July 12, 2016

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on July 12, 2016 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Scott Schilling, Kevin Holgard, and David Siemon via phone. Also present was Auditor Rebecca Krein.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Houck seconded that the minutes of the meeting of June 28, 2016 be approved. Voting Aye: 4; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Holgard seconded that the following claims be paid. Voting Aye: 4; Nay: 0. The motion was adopted.

**COMMISSIONERS:**  City of Mobridge – water service @ 306 2nd Ave West, $10.50;Lincoln National Life Ins.- life insurance, $26.02; Marco INC – maintenance contract, $227.89; Mobridge Tribune – publishing, $614.82; Selby Record – publishing, $509.53

**ELECTIONS:** Akaska Development Corporation- rent for polling precinct 1, $25.00; Cardmember- postage, $47.00; City of Hoven- rent for polling precinct 8, $25.00; City of Mobridge- rent for polling precinct 4,5,6,7,10, $100.00; Glenham Fire Department- rent for polling precinct, $25.00; Java Community Boosters- rent for polling precinct 2, $25.00; Mobridge Tribune – publishing, $535.03; Payless Foods- supplies, $22.40; Selby Record – publishing, $99.54; Selby Senior Citizens- rent for polling precinct 3, $25.00

**COURTS:** Paul Chase- services, $55.88; Bertha Hahne- services, $66.80; Jean Badure- services, $66.80; Duane Mohr- services, $66.80; Monica Olson- services, 66.80; Jayne Richards- services, $66.80; Dora Weideman- services, $50.84; Susan Yost- services, $66.80

**AUDITOR:** Cardmember- postage, $101.18; Lincoln National Life Ins.- life insurance, $14.26; Midcontinent Communications – internet service, $13.13;

**TREASURER:** Cardmember- postage, $211.95; Eagle Eye Security- wiring for computers, $386.31; Lincoln National Life Ins.- life insurance, $14.26; Midcontinent Communications – internet services, $13.13

**STATES ATTORNEY:** Bormann Law – services,$882.40; Kristi A Brandt – JUV services, $142.80; Cardmember- postage, $8.11; Connecting Point- support work, $80.00; Lincoln National Life Ins.- life insurance, $14.26; Midcontinent Communications – internet service, $13.13;Mobridge Regional Hospital- services, $130.00; Mobridge Tribune- publishing, $16.58; SD Dept of Revenue – services, $240.00

**COURT APPT. ATTY:** Thomas Cogley- services, $1,299.00; Mark Kroontje- services, $139.00; Von Wald Law- services, $204.99

**ABUSED CHILD DEFENSE:** Von Wald Law- services, $247.50

**COURTHOUSE:** Cam Wal Electric- maintenance, $486.84; Cardmember- supplies, Oreck floor machine, $416.56; City of Selby - utilities, $87.55; Hase – repair, $29.15; Heartland Waste – utilities, $135.00; Lincoln National Life Ins.- life insurance, $7.13;Montana-Dakota Utilities – utilities, $853.35; Quill – supplies, $275.94; Servall – rentals, $43.03

**DOE:** Cardmember- postage, $46.24; Holiday Inn- lodging, $258.83; Deborah Kahl- travel expense, $195.88; Lincoln National Life Ins.- life insurance, $21.39; Midcontinent Communications – internet services, $13.13; Shortys – supplies, $13.72

**REGISTER OF DEEDS:** Cardmember- postage, $44.81; Lincoln National Life Ins. - life insurance, $14.26; Midcontinent Communications – internet services, $13.12

**VET SERVICE OFFICER:** Vilas- supplies, $4.19; West River Telecommunications- phone service, $35.29

**SHERIFF:**  Cardmember- postage, $6.25; City of Selby- utilities, $256.49; Graham Tire Aberdeen- supplies, $393.16; Lincoln National Life Ins.- life insurance, $21.39; Mobridge Hardware- supplies, $260.03; Selby Oil – repairs, $76.00; Western Communications INC – radio service, $21.60

**JAIL:** Cardmember- supplies, postage, $749.89; Patty Dunwoody- services, $66.36; Family Pharmacy INC- supplies, $48.04; Fays Refrigeration & Heating- parts, $2,370.00; Lincoln National Life Ins.- life insurance, $71.30; Merkels- supplies, $4,748.09; Marissa Mickelson- services, $140.28; Mobridge Climate Control- Repairs & Maintenance, $2,799.00; Mobridge Manufacturing INC- services, $350.00; Mobridge Tribune- publishing & supplies, $162.35; Phoenix Supply – supplies, $2,239.31; Runnings- supplies, $83.16; Servall Uniform & Linen – mats & mops, $53.23; Stoicks- supplies, $753.44

**EMERGENCY & DISASTER:** Midcontinent Communications – internet service, $6.56

**SUPPORT OF POOR:** Cardmember- postage, $6.24

**AMBULANCE:** Selby Ambulance Service Inc. - Allocation, $14,750

**MENTAL HEALTH CENTER:** Northeastern Mental Health- Grants to other entities, $15,500.00

**EXTENSION:** Cardmember- postage, $43.94; Lincoln National Life Ins. - life insurance, $7.13; Midcontinent Communications – internet service, $13.12

**WEED CONTROL:** Lincoln National Life Ins.- life insurance, $7.13; Midcontinent Communications – internet service, $6.56; Shorty’s One Stop – gasoline, $133.58; Western Communications – radio service, $8.80;

**PLANNING & ZONING:** Mobridge Tribune – publishing, $13.78; Selby Record – publishing, $12.71;

**RD & BR:** Butler Machinery Co – supplies, $2,308.15; Cam Wal – utilities, $45.84; Central Diesel Sales INC – supplies, $310.21; City of Java – water service @ Java Shop, $18.00; City of Mobridge – water & sewer @ Mobridge shop, $48.38; City of Selby – water & sewer service, $63.24; Dakota Fluid Power Inc.- repair, $1,232.05; Farnams – supplies, $137.95; Great Western Tire Inc.- supplies, $3,560.00; GTC- supplies, $52.58; Heartland Waste Management Inc.- service, $50.00; Hoven Coop Service Company- gasoline, $1,986.56; Jensen Rock & Sand – supplies, $845.00; John Deere Financial- supplies, $662.26; Kens Western Lumber – supplies, $3.20; Lincoln National Life Ins.- life insurance, $64.17; Montana-Dakota Utilities – electricity @ Mobridge, Selby & State shop, $207.69; North Central Farmers Elevator – fuel, $1,085.90; North Star Energy – supplies, $180.00; Runnings – supplies, $124.97; Selby Auto Sales & Service – supplies, $189.03; Servall Uniform & Linen – mats, $42.80; Share Corp – supplies, $524.50; Shorty’s One Stop – gasoline, $855.01; Valley Telecomm – utilities, $39.99; West River Telecomm – utilities, $33.31; Western Communications INC – radio service, $135.90;

**COMMUNICATION CENTER:** City of Mobridge- 911 surcharge, $25,734.56

**SOLID WASTE:** Ryan Badten- service, $90.72; Butler Machinery Co – maintenance, $1,697.82; Cam Wal – utilities, $184.32; Cardmember – supplies, $103.23; Central Diesel – supplies, $41.40; Lincoln National Life- life insurance, $28.52; Lucky’s Gas- gasoline, $299.53; Runnings - supplies, $298.69; SD Dept of Environment –tonnage fee, $1,221.00; Servall Uniform & Linen – mats, $56.73; Shortys One Stop- gasoline, $104.81; Tri- State Water- rental, $92.50; Valley Telecomm – utilities, $127.73; WEB – utilities, $82.25; Western Communications INC – radio service, $9.30;

**PARTIAL PAYMENTS FUND:** Walworth County Treasurer- AHF partial payments, $1,941.51

**5 CO TV DIST:** Cam Wal – utilities, $1,321.44; FEM Electric Assoc. – electricity, $89.41

 As required by SDCL 6-1-10, the June payroll paid by department was as follows: Commissioners - $7,335.09; Auditor - $8,828.81; Treasurer - $10,829.43; States Attorney - $13,657.62; Court House - $1,547.37; Director of Equalization – $12,175.32; Register of Deeds - $8,876.70; Veterans Service Officer - $1,268.50; Sheriff - $17,358.35; Jail - $49,568.89; Emergency & Disaster - $2,419.05; Poor - $516.79; Other Health - $112.33; Extension - $1,973.63; Weed & Pest - $2,357.40; Zoning – $218.82; Highway - $51,051.27; Landfill- $20,341.02; 5 County TV Translator District - $1,033.44;

**WEED & PEST/EMERGENCY MANAGEMENT:**

Discussion was held on purchasing a pickup for the weed department. The board advised Thompson to find out exact costs on fixing the transmission on the current pickup and present it at the next meeting.

Thompson informed the board that Roger Walker would be interested in helping spray mosquitos when needed if he can get the cost of his license covered. The board advised Thompson to discuss the wage of $12.36 per hour with Walker and let them know if he is interested.

Badten suggested to the board that they charge $23.50 per hour plus labor, mileage and chemical to rent out the mosquito machine.

Discussion was held on the burn ban and the board decided to keep it off due to the recent rainfall.

Thompson also informed the board that weed complaint letters have been mailed out.

**HIGHWAY ISSUES:**

 Goetz informed the board that the Swan Creek Road project will be paved instead of Chip Sealed. SDGF&P has offered to pay half of the County’s share of the project which is $302,500 for them. Our cost of $302,500 will be due the beginning of 2018. They will hold community meetings prior to construction.

County road 319 was discussed. The possibility of cooperating with the City of Selby, Northern Plains, and the County to pave 500 ft. of the road. A private party spoke to Commissioner Schilling and stated he would also help with the cost.

**COURTHOUSE REPAIRS:**

Discussion was held on the floors on the third floor of the courthouse. The board advised Holder to continue with the plan of fixing the hardwood and replacing the carpet.

**AUDIT ENGAGEMENT LETTER:**

Chelsey Siebrands with South Dakota Department of Legislative Audit introduced herself to the board and requested the chairman sign the engagement letter. She informed the board the audit has started and the cost is $63.50 per hour.

**COUNTY ASSISTANT/LANDFILL ITEMS:**

Badten provided the board with a new tipping fee schedule. He increased the contaminated soil from $6.16 per ton to $10.00 per ton. Tire Shreds from $20.00 per ton to $37.00 per ton. Sewer sludge increased from $5.00 per ton to $37.00 per ton. Established a fee for petroleum contaminated water of $48.00 per ton. Decreased bulk tires from $350.00 per ton to $250.00 per ton.

 Badten informed the board he received a recommendation from the South Dakota Public Assurance Alliance that the fire escape at the jail be replaced. This will be on the next agenda for approval.

**LAW ENFORCEMENT RECORDS MANAGEMENT:**

Discussion was held on the need for a law enforcement records management program. Houck moved and Siemon seconded to approve the purchase. Voting Aye: 2; Nay: 2. The motion failed. The board advised Boll to request the program in his budget for 2017.

**INSURANCE:**

Linda Gosch from Farm Bureau and Jesse Konold from Key Insurance met with the board to explain some health insurance options.

**MOBRIDGE CLIMATE CONTROL:**

The county received the bill from Fay’s Refrigeration for $2,370.00. Due to a motion made at the June 6th meeting the difference of the Mobridge Climate Control bill received and the amount Fay’s billed will be payed to Mobridge Climate Control which is $2,799.00.

**BUDGET MEETING:**

A meeting has been scheduled for July 25th at 9:00 A.M. to discuss the 2017 budget.

**ADJOURNMENT:**

Holgard moved and Martin seconded that the Board of County Commissioners adjourn until the hour of 9:00 am July 21, 2016. Voting Aye: 4; Nay: 0.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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