June 6, 2017

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on June 6, 2017 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Melissa Miller, Scott Schilling and David Siemon. Also present was Auditor Rebecca Krein and State’s Attorney Jamie Hare.

Chairperson Siemon called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Schilling moved and Miller seconded that the minutes of the meeting of May 16th, 2017 be approved. Voting Aye: 5; Nay: 0.The motion was adopted.

**CLAIMS APPROVED:**

Schilling moved and Houck seconded that the following claims be paid. Voting Aye: 4; Nay: 1.The motion was adopted.

**COMMISSIONERS:** City of Mobridge- water service @ 324 5th Ave W, 306 2nd Ave W, $21.00; Marco- copier usage contract, $8.29; SDACO-registration: Schilling, registration: Miller, $70.00; Selby Record- publishing, $463.00; Venture Communications-phone service, $49.82

**COURTS:** Cardmember-stamps, $294.00

**AUDITOR:** Cardmember- postage, $149.49; Connecting Point- offsite back up, $8.75; Rebecca Krein- meal, mileage expense, $112.56; Marco- copier usage contract, $12.18; Midcontinent- internet service, $14.37; Ramkota Hotel- Pierre- lodging: Krein, $199.98; Venture Communications- phone/fax service, $48.89

**TREASURERS:** Cardmember- postage, $201.03; Connecting Point- offsite backup, $8.75; Marco- copier usage contract, $4.71; Midcontinent- internet service, $14.37; Nyla Moak- meal, mileage expense, $94.92; Ramkota Hotel- Pierre- lodging: Moak, $99.99; Venture Communications- phone/fax service, $90.26

**STATES ATTORNEY:** Elliot Black Fox- subpoena, $20.00; Cardmember- postage, $131.27; Midcontinent- internet service, $14.37; Mobridge Regional Hospital- blood alcohol draws, $690.00; Venture Communications- phone service, $121.77

**COURT APPOINTED ATTORNEY:** Kristi Brandt- services & fees, $4.00; Thomas Cogley- services, $934.80; Mark Kroontje- $3,409.68

**ABUSED CHILD DEFENSE:** Thomas Cogley- services, $402.05; Hoffman Law- services, $665.17; Mark Kroontje-services, $297.80

**COURTHOUSE:** Action Carpet Cleaning- carpet cleaning, $4,672.50; Cardmember- supplies, $52.38; City of Selby- water service, $92.11; Eagle Eye Security Systems- wiring for public Wi-Fi, $562.34; Hase Plumbing- supplies, $6.29; Mobridge Hardware- paint for sheriff office, $87.46; Montana- Dakota Utilities- electricity, $773.40; Pfitzer Pest Control- pest control services, $183.75; Servall- mat & mop rental, $45.88

**DIRECTOR OF EQUALIZATION:** SDSU Regional Extension Center- registration: Kahl, registration: Pudwill, $300.00; Cardmember- postage, $80.39; Connecting Point- offsite backup, $8.75; Marco- copier usage contract, $7.43; Midcontinent- internet service, $14.37; Greg Pudwill- mileage, meal expense, $289.20; Shorty’s One Stop- gasoline, $22.22; Venture Communications- phone/fax service, $56.01

**REGISTER OF DEEDS:** Cardmember- postage, $125.69; Connecting Point- offsite backup, $8.75; Marco- copier usage contract, $6.99; Midcontinent- internet service, $14.38; Ramkota Hotel- Pierre- lodging: Mortenson, $99.99; Venture Communications- phone service, $51.69

**VET SERVICE OFFICER:** Leo Rookey Jr.- supplies, $22.37

**PREDATORY ANIMAL:** SD Department of Revenue- services & fees, $1,155.80

**SHERIFF:** AT&T- cellphone service, $414.56; Cardmember- postage, supplies, $904.20; Dakota Country Store- gasoline, $945.00; Marco- copier usage contract, $0.09; Midcontinent- internet service, $14.38; Pennington County Jail: transport, $41.90; Quill- supplies, $189.16; Rees Communications- supplies, $1,724.50; SD Sheriff Association- registration: Boll, $85.00; Selby Auto- repairs & maintenance, $200.90; The Lodge at Deadwood- lodging: Jungwirth, Lodging: Boll, $373.00; Venture Communications- phone/fax service, $139.62; Western Communications- radio service, $21.60; Winner PD- services & fees, $176.40

**JAIL:** Cardmember- supplies, $846.72; Cash-WA- groceries, $1,442.16; City of Selby- water service, $180.31; DRS McClellan & Swanson- dental care, $128.00; Hase – repairs on kitchen sink, $76.53; Lincare- supplies, $1.15; Merkels- groceries, $683.96; Mobridge Manufacturing- welding, $710.00; Mobridge Regional Hospital- medical care, $779.91; Montana- Dakota Utilities- electricity/gas, $820.62; Neve’s Uniforms- pants, $212.85; Pfitzer Pest Control- pest control services, $199.50; Rieker Electric- washing machine, $695.00; Servall- mat & mop rental, $55.36; Venture Communications- phone/fax service, $188.94

**CORONER:** Clinical Laboratory- services & fees, $1,978.00

**EMERGENCY & DISASTER:** AT&T- cellphone service, $33.59; Midcontinent- internet service, $7.19; Venture Communications- phone service, $30.10

**SUPPORT OF POOR:** Cardmember- postage service charge, $6.25; Venture Communications- phone service, $25.50

**OTHER HEALTH ASST:** Van Diest Supply Company- mosquito chemical, $3,891.15

 **MENTALLY ILL:** Yankton County Treasurer- services & fees, $50.00

**DEV DISABLED:** SD Department of Revenue- services & fees, $60.00

**EXTENSION:** Cardmember- postage, $73.79; Brenda Detoy- mileage expense, $245.62; Hodges Badge Company- supplies, $300.35; Midcontinent- internet service, $14.38; Crystal Olson- mileage expense, $51.12; Venture Communications- phone service, $33.15

**WEED CONTROL:** AT&T- cellphone service, $33.58; Marco- copier usage contract, $1.99; Midcontinent- internet service, $7.19; Shorty’s- gasoline, $24.48; Van Diest Supply Company- chemical, $11,292.00; Western Communications- radio service, $8.80

**PLANNING & ZONING:** Marco- copier usage contract, $2.20

**RD & BR:** Beadles Chevrolet- repairs, $3,725.85; Cam Wal- electricity, $51.49; Cardmember- postage, $33.97; Central Diesel- supplies, $225.49; City of Java- water service, $18.00; City of Mobridge- water and sewer service, $48.33; City of Selby- water @ Selby shop, $69.50; Dakota Fluid Power- supplies, $885.24; Dakota Oil- grease, $509.39; Dales Tires- supplies, $1,108.47; Fire Safety First- fire extinguisher inspection, $371.00; GTC Auto- supplies, $126.43; Jensen Rock & Sand- supplies, $829.40; Kens Western Lumber- supplies, $155.42; Marco- copier usage contract, $0.26; Montana- Dakota Utilities- electricity @ Selby/Mobridge/State shop, $235.46; North Central Farmers Elevator- fuel, $647.48; Premier Equipment- supplies, $ 20.71; Productivity Plus Account- supplies, $62.56; Runnings- supplies, $246.45; Selby Auto- supplies, repairs, $553.04; Selby Oil- tire repair, $31.00; Servall- mat & mop rental, $66.75; Sheehan Mack- supplies, $272.01; Shorty’s- gasoline, $681.23; Venture Communications- phone, internet, fax service, $266.91; West River Telecommunications- phone Mobridge shop, $36.32; Western Communications- radio service, $135.90

**SHERIFF:** Dakota Maid- supplies, $22.37

**SOLID WASTE:** Butler Machinery- repairs, $2,239.43; Cardmember- postage, $15.80; Farnams Genuine Parts- shop supplies, $90.14; Marco- copier usage contract, $0.48; Mobridge Gas Company- forklift cylinder, $22.50; North Central Farmers Elevator- gasoline, $1,918.28; Prairie Pioneer- clean up ad, $208.00; Quill- supplies, $163.58; Runnings- supplies, $465.19; SD Dept. of Environment- May tonnage fee, $1,207.00; Selby Record- publishing, $147.00; Servall- mat & mop rental, $58.98; Sheehan Mack- parts, $222.32; Valley Telecommunications- cellphone service, $39.99; Western Communications- radio service, $9.30

**STATE ACCOUNT FUND:** SD Department of Revenue- ROD, Vital, motor vehicle fees, $145,820.55

**PARTIAL PYMTS:** Walworth County Treasurer- #4787, #5762, #5080, #6159, #5245, $5,359.82

**SALE/ EXCISE TAX FUND:** South Dakota State Treasurer- city, state sales tax, $339.55

**5 CO TV DIST FUND:** Cam Wal- electricity, $1,406.04; FEM Electric- electricity, $78.52; Marco- copier usage contract, $1.90; Sioux Falls Tower & Communications- installation of ran dome cover, $9,645.94

**SDACO:** M&P Fund: M&P Remittance, $176.00

**MONTHLY TREASURERS REPORT:**

Holgard moved and Schilling seconded to approve the Monthly Treasurers Report. Voting Aye: 5; Nay: 0.The motion was adopted.

**PARTIAL PAYMENTS:**

Holgard moved and Houck seconded to approve partial payments for record #5614 in the amount of $100.00 per month starting June 6th, 2017. Voting Aye: 5; Nay: 0.The motion was adopted.

**TAX DEED PROPERTIES:** Moak updated the board on the current properties she is taking for tax deed. She stated that record 4034 is condemned and the family is requesting to quit claim deed it to the county, therefore the county can destroy and remove the property. Records 5176 & 5177 she will be proceeding with the process of taking the property. Record 4884 had a payment made on the property from a family member, Siemon stated he will check to see if the family member wants to pay the rest of the back taxes.

**DELTA DENTAL VAN:**

Kiersten Blomquist and Abagail Badten met with the board to request a donation to assist in bringing the Delta Dental Van to Walworth County. The van provides dental work to lots of children in the area and will be here the last week of July. Schilling moved and Houck seconded to donate $500.00 out of the Poor Relief budget. Voting Aye: 5; Nay: 0.The motion was adopted.

**COMMUNITY HEALTH CONTRACT:**

Holgard moved and Schilling seconded to table the contract until next meeting and request the County Health Nurse to attend the meeting. Voting Aye: 5; Nay: 0.The motion was adopted.

**HIGHWAY DEPARTMENT:**

Holgard moved and Schilling seconded to sign the Striping Agreement with the state. Voting Aye: 5; Nay: 0.The motion was adopted.

 Goetz informed the board that Gerald Fiedler started working May 30th with a wage of $12.55 per hour.

**SUPPLEMENT:**

Houck moved and Miller seconded to table the automatic supplement until the next meeting. Voting Aye: 5; Nay: 0.The motion was adopted.

**SURPLUS PROPERTY:**

The board decided to sell the surplus property declared at the last meeting by sealed bids and appointed Goetz, Hare and Schilling to appraise the property.

**REGISTER OF DEEDS:**

Miller moved and Houck seconded to appoint Mica Mortenson as Walworth County Register of Deeds. Voting Aye: 5; Nay: 0.The motion was adopted. The oath of office was given to Mica by Deputy Clerk of Courts Gwenn Ackerman.

 Miller moved and Houck seconded to add Casi Thomason to the Register of Deeds signature card at Bank west. Voting Aye: 5; Nay: 0.The motion was adopted.

**4-H ADVISOR:** The board agreed that they would like a full-time advisor to split with Campbell County and Krein informed them it would be a Walworth County Employee since Walworth County has better benefits.

**LANDFILL:**

Bids were open for the Landfill Cell Construction as follows:

Burski, from Rice MN $696,624.00

Gratech, Berthold ND $764,619.07

Central Specialties, Alexander MN $1,160,535.00

 Houck moved and Holgard seconded to table the decision to allow the engineer to review all bids to compare specs. Voting Aye: 5; Nay: 0.The motion was adopted.

 Bids were open for Waste Tire removal/disposal as follows:

First State Tire Recycling, Isanti MN $370 per ton

New Deal Tire, Groton SD $180 per ton

Liberty Tire Recycling, Savage MN $225 per ton

Standing Rock Sanitation, McLaughlin SD $135 per ton

Badten reviewed the bids and recommended taking the low bid from Standing Rock Sanitation. Holgard moved and Schilling seconded to accept the bid of Standing Rock Sanitation. Voting Aye: 5; Nay: 0.The motion was adopted.

**POOR RELIEF:** DeToy updated the board on poor relief cases and requested the following motions:

Holgard moved and Miller seconded to deny case 16B10 for no information provided to determine qualifications. Voting Aye: 5; Nay: 0.The motion was adopted.

Holgard moved and Miller seconded to deny case 16B11 for no information provided to determine qualifications. Voting Aye: 5; Nay: 0.The motion was adopted.

Holgard moved and Houck seconded to deny case 15A1 as the person does not qualify for assistance. Voting Aye: 5; Nay: 0.The motion was adopted.

Holgard moved and Houck seconded to deny case 15A2 as the person does not qualify for assistance and it was a non-emergency procedure. Voting Aye: 5; Nay: 0.The motion was adopted.

Houck moved and Miller seconded to approve a funeral service for case 17B1 as the qualifications were met and the cost will be $1900.00. Voting Aye: 5; Nay: 0.The motion was adopted.

**COURTHOUSE GROUNDS:**

 Discussion was held on the sprinkler system and the tree situation. Siemon will contact someone regarding the sprinkler system and Schilling will contact Wienzirl to look at the tree situation. Holder requested purchasing new car stops and posts for the authorized parking signs. Thompson will spray the weeds on the sidewalks.

Discussion was held on the Wildfire resolution and will be addressed at a future meeting.

**BURN BAN:**

Holgard moved Schilling seconded to reinstate the burn ban effective immediately. Voting Aye: 4; Nay: 1.The motion was adopted.

**EXECUTIVE SESSION:**

Houck moved and Schilling seconded to enter into executive session at 10:47 A.M. per SDCL 1-25-2(3) regarding a legal matter. Voting Aye: 5; Nay: 0.The motion was adopted.

Chairperson Siemon declared the executive session ended at 10:52 A.M.

**4-H ADVISOR:**

A conference call was held with the Campbell County Commissioners and it was decided that DeToy should advertise for a full-time employee to split between Walworth and Campbell Counties.

**JAIL DEPARTMENT:**

Brad Hompe with the National Institute of Corrections informed the board that he would be doing an assessment of the jail facility and operations. A special meeting was scheduled to hear his report tomorrow June 7th at 2:00 P.M.

HKG was in attendance to provide the board with the options for paying for a new jail. They are looking at a 54 bed facility with 16 additional beds for juvenile detention. Below is the information HKG provided to the board.

DOUGHERTY & COMPANY, LLC:

Opt-out potential tax levy, annual property tax impact summary, paramount $5,800,000 – term 20 years, Interest rate 3.75%, annual levy $417,380 – tax rate per $1,000 0.57, Public vote 60% approval required, Tax is not required to be levied.

USDA:

General obligation bond, annual property tax impact summary, paramount $5,800,000 – term 20,25,30,35 years, interest rate 20 years 3.375, annual levy $399,500 – tax rate per $1,000 0.574, public vote 60% approval required, tax is required to be levied.

Public Safety Facility Services (PFIC):

Tax exempt financing, annual lease payments, loan amount $5,800,000 – term 10, 20, 30 year, interest rate 20 years 3.60%, Annual payment $464,436, County Commission vote – majority vote, Title to project reverts to the County for $1.00 at the end of the lease term or earlier on payoff of financing.

Total payment for each financing option:

Dougherty & Company, LLC $8,347,600

USDA $7,990,000

PFIC $9,288,720

Houck moved the Walworth County Commission is pursuing the construction of a new 54 bed adult jail and 16 bed juvenile detention center and new Sheriff Offices. The County Commission will enter into a development agreement with PFIC for the design, construction and tax exempt financing of the Walworth County Jail. HKG Architects will be the Architect of Record for this project, all costs to be incorporated into the final contract cost submitted by PFIC.

After discussion regarding other counties and feedback from the other commissioners Houck withdrew his motion.

No other motions were made on the issue.

**MIKE KUEHL:**

Walworth County resident Mike Kuehl met with the board with his concerns with County employees. The board took no action on the matter.

**OLD BUSINESS:**

Holgard informed the board that the guard rail at molstad will be installed Monday or Tuesday next week.

**EXECUTIVE SESSION:**

Houck moved Miller seconded to enter into executive session per SDCL 1-25-2(3) regarding a legal matter at 12:18 p.m. Chairman Siemon declared the executive session ended at 12:30 p.m. No action was taken.

**ADJOURNMENT:**

Houck moved and Miller seconded that the Board of County Commissioners adjourn until the hour of 9:00 am June 20, 2017. Voting Aye: 5; Nay: 0.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**DAVID SIEMON, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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