June 23, 2015

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on June 23, 2015 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Duane Martin, Jim Houck and David Siemon. Also present were Auditor Rebecca Krein and State’s Attorney James Hare.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Houck moved and Siemon seconded that the minutes of the meeting of June 9, 2015 be approved. Voting Aye: 4; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Siemon seconded that the following claims be paid. Voting Aye: 4; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Lincoln National Life Ins – life insurance, $2.13; Marco Inc – maintenance contract, $8.94; Mobridge Tribune – subscription, $42.00; Venture Communications Coop – phone service, $45.32;

**COURTS:** Stoicks Food Center – supplies, $23.64;West Payment Center – information charges, $2,118.46;

**COURT APPOINTED ATTORNEY:**

**ABUSED CHILD DEFENSE:**

**AUDITOR:** Connecting Point – replacement battery, $42.75;Lincoln National Life Ins – life insurance, $14.26; Marco Inc – maintenance contract, $5.37; Venture Communications Coop – phone & fax service, $63.86;

**ELECTIONS:**

**TREASURER:** Connecting Point – replacement battery, $42.75; Lincoln National Life Ins – life insurance, $14.26; Marco Inc – maintenance contract, $8.36; Venture Communications Coop – phone & fax service, $98.89;

**STATES ATTORNEY:** Connecting Point – toner cart, $186.00; Grand River Casino & Resort – room & food for expert witness, $124.67; Lincoln National Life Ins – life insurance, $14.26; Lutheran Social Services of SD – psychiatric evaluation, $244.45; Mobridge Regional Hospital – blood alcohol draws, $780.00; Mobridge Tribune – summons & hearing, $49.27; SD Department of Revenue – ethyl alcohol, $280.00; Teton Times – legal notice, $51.20; Venture Communications Coop – phone service, $155.93;

**COURTHOUSE:** Lincoln National Life Ins – life insurance, $7.13; Menards – supplies, $4.98; Stoicks – supplies, $5.49;

**DIRECTOR OF EQUALIZATION:** Best Western Yankton – lodging, $510.00; Connecting Point – replacement battery, $42.75; Jill Hoogeveen – meal expense, gasoline, $55.75; Deborah Kahl – meal expense, $18.00; Lincoln National Life Ins – life insurance, $21.39; Marco Inc – maintenance contract, $11.34; Venture Communications Coop – phone & fax service, $53.24;

**REGISTER OF DEEDS:** Connecting Point – replacement battery, $42.75; Lincoln National Life Ins – life insurance, $14.26; Marco Inc – maintenance contract, $7.54; Quill Corporation – toner, $207.97; Venture Communications Coop – phone & fax service, $50.89;

**VET SERVICE OFFICER:** West River Telecommunications – phone service, $36.95;

**SHERIFF:** Graham Tire Aberdeen – tires, $820.16; Lincoln National Life Ins – life insurance, $21.39; Quill Corporation – toner, $165.98; Venture Communications Coop – phone & fax service, $115.16;

**JAIL:** Lincare – lost warrant, $109.78; Lincoln National Life Ins – life insurance, $67.02; Bobbi Noess – blood alcohol draw, $65.00; Pennington County Jail – transport, $132.65; Quill Corporation – cleaning supplies, paper products, toner & supplies, $403.65; Andrea Sandmeier – blood draws, $130.00; Stoicks Food Center – groceries, $4.05; Venture Communications Coop – phone, fax & internet service, $230.02;

**CORONER:** Ripley Funeral Home DBA – body bags, $353.70;

**EMERGENCY & DISASTER:** Lincoln National Life Ins – life insurance, $3.57; Quill Corporation – toner, $47.00; Venture Communications Coop – radio service, $30.10;

**SUPPORT OF POOR:** Brenda DeToy – mileage expense, $92.50; Venture Communications Coop – phone & fax service, $26.48;

**MENTALLY ILL:**

**DEVELOPMENTALLY DISABLED:** SD Department of Revenue – service, $60.00;

**MENTAL ILLNESS BOARD:** Yankton County Sheriff’s Office - #C201501850, $25.00;

**EXTENSION:** Brenda DeToy – 4-H supplies, $19.82; Lincoln National Life Ins – life insurance, $7.13; Venture Communications Coop – phone service, $37.96;

**WEED CONTROL:** Lincoln National Life Ins – life insurance, $3.56; Marco Inc – maintenance contract, $36.21; Quill Corporation – toner, $46.99;

**PLANNING & ZONING:** Harley Brockel – lost warrant, $152.38; Marco Inc – maintenance contract, $2.56; Quill Corporation – receipt books, $89.78;

**RD & BR:** Lincoln National Life Ins – life insurance, $64.17; Marco Inc – maintenance contract, $.34; Montana-Dakota Utilities – electricity @ Java Shop, $20.75; Venture Communications Coop – phone, fax & internet service, phone @ Java shop, $265.72;

**SOLID WASTE:** Cam Wal Electric Cooperative – electricity, $181.03; Dakota Radio Group – clean up days ad, $200.00; Fire Safety First – annual inspection, recharges, chemical, fire extinguisher, supplies, $191.20; Jensen Rock & Sand Inc – oversize rock, $2,928.50; Johnstone Supply – freon recovery unit, line piercing tool, supplies $718.96; Lincoln National Life Ins – life insurance, $28.52; Lucky’s Gas & More – gasoline, $127.83; Marco Inc –maintenance contract, $.34; Premier Equipment – motor grader hose, $113.86; Quill Corporation – toner, paper, supplies, $476.15; Sheehan Mack Sales & Equipment – oil, $555.32;

**STATE ACCOUNT FUND:** SD Department of Revenue – Motor Vehicle, ROD & Vital Record fees, $117,739.53;

**SCHOOL DIST FUND:** Cortrust Bank – May 2015 apportionment, $33,581.77; Hoven School District – May 2015 apportionment, $6,461.14; Dacotah Bank – May 2015 apportionment, $229,138.58; Bank West – May 2015 apportionment, $82,953.98;

**CITIES AND TOWNS FUND:** City of Mobridge – May 2015 apportionment, $101,541.90; BankWest – May 2015 apportionment, $8,709.56; Dacotah Bank – May 2015 apportionment, $2,741.14; Bank of Hoven – May 2015 apportionment, $166.72;

**PARTIAL PAYMENTS FUND:** Walworth County Treasurer – partial payments, $2,495.17;

**SALE/EXCISE TAX FUND:** SD State Treasurer – city sales tax, state sales tax, $175.20;

**5 COUNTIES TV DISTRICT FUND** – Marco Inc – maiantenance contract, $1.31;

**JAVA FIRE DIST FUND:** Bank West – May 2015 apportionment, $345.79;

**BOWDLE FIRE DIST FUND:** Bowdle Rural Fire District – May 2015 apportionment, $646.14;

**SOUTH RIVERVIEW ROAD DIST:**

**BANK FRANCHISE TAX APPORTIONMENT:** Cortrust Bank, $5,160.82; City of Mobridge, $15,824.42; Bank West, $49,023.50; Hoven School District, $3,766.50; Dacotah Bank, $42,396.31; Walworth County, $39,733.43;

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

 WALWORTH COUNTY

 May-15

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $1,191.10

CHECKS TOTAL $26,499.49

CASH ITEMS

NSF CHECKS $580.77

TOTAL CASH ON HAND $28,271.36

SAVINGS ACCOUNT BALANCES

 BANKWEST MONEY MARKET SAVINGS $2,997,806.40

BANKWEST LANDFILL MONEY MARKET $471,580.61

CERTIFICATES OF DEPOSIT

 INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00

 LANDFILL POST CLOSURE--CERTIFICATES OF DEPOSIT $164,939.43

 LANDFILL CELL CLOSURE--CERTIFICATES OF DEPOSIT $176,813.01

 GRAND TOTAL CASH AND BALANCES $6,089,410.81

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $2,921,857.10

SPECIAL REVENUE FUNDS:

 ROAD AND BRIDGE FUND $623,652.33

 911 SERVICE FUND $36,875.35

 FIRE PROTECTION FUND $1,614.32

 EMERGENCY AND DISASTER FUND $4,215.49

 DOMESTIC ABUSE FUND $2,460.01

 24/7 SOBRIETY PROGRAM FUND $1,133.90

 MODERNIZATION & PRESERVATION RELIEF FUND $18,226.28

 DARE PROGRAM FUND $1,025.04

ENTERPRISE FUNDS:

 SOLID WASTE (LANDFILL) FUND $1,427,475.48

TRUST AND AGENCY FUNDS $1,048,432.18

 GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,086,967.48

**JAVA PROPERTY:**

 Badten informed the board that he spoke with the city of Java and they stated there is not enough room in their pit for the rubble if the county takes down the building on Main Street. The board advised Badten to check with the state about putting it in the county’s old pit that is no longer used. The cost to haul the rubble to the landfill would be significant due to the distance and amount of loads it would take. Martin suggested that Badten visit with the city again since they have other properties they will need to dispose of so they will have to come up with a solution for them as well.

**ZONING MEETING:**

Badten informed the board that the next zoning meeting will be on July 9th at 10:00 a.m. Eric Senger from NECOG will be in attendance to discuss the county zoning ordinances and Badten would like some commissioners to attend.

**HIGHWAY ISSUES:**

Houck requested that Goetz look into getting signal lights and gates for the railroad crossing on Revheim Road. He stated due to the trees it is hard to see if a train is coming when driving a semi. SDDOT informed her that this would be an STP project and the county would have to pay 10% of the cost. The cost could be anywhere between $250,000 and $300,000, which would make the county’s cost $25,000 to $30,000. The decision would have had to been made at this meeting. Some commissioners questioned if that would even help. The board decided to wait on this issue until next year to allow more research.

 Goetz informed the board that Elmer Greger will be taking a hill down and improving a section line at his cost and requested the county provide a culvert. The board advised her to go ahead since the cost will be minimal to the county.

 **GRAVEL CRUSHING:**

Bid opening was held on the gravel crushing at the Houck pit. Jensen Rock and Sand bid, $3.55 per ton. Morris Construction bid, $3.35 per ton. Brownlee Construction bid, $3.85 per ton. Houck moved and Siemon seconded to accept the bid from Morris Construction. Roll call vote requested, Houck – Aye, Siemon – Aye, Martin – Nay. The motion was adopted.

**ALCHOLIC BEVERAGE LICENSE:**

Siemon moved and Houck seconded to approve the alcoholic beverage license for Mudline Adventures, DBA New Evarts Resort. Voting Aye: 4; Nay: 0. The motion was adopted.

 Siemon moved and Houck seconded to approve the alcoholic beverage license for Hoven Country Club. Voting Aye: 4; Nay: 0. The motion was adopted.

 Siemon moved and Houck seconded to approve the alcoholic beverage license for Bridge City Marina. Voting Aye: 4; Nay: 0. The motion was adopted.

**WEED PICKUP SPRAYER:**

Bid opening was held for the surplus pickup sprayer. The board received one bid of $150.00. Schilling moved and Houck seconded to reject the bid. Voting Aye: 4; Nay: 0. The motion was adopted.

**PLAT:**

 Houck moved and Siemon seconded to approve the plat of Lot 1, Tract 1, Moon 2nd Addition located in the E2 NE4, Section 25, T124N, R78W, 5th P.M., Walworth County South Dakota. Voting Aye: 4; Nay: 0. The motion was adopted.

**GROW SOUTH DAKOTA:**

Maureen Nelson from GROW South Dakota met with the board to update them on the services they have provided to Walworth County residents over the past year and request funding for 2016. The board will address the request at budget time.

**PARTIAL PAYMENTS REQUEST:**

Houck moved and Siemon seconded to allow partial payments of $400.00 per month for record #5501, 5502 & 5733. Voting Aye: 4; Nay: 0. The motion was adopted.

**OHE APPEAL:**

 Hare informed the board that he received information from a lender regarding the appraisal completed on the Larson property. It stated that the value of $72,000 did include the garage and based on that Hare does not think the county would have a good case in Pierre. Houck moved and Martin seconded to set the value the same as the appraisal. Voting Aye: 4; Nay: 0. The motion was adopted.

**JAIL ISSUES:**

Siemon moved and Houck seconded to approve the wage of Ronnie Ducheneaux as full time correction officer of $13.71 per hour. Voting Aye: 4; Nay: 0. The motion was adopted.

 Houck moved and Siemon seconded to approve the wage of Nick Bratland as part time certified correction officer of $14.71 per hour. Voting Aye: 4; Nay: 0. The motion was adopted.

**NORTH EASTERN MENTAL HEALTH:**

Amy Serfling met with the board to update them on the services provided to Walworth county residents this past year and to request funding for 2016. Martin stated that he would like to see what other counties provide each year for funding. Serfling will get the information to Krein to distribute and address the request at the budget meeting.

**ABATEMENTS:**

 Siemon moved and Houck seconded to approve an abatement for record #6590 of $1,900.83. Voting Aye: 4; Nay: 0. The motion was adopted.

 Houck moved and Siemon seconded to approve an abatement for record #8596 of $249.90. Voting Aye: 4; Nay: 0. The motion was adopted.

 Martin moved and Siemon seconded to approve an abatement for record #6604 of $278.11. Voting Aye: 4; Nay: 0. The motion was adopted.

**SALARY SCHEDULE:**

 Siemon questioned the salary schedule and suggested that we implement pay levels. Currently the only thing the county has is longevity for all full time employees except elected officials. Krein provided the salary schedule for all employees to the board to review and this will be discussed at a later date.

 Siemon also questioned the way the overtime is calculated for the jail employees. He stated that he thinks this may not be correctly calculated. He stated he contacted the South Dakota Department of Labor regarding the issue and would like Krein to contact them as well to discuss the process. Krein will contact them and report at the next meeting.

**OLD BUSINESS:**

Houck asked if we are going to implement the new personnel policy. The board agreed to wait until a new commissioner has been appointed for District 2.

**NEW BUSINESS:**

Martin stated he would like to try changing the meetings to the evenings. He stated he believes there would be way more interest in county government and more of the public could attend. There was also suggestions of 1:00 p.m. instead of 9:00 a.m. This will also be addressed after a commissioner has been appointed.

**ADJOURNMENT:**

Siemon moved that the Board of County Commissioners adjourn until the hour of 9:00 a.m. July 7, 2015. Voting Aye: 4; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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