May 5, 2015

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on May 5, 2015 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Duane Martin, Jim Houck and David Siemon. Also present were Auditor Rebecca Krein and State’s Attorney James Hare.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Houck moved and Martin seconded that the minutes of the meeting of April 21, 2015 be approved. Voting Aye: 4; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Siemon moved and Martin seconded that the following claims be paid. Voting Aye: 4; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Ashia Chase – supplies, $14.28; City of Mobridge – water service @ 306 2nd Ave W, $10.50; Jim Houck – mileage expense, $56.24; Hoven Media Inc – commissioner district 1, right of way, $20.72; Marco Inc – maintenance contract, $10.70; Duane Martin – mileage expense, $77.70; Quill Corporation – name plate, $29.99; Selby Record – commissioner district 1, official proceedings, right of way, $471.93; Dave Siemon – mileage expense, $62.16;

**COURTS:** Kristi A Brandt – transcripts, $80.60;

**COURT APPOINTED ATTORNEY:** Laurie M Bauer – court appointed attorney fees, $287.50; Vaughn P Beck – court appointed attorney fees, $421.00; Vickie S Broz Krause – court appointed attorney fees, $338.00; Dakota Plains Legal Services – court appointed attorney fees, $495.00; William D Gerdes – court appointed attorney fees, $2,830.69; Mark K Kroontje – court appointed attorney fees, $583.32;

**ABUSED CHILD DEFENSE:** Dakota Plains Legal Services – court appointed attorney fees, $826.50; Mark K Kroontje – court appointed attorney fees, $511.40; Von Wald Law Offices LLC – court appointed attorney fees, $608.48;

**AUDITOR:** Cardmember Service – postage service charges, $6.25; Marco Inc – maintenance contract, $9.95; Midcontinent Communications – internet service, $13.12;

**TREASURER:** Cardmember Service – postage, postage service charges, $125.54; Connecting Point – computer, software, labor, mileage, $1599.20; Marco Inc – maintenance contract, $13.62; Midcontinent Communications – internet service, $13.12; Mobridge Tribune – first half taxes due, $262.40; Selby Record – first half taxes due, $42.00;

**STATES ATTORNEY:** Kristi A Brandt – transcripts, $191.60; Cardmember Service – postage service charges, $6.25; Juan M Gonzalez – translation of legal documents, $287.70; Midcontinent Communications – internet service, $13.12;

**COURTHOUSE:** Cardmember Service – bath tissue, waste basket bands, $70.09; City of Selby – water, sewer service, $95.17; Gary Snow & Associates Inc – mold sampling & inspection, lead paint inspection, mileage, $817.25; Montana-Dakota Utilities – electricity, natural gas, $997.20; Quill Corporation – cleaner, $18.38; Reuer Sanitation Inc – garbage service, $95.00; Servall Uniform & Linen – mats, mops, $40.33; That Tall Guy Plumbing Inc – replace sump pump, $372.09; Kurt A Wolf – lawn care, $775.00;

**DIRECTOR OF EQUALIZATION:** Cardmember Service – postage, postage service charges, $321.91; Marco Inc – maintenance contract, $275.29; Midcontinent Communications – internet service, $13.12; Selby Oil Company – oil change, $30.00;

**REGISTER OF DEEDS:** Cardmember Service – postage, postage service charges, $119.15; Hal Systems Corporation – software maintenance, $292.00; Marco Inc – maintenance contract, $7.99; Midcontinent communications – internet service, $13.13; Glenda Wientjes – mileage expense, $239.02;

**VET SERVICE OFFICER:**

**SHERIFF:** AT&T Mobility – cell phone service, $203.64; Cardmember Service – postage service charges, gasoline, $95.04; Light and Siren – adjustable armrest, $137.00; Midcontinent Communications – internet service, $13.13; Neve’s Uniforms Inc – pants, $91.05; Pennington County Jail – transport, $177.10; Selby Oil Company – oil change, $39.60; Ultramax – ammunition, $276.00; Western Communication Inc – radio service, $21.60;

**JAIL:** Cardmember Service – groceries, $108.84; City of Selby – water, sewer service, $123.54; Family Dollar – personal care items, groceries, cleaning products, $135.80; Family Pharmacy Inc – prescriptions, $88.33; Gary Snow & Associates Inc – mold sampling & inspection, lead paint inspection, mileage, $817.25; Merkel’s Foods – supplies, groceries, cleaning & paper products, $1,380.24; Mobridge Medical Clinic – medical care, $65.50; Montana-Dakota Utilities – electricity, natural gas, $775.61; Neve’s Uniforms Inc – pants, shirts, $176.75; Payless Foods – groceries, cleaning supplies, $53.81; Servall Uniform & Linen – mats & mops, $41.64; Stoicks Food Center – groceries, $127.07;

**EMERGENCY & DISASTER:** AT&T Mobility – cell phone service, $33.93; Rebecca Krein – meal expense, $52.00; Midcontinent Communications – internet service, $6.57; Shannon Thompson – meal expense, lodging, mileage expense, $177.12;

**SUPPORT OF POOR:** Cardmember Service – postage service charges, $6.24; Marco Inc – maintenance contract, $.10;

**MENTALLY ILL:**

**DEVELOPMENTALLY DISABLED:**

**MENTAL ILLNESS BOARD:**

**HISTORICAL MUSEUM:** Klein Foundation Inc – rest of yearly allocation, $500.00;

**SENIOR CITIZENS:** Mobridge Senior Citizens – grant to other entity, $2,000.00;

**TV TRANSLATOR:** Walworth County Treasurer – annual services, $11,968.00;

**EXTENSION:** A&B Business Inc – supplies, $11.99; Cardmember Service – postage service charges, $6.25; Brenda Detoy – mileage expense, $58.46; Midcontinent Communications – internet service, $13.13;

**WEED CONTROL:** AT&T Mobility **–** cell phone service, $33.93; Marco Inc – maintenance contract, $.46; Midcontinent Communications – internet service, $6.56; Mobridge Tribune – noxious weeds, $41.22; Selby Record – noxious weeds, $48.97; Shorty’s One Stop – gasoline, $45.35; Western Communications Inc – radio service, $8.80;

**INDUSTRIAL DEVELOPMENT:** City of Mobridge – grant to other entity, $10,000.00;

**RD & BR:** Butler Machinery Co **–** filter, $54.44; Cardmember Service – postage, $5.37; City of Java – water service @ Java Shop, $18.00; City of Mobridge – water, sewer service, $48.91; City of Selby – water, sewer service, $75.04; Dady Drug – fabric, $118.03; Dakota Supply Group – woven geo fabric, $468.02; Eddie’s Truck Center – splash guards, $19.06; Fasteners – cleaner, flashlights, $205.96; Great Western Tire Inc – tires, tubes, $1,232.80; Hase Plumbing Heating & Air – supplies, $3.68; Jensen Rock & Sand Inc – cold mix, $705.90; John Deere Financial – supplies, $31.00; Marco Inc – maintenance contract, $.02; Montana-Dakota Utilities – electricity @ State Shop, Selby Shop, Mobridge Shop, $336.16; North Central Farmers Elevator – fuel, gasoline, $949.22; North Star Energy LLC – propane, $69.60; Quill Corporation – office supplies, $68.37; Reuer Sanitation – garbage service, $35.00; Selby Auto Sales & Service – hose, floor dry, shocks, supplies, $212.60; Selby Oil Company – tires, tubes, mount tires, $505.00; Selby Record – motor grader bid, $30.31; Shorty’s One Stop – gasoline, $636.41; Stoicks Food Center – supplies, $19.98; Valley Telecommunications – cell phone service, $39.99; West River Telecommunications – phone service @ Mobridge Shop, $32.09; Western Communications Inc – radio service, $135.90;

**SOLID WASTE:** Cardmember Service – coveralls, repair gas motor, postage, $490.79;Dick Robinson Truck & Equipment – trash vacuum, $4,705.00; Farnams Genuine Parts – brake cleaner, floor dry, shop towels, $149.76; Rebecca Krein – trailer registration, $14.00; Marco Inc – maintenance contract, $.27; Mendards – electrical & cleaning supplies, $213.12; North Central Farmers Elevator – 1000 gals fuel @ $2.0731, $2,073.10; Quill Corporation – office supplies, $16.39; SD Dept of Environment – solid waste surcharge, $1,099.99; Selby Record – summer hours, help wanted, $39.00; Servall Uniform & Linen – mats, $36.36; Shorty’s One Stop – gasoline, $92.42; Tri State Water – water rental, $16.20; Web Water Development – water service, $56.90; Western Communications – radio service, $9.30;

**CASH BOND FUND:** Schilling Excavating Inc – utility easement refund, $250.00; West River Telecommunications – utility easement refund, $1,000.00;

**PARTIAL PYMTS FUND:** Walworth County Treasurer – partial payments, $1,927.85;

**5 COUNTIES TV DISTRICT FUND:** Sid Haux – labor, mileage expense, cell phone service, $758.26; Marco Inc – maintenance contract, $1.57;

**SDACO:** M & P Remittance, $122.00;

As required by SDCL 6-1-10, the April payroll paid by department was as follows: Commissioners - $6,721.18; Auditor - $8,518.93; Treasurer - $11,137.73; States Attorney - $13,678.71; Courthouse - $1,421.02; Director of Equalization - $11,757.07; Register of Deeds - $9,263.65; Veterans Service Officer - $1,208.09; Sheriff - $16,035.65; Jail - $42,073.67; Coroner - $167.93; EMG & Disaster - $2,418.47; Poor - $359.69; Extension - $1,545.07; Weed & Pest - $2,436.76; Road & Bridge - $48,900.95; Solid Waste - $18,887.80; 5 County TV Translator District - $1,033.44.

**EXCUTIVE SESSION:**

Martin moved and Houck seconded to enter into executive session per SDCL 1-25-2(2) at 9:10 a.m. The

Chairperson declared the executive session ended at 9:28 a.m.

**EMERGENCY MANAGEMENT:**

Emergency Manager Shannon Thompson met with the board to obtain clarification regarding the burn ban. She has received numerous calls asking about fire pits. The board advised her that there is a no tolerance policy including fire pits and to publish the penalties for non-compliance.

Martin moved and Siemon seconded to allow Chairperson Schilling to sign a letter to the South Dakota Office of Emergency Management requesting grant funding for a generator for the Courthouse. Voting Aye: 4; Nay: 0. The motion was adopted.

**EXCUTIVE SESSION:**

Martin moved and Houck seconded to enter into executive session per SDCL 1-25-2(2) at 9:40 a.m. The

Chairperson declared the executive session ended at 10:37 a.m.

**PARTIAL PAYMENTS:**

Siemon moved and Houck seconded to approve partial payments for record 5765 of $400.00 per month beginning June 15th. Voting Aye: 4; Nay: 0. The motion was adopted.

**RESOLUTION 2015-10:**

**AMENDED RESOLUTION WC 2015-10**

**Commissioner Houck presented the following resolution and moved for its adoption:**

**WHEREAS, there appears to the satisfaction of the Commission that additional funds must be raised in order to pay for necessary road repairs and upkeep; and it appearing to the commission that the June 4th, 1992 ORDINANCE ON WHEEL TAX as amended by RESOLUTION 1999-10-19 fixed said tax at a rate of $2.00 per wheel; and it appearing to the commission to be in the best interests of the public that said wheel tax be raised to the maximum rate of $5.00 per wheel:**

**NOW, THEREFORE, BE IT RESOLVED, that a levy of $5.00 per wheel (not to exceed $60.00 per vehicle) is hereby established and that the revenue generated from the county wheel tax, pursuant to AMENDED RESOLUTION WC 2015-11, be disbursed in the following manner: 90% to be retained by Walworth County and 10% to be distributed to the municipalities of Walworth County.**

**IT IS FURTHER RESOLVED, that RESOLUTION 2011-14 is hereby repealed by this action and that AMENDED RESOLUTION WC 2015-11 shall replace it in all aspects and modify the JUNE 4, 1992, ORDINANCE ON WHEEL TAX Section 1.**

**IT IS RESOLVED that this resolution shall have an effective date of June 1, 2015.**

**Commissioner Siemon seconded the foregoing resolution. All present voting “Aye”. Resolution declared adopted.**

**Dated this 5th day of May, 2015 at Selby, South Dakota**

**WALWORTH COUNTY, SOUTH DAKOTA**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Scott Schilling, Walworth County Commissioner, Chairman**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Rebecca Krein**

**Walworth County Auditor**

**(SEAL)**

**HIGHWAY ISSUES:**

Siemon moved and Houck seconded to authorize publishing a notice of hearing for maintenance on private roads. Voting Aye: 4; Nay: 0. The motion was adopted.

Siemon moved and Martin seconded to advertise bid notice for gravel. Voting Aye: 4; Nay: 0. The motion was adopted.

Goetz informed the board that a disc was dropped on Sitka Road and caused significant damage to the road. The board advised the Sheriff to investigate to see if the person responsible can be determined.

**EXCUTIVE SESSION:**

Martin moved and Houck seconded to enter into executive session per SDCL 1-25-2(2) at 11:10 a.m. The

Chairperson declared the executive session ended at 12:15 p.m.

**WAGE INCREASES:**

Martin moved and Siemon seconded to approve a wage increase to $13.71 per hour for Rolanda Shawver since she was moved to full-time. Voting Aye: 4; Nay: 0. The motion was adopted.

Siemon moved and Martin seconded to approve the wage of $13.21 for Vanessa Keene as part-time correctional officer effective May 4th. Voting Aye: 4; Nay: 0. The motion was adopted.

Martin moved and Siemon seconded to approve a wage increase to $14.21 per hour for Jeremy Johnson for completion of his probation period. Voting Aye: 4; Nay: 0. The motion was adopted.

**PROTECTIVE VESTS:**

Sheriff Boll informed the board that he has looked into getting a grant for protective vests for the Sheriff’s Office. The current vests are expired. The grant would only save the County $5.00 per vest since they can be purchased right now for $775.00 each which is half price. The grant could take six months to obtain. The board advised him to go ahead with the purchase of 5 vests if his budget will cover the cost.

**SURPLUS:**

Houck moved and Siemon seconded to surplus a medal cabinet and wooden night stand from the jail to be sold for $4.00 each. Voting Aye: 4; Nay: 0. The motion was adopted.

**COUNTY ASSISTANT:**

Landfill Supervisor Badten informed the board that he has contacted someone to look at the roof drains on the courthouse to see if there are other options for drainage.

**ADJOURNMENT:**

Martinmoved and Houck seconded that the Board of County Commissioners adjourn until the hour of 9:00

a.m. May 19, 2015. Voting Aye: 4; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_