June 4, 2013

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in regular session on June 4, 2013 at 9:00 a.m. at the County Courthouse. Members present were: Denis Arbach, Richard Godkin, Duane Martin, Donald Leff, and Phylliss Pudwill. Also present were Auditor Rebecca Krein, State’s Attorney James Hare, and Sandy Bond, news reporter for the Mobridge Tribune.

Chairperson Pudwill called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

**APPROVAL OF MINUTES:**

Arbach moved and Leff seconded that the minutes of the meeting of May 21, 2013 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**STATEMENT OF FEES COLLECTED DURING THE MONTH OF MAY 2013:**

Register of Deeds $6,254.50

**CLAIMS APPROVED:**

Leff moved and Godkin seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Denis Arbach – mileage expense, $42.18; Duane Martin – mileage expense, $31.08; Don Leff – mileage expense, $31.08; Marco Inc. – maintenance contract, $37.61; Mobridge Tribune – official proceedings, $309.68; Richard Godkin – mileage expense, $31.08; Selby Record – official proceedings, $450.64;

**COURTS:** Kristi A Brandt – transcripts, $191.80

**AUDITORS:** Patti Baumann – mileage expense, $66.00; Patti Baumann – meal expense, $26.00; Best Western Ramkota Hotel – lodging Krein, $177.98; Best Western Ramkota Hotel – lodging Baumann, $88.99; Marco Inc. – maintenance contract, $10.08; Midcontinent Communications – internet service, $13.13; Quill Corporation – supplies, $38.97; Rebecca Krein – mileage expense, $66.60; Rebecca Krein – meal expense, $31.00; **TREASURER:** Best Western Ramkota Hotel – lodging G Pudwill, $177.98; Best Western Ramkota Hotel – lodging Berens, $88.99; Greg Pudwill – meal expense, $43.00; Greg Pudwill – mileage expense, $43.00; Midcontinent Communications – internet service, $13.13; Pat Berens – meal expense, $26.00;

**STATES ATTORNEY:** A & B Business Inc. – maintenance contract, $371.58; Marsha Berg – mileage fee, $31.08; Marsha Berg – mileage fee, $5.55; Bryce Hepper – mileage fee, $15.54; Bryce Hepper – appearance fee, $20.00; Marco Inc. – maintenance contract, $0.33; Vernon Dale McLaughlin – mileage fee, $15.54; Vernon Dale McLaughlin – appearance fee, $20.00; Midcontinent Communications – internet service, $13.13; Mobridge Regional Hospital – blood alcohol draws, $260.00; Andrea L Sandmeier – blood alcohol draw, $60.00; Charles Sanger – mileage fee, $15.54; Charles Sanger – appearance fee, $20.00; Diane Sanger – mileage fee, $15.54; Diane Sanger – appearance fee, $20.00; SD Department of Revenue – complete drug screen, $156.00; SD

Department of Revenue, Blood Alcohol Testing, $175.00;

**COURT APPOINTED ATTORNEY:** Vaughn Beck - $820.25; Vickie S Broz Krause - $1165.60; Dakota Plains Legal Services - $1473.00; Christopher Jansen - $319.20;

**ABUSED CHILD DEFENSE:** Von Wald Law Offices - $903.00

**COURTHOUSE:** City of Selby – water & sewer service, $75.13; Larry’s Lock & Key – repair lock, $75.00; James A Larson – mileage expense, $22.00; James A Larson – repair broken pipe, $89.00; Montana Dakota Utilities – electricity, $498.64; Montana Dakota Utilities – natural gas, $407.42; North Star Energy – supplies, $3.75; Quill Corporation – supplies, $79.97; Reuer Sanitation Inc. – garbage service, $95.00; Servall Uniform & Linen Supply – mats and mops, $22.94; Kurt A Wolf – lawn care contract, $725.00;

**DOE:** Marco Inc. – maintenance contract, $3.50; Midcontinent Communications – internet service, $13.13; Mobridge Tribune – equalization proceedings, $125.18; Mobridge Tribune – job advertisement, $30.00; Selby Record – job advertisement, $9.00

**REGISTER OF DEEDS:** Best Western Ramkota Hotel – lodging Eisemann, $177.98; Sue Eisemann – meal expense, $31.00; Marco Inc. – maintenance contract, $3.39; Midcontinent Communications – internet service, $13.12; Quill Corporation – paper, $39.90;

**VETERAN’S SERVICE OFFICER:** Leo Rookey, Jr. – mileage expense, $81.40;

**SHERIFF:** Cardmember Service – gasoline, $14.68; Cardmember Service – lodging Boll, $256.65; Midcontinent Communications – internet service, $13.12; Selby Oil Company – Oil change Crown Vic, $36.00; Shawn Fox – gasoline, $46.42; Shorty’s One Stop – gasoline, $50.01; Western Communications Inc. – radio maintenance, $21.60;

**JAIL:** A & B Business Inc. – envelopes, $25.41; Bob Barker Company Inc. – supplies, $52.23; Cardmember Service – groceries, $77.00; City of Selby – water & sewer service, $196.07; Dash Medical Gloves – gloves, $69.80; Family Pharmacy Inc. – prescriptions, $22.10; Hettinger-Mobridge Candy – GOJO soap - $131.98; Kari Beaman – uniform pants, $59.99; Lind’s Hardware – supplies, $21.47; Marco Inc. – maintenance contract, $7.78; McClellan & Swanson – dental care, $79.18; Merkel’s Foods – supplies, $71.85; Merkel’s Foods – personal care items, $20.64; Merkel’s Foods – groceries, $2204.17; Merkel’s Foods – cleaning products, $92.49; Duane Mohr – postage, $18.75; Montana Dakota Utilities – electricity, $643.06; Montana Dakota Utilities – natural gas, $65.25; Neve’s – name badges, $102.55; Running’s Supply Inc. – cleaning products, $60.97; Servall Uniform & Linen Supply – mats & mops, $37.63; Shorty’s One Stop – groceries, $9.98; St Mary’s Foundation – defibrillator, $1000.00; Stoick’s Food Center – supplies, $4.96; Vilas Health & Variety – personal care items, $21.47;

**COUNTY NURSE:** Mobridge Regional Hospital – Public Health Contract - $32310.00

**AMBULANCE:** Mobridge Regional Hospital – grant to other entity, $13190.00;

**OTHER HEALTH ASSISTANCE:** Shorty’s One Stop – gasoline, $22.20;

**MENTAL ILLNESS BOARD:** Jason Koistinen – mental illness hearing, $164.00;

**EMERGENCY & DISASTER:** Venture Communications - radio service, $30.10

**SUPPORT OF POOR:** Ripley Funeral Home DBA – funeral, $2000.00; Venture Communications – phone service, 42.02;

**MENTAL ILLNESS BOARD:** Lewis & Clark Behavioral – mental illness hearing - $149.00; Yankton County Treasurer – mental illness hearing - $106.25

**EXTENSION:** Country Woman – subscription, $16.98; Jenna Malsom – mileage expense, $58.46; Marco Inc. – maintenance contract, $2.65; Midcontinent Communications – internet service, $13.12; State 4-H Office – state fair books, $120.00;

**WEED CONTROL:**  Marco Inc. – maintenance contract, $0.59; Midcontinent Communications – internet service, $13.12; Shorty’s One Stop – gasoline, $60.81; Western Communications Inc. – radio maintenance, $8.80;

**RD & BR:** Bestway Traffic Marking – fence post supplies, $600.00; Butler Machinery Co – attach snow wing, $2102.84; Cam Wal Electric Cooperative – electricity @Hoven Shop, $47.43; City of Java – water service @ Java Shop, $18.00; City of Mobridge – water & sewer service, $21.75; City of Selby – water & sewer service, $71.19; Dakota Fluid Power Inc. – freight, $8.00; Dakota Fluid Power Inc. – cylinder repair, $375.00; Farnums – supplies, $94.36; Great Western Tire Inc. – tires, $966.06; Great Western Tire Inc. – supplies, $40.00; GTC Auto Parts – supplies, $23.49; Hoven’s Repair & Body Shop – parts, $59.43; John Deere Financial – parts, $17.56; Ken’s Western Lumber – supplies, $4.50; Marco Inc. – maintenance contract, $0.42; Mobridge Tribune – advertisement for bids, $60.66; Mobridge Tribune – notice to bidders, $25.81; Montana Dakota Utilities – electricity @ Selby Shop, $274.11; Montana Dakota Utilities – electricity state shop, $17.50; Montana Dakota Utilities - $19.55; Morris Inc. – cold patch 2012, $1849.28; North Central Farmers Elevator – fuel, $1941.31; North Central Farmers Elevator – gasoline, $45.73; North Star Energy LLC – propane, $121.20; Peterson Enterprise Inc. – freight, $7.00; Peterson Enterprise Inc. – shop oil burner, $182.00; Reuer Sanitation Inc. – garbage service, $35.00; Running’s Supply Inc. – supplies, $169.75; Selby Auto Sales & Service – supplies, $100.80; Selby Oil Company – tire repair: R-11, $31.00; Selby Record – advertisement for bids, $61.15; Selby Record – notice to bidders, $31.09; Servall Uniform & Linen Supply – towels & mats, $37.18; Share Corporation – supplies, $205.70; Shorty’s One Stop – gasoline, $805.13; Titan Machinery – freight, $11.63; Titan Machinery – parts, $505.40; Valley Communications – cell phone service, $39.99; Western Communications Inc. – radio maintenance, $135.90; Western Communications Inc. – install radio in grader, $497.52;

**SOLID WASTE:** Cam-Wal Electric Cooperative – electricity, $198.79; Homestead Building Supplies – fence supplies, $2119.86; Marco Inc. – maintenance contract, $0.16; Mobridge Tribune – clean up days, $667.44; Mobridge Tribune – advertisement for bids, $60.00; North Central Farmers Elevator – fuel, $2853.62; Quill Corporation – copier supplies, $129.99; Running’s Supply Inc. – supplies, $363.62; Running’s Supply Inc. – jack, $69.99; Running’s Supply Inc. – utility welded fabric, $869.89; SD Department of Environment – solid waste surcharge, $1282.00; Selby Record – advertisement for bids, $72.29; Selby Record – clean up days, $90.00; Servall Uniform & Supply – mats, $32.86; Shorty’s One Stop – gasoline, $363.44; Valley Telecommunications – internet service, $42.50; Valley Telecommunications – phone & fax service, $35.43; WEB Water Development – water service, $38.12; Western Communication Inc. – radio maintenance, $9.30; Word Reclamation & Fencing Inc. – repair and install fence, $1347.00;

**5 COUNTY TV DISTRICT FUND:** TV Translator District – annual services, $11698.00; Cam Wal Electric Cooperative – electricity TV Translator, $964.89; FEM Electric Association – electricity, $72.17; Sid Haux – cell phone, $21.37; Sid Haux – mileage expense, $156.14; Marco Inc. – maintenance contract, $2.10;

**WEST PAYMENT CENTER:** Information charges - $1921.50

**SDACO M & P FUND:** M & P remittance - $194.00

As required by SDCL 6-1-10, the May payroll paid by department was as follows: Commissioners - $6,075.84; Auditor - $8,597.48; Treasurer - $9,984.76; States Attorney - $11,647.20; Courthouse - $558.68; Director of Equalization - $4,391.92; Register of Deeds - $7,421.98; Veterans Service Officer - $1,148.43; Sheriff - $13,651.90; Jail - $27,265.10; Emergency & Disaster - $1,326.24; Poor - $1,866.24; Other Health - $243.95; Extension - $968.76; Weed & Pest - $1,183.54; Zoning - $183.05; Road & Bridge - $37,988.75; Solid Waste - $16,833.36; 5 County TV Translator District - $1,033.44.

**DIRECTOR OF EQUALIZATION:**

Director of Equalization Kahl introduced the two new deputies Michelle Hesselberg and Jill Hoogeveen to the board of Commissioners.

**TREASURER’S MONTHLY REPORT:**

The Treasurers monthly report was not ready at meeting time so it will be presented at the meeting on June 18, 2013.

**SHERIFF’S MONTHLY REPORT & JAIL ISSUES:**

Sheriff Mohr was in attendance to present the board with the monthly departmental report for their review.

Sheriff Mohr requested to formulate 2 different budgets for 2014, one considering that we have a new jail and the other without a new jail.

Discussion was held about the stores that the county uses to buy groceries and supplies. Sheriff Mohr informed the board that he makes purchases based on the best price.

Sheriff Mohr requested that some old tires and 6 old desks that are being stored in the small garage between the courthouse and the jail be declared surplus to be destroyed. Martin moved and Arbach seconded a motion to declare the desks and the tires surplus property. Voting: Aye 5; Nay 0. The motion was adopted.

**CREDIT COLLECTIONS BUREAU:**

Leff moved and Martin seconded a motion to sign the contract with Credit Collections Bureau to start collecting outstanding poor liens. Voting Aye: 5; Nay 0. The motion was adopted.

**POOR LIENS:**

Nola Gunderson purchased a property that she has since discovered has a poor lien against it from 1975. She is in the process of selling the property and requested that the county release the lien to clean up the title. Commissioner Martin said it is his opinion that it is the duty of the purchaser of property to check for liens before they purchase the property. No action was taken.

**STATE’S ATTORNEY:**

State’s Attorney Hare requested permission from the Commission to purchase a new paper shredder for his office.

States Attorney Hare said that Lila Martel has paid $750 of her taxes as promised, however she has not paid the $1000.00 that was also part of the agreement. The board decided to wait to take any action until July if payment has not been received.

**CITY OF SELBY WATER SERVICE:**

State’s Attorney James Hare contacted Selby City Finance Officer Carmen Shorg and was told that a new curb stop was put on the property in 2008 or 2009 where the old state shop is located. Therefore a minimum fee will be required to be paid by the County whether the water is used or not.

**APPROVE ALCOHOLIC BEVERAGE LICENSES:**

Leff moved and Godkin seconded to approve the 2013-2014 uniform alcoholic beverage license applications as listed below. Voting Aye: 5; Nay: 0. The motion was adopted.

BUSINESS NAME LEGAL DESCRIPTION TYPE OF LICENSE

Bridge City Marina S½SE¼NW¼NE¼N½NE¼ Retail (on-off sale) Malt Beverage and Resort Inc. SE¼NE¼ 33-124-79 & SD Farm Wine

 12940 288th Avenue, Mobridge

Mudline Adventures LLC NE4SE4SE4 & E2SE4SE4SE4 Package (Off-Sale)

 DBA New Evarts Resort 29-123-78 Malt Beverage

 13467 SD Hwy 1804, Glenham

**APPLICATION FOR ASSISTANCE:**

Arbach moved and Martin seconded to approve the application for burial assistance concerning Case #13K, State’s Attorney Hare stated that the individual was a county resident and qualifies under the guidelines established for eligibility. Voting aye: 4; nay: 1. The motion was adopted.

**PDM PLAN:**

Leff moved and Godkin seconded to sign the PDM Plan for Walworth County as presented by Walworth County Emergency Manager Adam Fiedler. Voting Aye: 5; Nay: 0.

**EXTENSION:**

New Extension Educator Jenna Malsom introduced herself to the Commissioners. She told the board that

4-H is an important program and her focus will be creating more fun activities.

**OLD BUSINESS:**

Highway Superintendent Goetz informed that the weight limits were removed from County roads on May 28, 2013.

She also stated that it will be cheaper to use roll away dumpsters to destroy and remove the While property than to use the highway department trucks to haul debris to the Landfill.

Commissioner Martin reported that there are many repairs needed in the courthouse due to water damage. This will be addressed further when the roofing company begins replacing the roof.

The Commissioners stated that they are going to keep the burn ban lifted as long as the weather conditions do not put us in fire danger.

**NEW BUSINESS:**

Highway Superintendent Goetz informed the board that people have been using the water spigot down at the 4-H building to wash their vehicles on the weekends. The board advised her to secure the spigot with a lock or remove it when the highway department is not using it.

**ADJOURNMENT:**

Martin moved and Arbach seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. on Tuesday, June 18, 2013. Voting aye: 5; Nay: 0. The motion was adopted.

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**PHYLLISS PUDWILL, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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