66.45; Selby Record – election workers ad, $39.68

**AUDITOR:** Connecting Point – offsite backup, $8.75; Lincoln National Life Insurance – life insurance, $15.52; Marco Inc – copier usage contract, $7.79; Midcontinent Communications – internet service, $14.37; SD Counties – Krein county convention, $175.00; Selby Record – deputy auditor ad, $24.00

**TREASURERS:** Connecting Point – offsite backup, $8.75; Lincoln National Life Insurance – life insurance, $15.52; Marco Inc – copier usage contract, $0.74; Midcontinent Communications – internet service, $14.37; SD Counties – Moak county convention, $175.00

**STATES ATTORNEY:** Kristi Brandt – JUV transcripts (4), $68.00; Lincoln National Life Insurance – life insurance, $12.80; Midcontinent Communications – internet service, $14.37; Mobridge Regional Hospital – BA testing (2), $138.00; Venture Communications Coop – phone service, $105.41; West Payment Center – books & bound volumes, $17.76

**COURT APPOINTED ATTORNEY:** Kristi Brandt – JUV transcripts (8), $16.40; Thomas Cogley – services & fees, $1,066.40; Dakota Plains Legal Services – services & fees, $1,591.00; Mark Kroontje – services & fees, $4,601.64

**ABUSED CHILD DEFENSE:** Dakota Plains Legal Services – services & fees, $444.00; Von Wald Law Offices LLC – services & fees, $1,363.49

**COURTHOUSE:** City of Java – water & sewer services, $258.84; Johnson Controls Inc – thermostat remote, $187.80; Lincoln National Life Insurance – life insurance, $7.76; Montana-Dakota Utilities – gas & electricity, $810.62; Schilling Excavation – lawn care contract, $775.00

**DIRECTOR OF EQUALIZATION:** Connecting Point – offsite backup, $8.75; Lincoln National Life Insurance – life insurance, $20.56; Marco Inc – copier usage contract, $20.76; Midcontinent Communications – internet service, $14.37; SDAAO – assessors schools, $600.00

**REGISTER OF DEEDS:** Connecting Point – offsite backup, $8.75; Hal Systems Corporation – quarterly maintenance: Sep-Nov, $292.00; Marco Inc – copier usage contract, $7.79; Midcontinent Communications – internet service, $14.38; SD Counties – Mortenson county convention, $175.00

**VET SERVICE OFFICER:** Leo Rookey, Jr. – postage, folders, & staples, $17.68

**SHERIFF:** Axon Enterprise – taser supplies, $697.32; Jacks Uniforms – glock, $444.00; Jerry’s Pawn Shop – shot gun cleaning, $50.00; Lincoln National Life Insurance – life insurance, $23.28; Midcontinent Communications – internet service, $14.38; Neve’s Uniforms Inc – supplies, $868.42; Quill Corporation – supplies, $26.86; Selby Auto Sales & Service – ’13 Taurus oil change, $65.55; Selby Oil Company – Taurus & Vic oil changes, $105.30; Sodak Sports – supplies for gun, $151.95; Ultramax – ammo, $629.00; Venture Communications Coop – phone & fax, $142.45; Walworth County Sheriff’s Office – deposit tickets, $83.91

**JAIL:** Cash-Wa Distributing – groceries, $1,488.05; Dady Drug – supplies, $7.08; Dominiks Equipment – cooler, $1,600.00; Drs. McClellan & Swanson – 63001262, $138.19; Patty Dunwoody – Menards shelves, $203.36; Hughes County Finance Office – prisoner boarding-JUV June, $660.00; Intoximeters – supplies, $160.00; Lincoln National Life Insurance – life insurance, $54.32; Merkel’s Foods – groceries, $1,337.06; Mobridge Hardware – trash can, $27.98; Mobridge Manufacturing Inc – repairs & maintenance, $1,632.25; Montana-Dakota Utilities – gas & electricity, $1,189.88; Phoenix Supply – supplies & personal care, $632.58; Quill Corporation – supplies, $191.46; Redwood Toxicology – I cups, $195.00; Rieker Electric – service on dryer, $124.44; Runnings Supply Inc – supplies, $124.95; SD Dept of Public Safety – teletype service (6 months), $2,340.00; Servall Uniform & Linen – mops & mats, $55.36; Stoicks Food Center – groceries & personal care, $148.90; The Support Circle – medical care, $625.00; Venture Communications Coop – phone & fax, $191.73; Western Detention – keys, $105.54

**CORONER:**

**EMERGENCY & DISASTER:** Lincoln National Life Insurance – life insurance, $3.88; Midcontinent Communications – internet service, $7.19; Western Communications Inc – radio maintenance, $21.60

**SUPPORT OF POOR:**

**MENTAL ILLNESS BOARD:**

**PARKS:**

**EXTENSION:** Lincoln National Life Insurance – life insurance, $7.76; Midcontinent Communications – internet service, $14.38

**WEED CONTROL:** Lincoln National Life Insurance – life insurance, $3.88; Marco Inc – copier usage contract, $0.19; Midcontinent Communications – internet service, $7.19; Northern Plains Cooperative – chemical, $509.50; Van Diest Supply Company – chemical, $1,086.15; Western Communications Inc – radio maintenance, $8.80

**RD & BR:** Butler Machinery Co – supplies/parts, $1,162.27; City of Java – Java shop July water, $18.00; Farnam’s Genuine Parts – supplies, $95.52; John Deere Financial – supplies/parts, $6.93; Lincoln National Life Insurance – life insurance, $64.40; Midwest Pump & Tank – repair on fuel tanks, $1,467.72; Mobridge Hardware – supplies/parts, $19.35; Mobridge Manufacturing Inc – supplies, $25.00; Montana-Dakota Utilities – July electric Selby shop, State shop, & Mobridge shop, $157.99; SD Counties – Goetz county convention, $175.00; Selby Auto Sales & Service – supplies, $173.15; Selby Oil Company – tire repair (2), $41.00; Servall Uniform & Linen – rags/rugs, $66.5; Share Corporation – supplies, $332.50; Slater Oil & LP Gas – 4000 GAL #2 diesel @ 1.71/GAL, $6,840.00; Stoicks Food Center – supplies, $23.53; Western Communications Inc – radio maintenance, $135.90

**DOMESTIC ABUSE:** Bridges Against Domestic Violence – grants to other entities, $1,148.00

**SOLID WASTE:** Burski Excavating, Inc – cell construction, $96,000.00; Cardmember Service – firehose nozzles, $370.72; Lincoln National Life Insurance – life insurance, $31.04; Marco Inc – copier usage contract, $3.89; Mobridge Hardware – hardware/supplies, $26.71; Quill Corporation – office/cleaning supplies, $319.57; Runnings Supply Inc – supplies, $745.51; SD Federal Property Agency – supplies, $1,677.00; Servall Uniform & Linen – mat rental, $39.32; Sheehan Mack Sales & Equipment – supplies, $421.26; Western Communications Inc – radio maintenance, $9.30

**PARTIAL PYMTS FUND:** Walworth Co Treasurer – $2,014.29

**5 CO TV DIST FUND:** FEM Electric Assoc – electricity, $82.19; Zuber Refrigeration – repairs & maintenance, $3,350.80

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

 **WALWORTH COUNTY**

 **JUNE-17**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $2,996.58**

**CHECKS TOTAL $18,340.80**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $21,337.38**

**SAVINGS ACCOUNT BALANCES**

 **BANKWEST MONEY MARKET SAVINGS $3,881,144.61**

**BANKWEST LANDFILL MONEY MARKET $881,232.24**

 **INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00**

 **GRAND TOTAL CASH AND BALANCES $7,033,714.23**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $3,256,638.51**

**SPECIAL REVENUE FUNDS:**

 **ROAD AND BRIDGE FUND $1,335,138.04**

 **911 SERVICE FUND $15,254.67**

 **FIRE PROTECTION FUND $-1,852.29**

 **EMERGENCY AND DISASTER FUND $4,215.49**

 **DOMESTIC ABUSE FUND $1,148.00**

 **24/7 SOBRIETY PROGRAM FUND $7,282.18**

 **MODERNIZATION & PRESERVATION RELIEF FUND $33,828.54**

 **DARE PROGRAM FUND $672.82**

**ENTERPRISE FUNDS:**

 **SOLID WASTE (LANDFILL) FUND $1,748,826.35**

**TRUST AND AGENCY FUNDS $631,404.13**

 **GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $7,032,556.44**

**COUNTY HEALTH NURSE:**

Schilling moved and Holgard seconded to allow Chairperson Siemon to sign the contract for the County Health Nurse with a payment for 2018 of 37,050. Voting Aye: 5; Nay: 0. The motion was adopted.

**WILDLAND RESOLUTION:**

Curt Rawstern met with the board to discuss the duties of the coordinator for the Wildland Resolution appointment. He stated he would like to know when he is being appointed for a position and would like a description of the position. HE will check with the state and find out exactly what the position consists of and report back the board.

**PARTIAL PAYMENTS:**

Vetal Frazier met with the board requesting to make partial payments on his taxes. The board informed him that there are county liens that need to be paid off first and they would give him until November to pay them off before starting any proceedings for tax deed. IF he pays the county liens off then they will consider partial payments on his taxes.

**JAIL OPERATIONS STUDY:**

Houck moved and Miller seconded to allow Chairperson Siemon to sign a contract with Brad Hompe for phase one if the jail operations study at a cost of $3500. Roll call vote requested as follows: Houck – Aye; Schilling – Nay; Siemon – Aye; Miller – Aye; Holgard – Aye. The motion was adopted.

**BUDGET MEETING:**

The board went through the budget requests for 2018 and made adjustments as needed. The main discussion was on salaries. Holgard moved and Schilling seconded to approve a pay increase of 1.5% for all county employees. Voting Aye: 5; Nay: 0. The motion was adopted.

**ADJOURNMENT:**

Holgard moved and Miller seconded that the Board of County Commissioners adjourn until the hour of 9:00 am August 15, 2017. Voting Aye: 5; Nay: 0.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**DAVID SIEMON, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_