June 19, 2018

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on June 19th, 2018 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, David Siemon, Marion Schlomer and Scott Schilling. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**ROAD AND CULVERT ISSUES:** Many taxpayers met with the board to discuss the road, culvert and ditch issues due to the recent flooding. Goetz informed them that FEMA was here, Governor Daugaard declared an Emergency Disaster and sent it to President Trump. Steve Zabel requested that a box culvert be installed at his location. He stated this is the second time the current culverts failed to keep up. Vaughn Thorstenson requested work completed on culverts also. Carroll Rau requested the debris get cleaned out of the ditches. No action was taken at that time.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

 There was no old or new business to report. Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

 There was no old or new business to report. Holgard moved Schlomer seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**MINUTES:**

Schlomer moved and Holgard seconded the minutes of the meeting of May 23rd, 2018 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Schlomer seconded the minutes of the meeting of June 8th, 2018 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Siemon seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Kevin Holgard – Meeting Mileage, $54.18; Jim Houck – Meeting Mileage, $84.00; Marco – Copier Usage, $67.23; Marion Schlomer – Meeting Mileage, $89.88; Mobridge Tribune – 1yr Subscription, $44.00; Davis Siemon – Mileage, $89.88; Venture Comm – Phone Service, $64.60

**ELECTIONS:** Alexis Hoisington – Election worker, $242.68; Amanda Silbernagel – Election Mileage, $79.80; Arlys Brown - Election Worker, $246; Audrey Lesmeister – Election Worker, $242.68; Barb Raba – Tabulating Board, $67.50; Barb Fiedler – Election Worker, $260.28; Patti Bauman – Tabulating Board, $67.50; Becky Walth – Tabulator Board, $89.28; Becky Witlock – Election Worker, $276.44; Bertha Diaz – Election Worker, $220.00; Bonita May – Election Worker, $242.68; Bonnie Larson – Election Worker, $268.68; Boyd Miller – Election Worker, $269.32; Carmen Chase – Election Worker, $242.68; Carol Godkin – Election Worker, $285.68; Cindy Schock – Election Worker, $283.36; Connie Frailing – Election Worker, $246.00; Darlene Jensen – Front Book, $195.00; Devonne Schuh – Election Worker, $221.00; Dollie Jensen – Front Book, $195.00; Donna Pfitzer – Election Worker, $236.12; Donna Sherwood – Election Worker; $242.68; Elsie Wohl – Election Worker, $242.68; $36.11, Election Media, $2,685.02; Gladys Schilling – Election Worker, $261.82; James Spiry – Election Worker, $234.28; Jan Brockel – Resolution Board, $73.38; Jerry Weischedel – Election Worker, $221.00; Jill Dunbar – Election Worker, $220.00; Judy Thorstenson – Election Worker, $220.00; Katherine Knudson – Election Worker, $242.68; Leah Holder – Media Liaison, $75.00; Lois Wolf – Election Worker, $241.72; Lorraine Kightlinger – Resolution Board, $67.50; Lou Ann Ingle – Election Worker, $307.82; Margie Arbach – Election Worker, $310.60; Marilyn Karst – Election Worker, $257.80; Marilyn Schlekeway – Election Worker, $195.00; Marty Fiedler – Election Worker, $209.28; Mobridge Tribune – Election Worker Ad, $610.53; Nancy Kindel – Tabulating Board, $67.50; Quill – Labels, $90.30; Wadena Sieler-Colbert – Election Worker, $226.72; Cardmember – Postage, $6.34; ES&S – Election Supplies, $3,532.51; Eva Cagnones – Election Day Mileage, $6.72; Rebecca Krein – Election Day Mileage, $26.46; Marco – Copier Usage, $80.26; Mcleods – Voter Instruction Posters, $112.20

**COURTS:** Thomson-Reuters –Subscription, $64.58, Downloaded Charges, $317.30, Database Charges, $2,135.07, Books & Bounds Volumes, $18.65; Cardmember – Rolls of Stamps, $300.00

**AUDITOR:** Cardmember – Postage Service, $6.25, Roll of Stamps, $50.00, Postage, $184.70; Eva Cagnones – Deputy Training Mileage, $73.92; Rebecca Krein – SDACO Workshop Meal Expense, $36.00, Mileage, $73.92; Marco – Copier Usage, $3.57; Venture Comm – Phone Service, $45.44, Fax Service, $.69

**TREASURER:** Cardmember – Postage Service, $6.25, Postage, $54.87, Rolls of Stamps, $300.00, SDACO Workshop N. Moak, $126.00; Marco – Copier Usage, $3.57; Venture Comm – Phone Service, $71.66, Fax Service, $2.49

**STATES ATTORNEY:** Cardmember – Postage Service, $6.25, Postage, $253.90; Connecting Point – Support Work, $50.00; Brenda Detoy – DSS Staffing Meeting Mileage, $44.10; Mobridge Regional Hospital – BA/Draws, $276.00; Mobridge Tribune – Real Estate Public Auction Ad, $112.80; Quill – Office Supplies, $83.97; SD Dept. of Revenue – BA/Draws, $210.00; Venture Comm – Phone Service, 112.86

**COURT APPT ATTY:** Mark Kroontje – Services, $2,921.99

**ABUSED CHILD DEFENSE:** Kristi Brandt – Services, $27.00

**COURTHOUSE:** Heartland Waste – Garbage Service, $105.00, Grass Pickup Service, $30.00; Oahe Landscapes – Sprinkler System Repair, $268.45; Runnings – Buffer Supplies, $59.62; Servall – Rug Rental, $39.73

**DOE:** Cardmember – Postage Service, $6.25, Postage, $16.92, Workshop Lodging Pudwill, $399.48; Marco – Copier Usage, $1.78; Greg Pudwill – Sturgis Meeting Mileage, $196.56, Meal Expense, $56.00; Venture Comm – Phone Service, $59.66

**ROD:** Cardmember – Postage Service, $6.25, Postage, $74.22, SDACO Workshop M. Mortenson, $146.00; Marco – Copier Usage, $10.70; Venture Comm – Phone Service, $60.33

**PREDATORY ANIMAL:** SD Dept. of Revenue – Predatory Animal, $1155.80

**SHERIFF:** Cardmember – Postage Service, $6.25, Repairs, $21.00, Postage, $154.75, Training & Transport, $150.76; Graham Tire – Tires of Taurus, $532.08; Intoximeters – FST Tubes, $160.00; Marco – Copier Usage, $.54; Pennington Co Jail – Transports, $277.90 Quill – Address Stamp, $18.93; Selby Oil – Tire Mount & Balance, $64.00; Travis Bentz – Patches, $14.00; Ultramax – Ammo, $399.00

**JAIL:** Avera Medical Group Selby – Inmate Medical, $243.14; Cardmember – Groceries, $282.00, Cleaning Supplies, $171.40, Inmate Supplies, $64.50; Cash-Wa – Groceries, $393.98; EAPC Architects – Travel Expense, $2,216.50, Consultation, $6,000.00; Galls – Supplies, $86.38, Uniforms $238.46; Marco – Copier Usage, $3.57; Drs McClellean & Swanson – Inmate Dental, $99.39; National Sheriff’s Assoc. – CO Training Program, $265.18; Quill – Paper Products, $163.53; Servall – Rug & Mat Rental, $74.59; Stoick’s Food – Groceries, $79.66

**EMERGENCY & DISASTER:** Rees Comm – Radio Install, $350.00; Venture Comm – Phone Service, $30.10, Internet Service, $44.47

**SUPPORT OF POOR:** Cardmember – Postage Service, $6.24, Postage, $.47; Brenda Detoy – Spring Conference Mileage, $73.92; Venture Comm – Phone Service, $31.94

**MENTALLY ILL:** The Support Circle – Services, $350.00

**EXTENSION:** Cardmember – Postage Service, $6.25, Postage, $.94; Brenda Detoy –Mileage, $171.36; SDSU Print Lab – Envelopes, $238.05; Venture Comm – Phone Service, $25.21

**WEED CONTROL:** Venture Comm – Internet Service, $44.47

**RD & BR:** Cardmember – Postage, $7.09; Fire Safety First – Fire Extinguisher Service, $486.90; Heartland Waste – Garbage Service, $50.00; Hoven Coop – May Fuel & Gas, $967.85; Marco – Copier Usage, $1.78; MDU – Elec Java Shop. $30.66; Rees Communications – Install Radio in P-102, $345.00; Venture Comm – Phone/Fax, $166.03, Java Shop Phone, $45.44, June Internet, $63.95; J&J Auto – Repairs to T-6, $3975.00

**SOLID WASTE:** Agtegra – 630gals Diesel @ 2.41, $1,522.58; Cardmember – Postage, $10.04; Fire Safety – Fire Extinguisher Inspection, $53.00, Dry Chemical, $47.20; Lucky’s – Fuel, $70.00; Marco – Copier Usage, $1.78; Mobridge Gas Co. – 42# LP for Forklift, $31.50; Quill – Office Supplies, $263.83; Runnings – Supplies, $233.11; Web Water Development – Water Service, $44.48

**SCHOOL DIST FUND:** Cortrust Bank – May 2018 Apportionment, $8,330.37; Hoven School Dist. - May 2018 Apportionment, $10,501.29; Dacotah Bank - May 2018 Apportionment, $107,531.71; Bankwest - May 2018 Apportionment, $117,229.69

**CITIES & TOWNS FUND:** City of Mobridge - May 2018 Apportionment, $60,589.27; Bank West - May 2018 Apportionment, $55,781.03; Dacotah Bank - May 2018 Apportionment, $639.24; Bank of Hoven - May 2018 Apportionment, $132.45

**SALES/EXCISE TAX FUND:** SD State Treasurer – City Sales Tax, $5.42, State Sales Tax, $121.75

**5 CO TV DIST FUND:** Sid Haux – May & June Cell Phone, $89.60, Mileage, $57.54; Marco – Copier Usage, $3.57; Greg Pudwill – Mowing @ Java Tower, $25.00

**JAVA FIRE DIST FUND:** Bank West - May 2018 Apportionment, $302.29

**BOWDLE FIRE FUND:** May 2018 Apportionment, $116.79

**S RIVERVIEW RD DIST:** Bankwest - May 2018 Apportionment, $296.68

As required by SDCL 6-1-10, the complete May payroll paid by department was as follows: Commissioners - $7,887.39; Auditor - $14,060.58; Treasurer - $10,673.26; States Attorney - $15,002.07; Court House - $3820.51; Director of Equalization – $12,238.66; Register of Deeds - $8,155.67; Veterans Service Officer - $1,260.31; Sheriff - $13,898.99; Jail - $53,906.27; Em & Disaster - $1,667.33; Poor - $602.46; Extension - $5,109.38; Weed & Pest - $2,932.31; Zoning – $367.70; Road & Bridge - $45,388.58; Solid Waste - $21,987.98; 5 County TV Translator District - $953.95

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

 **WALWORTH COUNTY**

 **APRIL-18**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $3,450.27**

**CHECKS TOTAL $513,450.03**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $516,900.30**

**SAVINGS ACCOUNT BALANCES**

 **BANKWEST MONEY MARKET SAVINGS $5,261,775.13**

**BANKWEST LANDFILL MONEY MARKET $957,603.42**

**CERTIFICATES OF DEPOSIT**

 **INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00**

 **GRAND TOTAL CASH AND BALANCES $8,986,278.85**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $3,356,301.41**

**SPECIAL REVENUE FUNDS:**

 **ROAD AND BRIDGE FUND $1,423,099.89**

 **911 SERVICE FUND $21,034.86**

 **FIRE PROTECTION FUND $14,924.10**

 **EMERGENCY AND DISASTER FUND $4,215.49**

 **DOMESTIC ABUSE FUND $165.00**

 **MODERNIZATION & PRESERVATION RELIEF FUND $38,781.49**

 **DARE PROGRAM FUND $244.73**

**ENTERPRISE FUNDS:**

 **SOLID WASTE (LANDFILL) FUND $1,368,132.19**

**TRUST AND AGENCY FUNDS $2,755,232.08**

 **GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $8,982,131.24**

**MONTHLY TREASURERS REPORT:**

Holgard moved and Siemon seconded to approve the Treasurers Monthly Report. Voting Aye: 5; Nay: 0. The motion was adopted.

**JAIL MEETINGS:**

 Discussion was held on the jail meetings. It was decided that each person would get 3 minutes to address the board. Schilling would run the meetings.

**HIGHWAY DEPARTMENT:** Goetz stated that soft spots are being repaired on the Swan Creek Road project. She stated that tomorrow they will be laying asphalt and they will not need the gravel they were going to purchase from the county.

Culverts on Sitka Road were discussed. Goetz informed the board that she can add to the FEMA cost estimate for damages if needed. Holgard suggested that she check the price of a box culvert and the price to add an additional culvert at the location and the price on the county purchasing a skid steer with tracks. Schilling suggested outsourcing some of the repairs. Goetz informed him that most projects would have to put out on bids.

There will be a pre-construction meeting for the project on County Road 319, Thursday at 10:30 A.M. the deadline for completion of the project is August 15th.

Discussion was held on damage to a rented trailer by the highway department. The board decided to purchase the individual a new trailer and keep the damaged one for use by the highway department.

Paul Keller met with the board regarding the speed limit on 20th street. They submitted a petition by residents to change the speed limit to 35mph. Holgard moved and Siemon seconded to approve the request from highway 1804 to 10th avenue West in Mobridge. Voting Aye: 5; Nay: 0. The motion was adopted.

**SHERIFF & JAIL:**

Hare informed the board that the employee was denied unemployment that was terminated from the Sheriff’s Department.

Discussion was held on when out of county prisoners are released they stay in the county if they don’t have a ride. The county that brought them does not come back to get them.

**JAIL MEETING:** Brad Hompe and Leap Chear introduced themselves and presented the slideshow on the possible 70 bed jail facility.

**EXECUTIVE SESSION:** Holgard moved and Schlomer seconded to enter into executive session at 11:55 a.m. per sdcl 1-25-2(1) regarding a personnel matter. Voting Aye: 5; Nay: 0. The motion was adopted. Chairperson Schilling declared the executive session ended at 12:29 p.m. No action was taken.

**OLD BUSINESS:**

Schlomer moved and Siemon seconded to approve the Alcoholic Beverage License Renewal for Mudline Adventures DBA New Evarts Resort. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Siemon seconded to designate $15,500 to Selby and Mobridge ambulances for 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

**ADJOURNMENT:**

Holgard moved and Schlomer seconded that the Board of County Commissioners adjourn until the hour of 9:00 am July 3rd, 2018. Voting Aye: 5; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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